Recipient of the International Award for Institutional Excellence from Commonwealth of Learning twice
'Swachh Campus Ranking 2019' awarded by Ministry of Human Resource Development, New Delhi



Yashwantrao Chavan Maharashtra Open University Nashik-422222

♦ PROSPECTUS ♦

B.Sc. in Media Graphics and Animation - (UGP01)

(As per NEP-2020)

School of Continuing Education

A.Y. 2025-2026

B.Sc. in Media Graphics and Animation - (UGP01)

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1.About School

To reach out to the development of the needs of various part of society by offering several vocational courses for their betterment. Participation of those disadvantage group those who are far from education, which includes home makers mentally challenge & various remote area population who deserves to be the part of literate world.

1.2 Mission of the School

To reach out to the developmental needs of various section of the society by offering vocational courses for their betterment and making them qualified for employement and self employement.

1.3 Objectives of the B.SC. Programme

1. Become an independent and effective learner in the domain of the subject matters, because we believe that the learning is a continuous process and does not end with an examination or certification.
2. Explain the key concepts in the area of the subject matter.
3. Explain the working of the media graphics, animation, computers and AI to the extent of complexity expected from a graduate student.
4. Work in the environment of the said industry with the basic skill set available to him/her.
5. Exhibit the attitudes compatible with the animation and graphics like creativity, team-work, hand work, pleasant style of working.

2. B.Sc. Programme Structure

2.1 Duration

The minimum duration of this programme is **Three** years, although student may complete the programme gradually with in maximum period **Eight** years.

2.2 Medium

The medium of instruction for the B.Sc. is **English.**

2.3 Multiple Entry and Exist System

The B.Sc. Programme is designed with **flexibility** to allow students to **enter and exit** at different stages based on their academic and personal needs. Each semester carries **22credits**, and the programme is as follows:

Entry Point:

2.3.1 Students typically enter the programme in the **first semester (1Year)** after qualifying as per admission criteria.

2.3.2 In Special cases (like lateral entry or credit transfer from recognized institutions), students may **enter at a later stage**, subject to eligibility and credit equivalency.

Exit Option:

i. **After 1 Year (2 Semesters / 44 credits):additional 4 credit core NSQF course/Internship with Certificate** Exit with a **Certificate in Media Graphics And Animation**

ii. **After 2 Years (4 Semester / 88 Credits): an additional 4credit core NSQF course/Internship with Certificate** Exit with a **Diploma in Media Graphics And Animation**

iii. **After 3 Years (6 semester / 132 Credits):** Awarded **B.Sc. Degree**

2.4 Re-entry or Lateral Entry: Students, opting for exits at any level, will have the option to re-enter the programme from where they had left off, in the same or in a different Higher education institution within three years of exit and complete the degree programme within the stipulated maximum period of seven years from date of admission to first year UG. Re-entry at various levels for lateral entrants in academic programme shall be based on the earned and valid credits as-deposited and accumulated in the Academic Bank of Credits (ABC) through Registered Higher Education Institutions (RHEI) and proficiency test records. Lateral entry into the programme of study leading to the UG Diploma/ Three year UG Degree will be based on the validation of prior learning outcomes achieved and subject to availability based on intake capacity.

2.5 Course Structure for B.SC.

Level 4.5 Semester I

Sr. No	Course Name	Course Code	Paper Type	Assessment Method	Credit Point	UA	CA	Total Marks
1	Design Principles	MGAC101	Major	Theory	2	14/35	06/15	20/50
2	Design Principles(P)	MGAC102	Major	Practical	2	20/50		20/50
3	Drawing and Sketching For Animation	MGAC103	Major	Practical	2	20/50		20/50
4	**OE Choose any Two from given Basket**		OE	Theory	2 + 2	14/35	06/15	20/50
5	Adobe Dreamweaver	MGAV101	VSC	Theory	2	14/35	06/15	20/50
6	Coreldraw	MGAS101	SEC	Practical	2	20/50		20/50
7	Introduction to Constitution of India	VECD101	VEC	Theory	2	14/35	06/15	20/50
8	**IKS Choose any One from given Basket**		IKS	Theory	2	14/35	06/15	20/50
9	Listening and Speaking Skills	AECL101	AEC	Theory	2	14/35	06/15	20/50
10	**Select Any One Co-curricular courses from basket**		CC		2		20/50	20/50
					22			550

Open Elective (OE) Choose any Two from given Basket

Sr. No	School	Course Name	Course Code
1	School of Science (Physics)	Physics of Daily Life	PHYE101
		Materials in Daily Life	PHYE102
OR			
2	School of Science(Chemistry)	Chemistry in Everyday Life	CHEE101
		Industrial Safety Management	CHEE102
OR			
3	School of Science(Mathematics)	Mathematics for Competitive Exam-I	MATE101
		Logical Reasoning and Data Interpretation	MATE102
OR			
4	(School of Science) (Botany)	Bio fertilizers	BOTE101
		Mushroom Culture Technology	BOTE102
OR			
5	(School of Science) (Zoology)	Vermicomposting Management	ZOOE101
		Sericulture Management	ZOOE102

OR			
6	(School of Science) (Environmental Science)	Biodiversity Of India	EVSE101
		Futuristic Approach For Smart City	EVSE102
OR			
7	(School of Computer Science) (Computer Science)	Digital Literacy and Cyber Hygiene	CMPE001
		Python for Beginners	CMPE002

Indian Knowledge System (IKS) choose any One from given Basket

Sr. No	**Course Name**	**Course Code**
1	Bhartiy Dnyan Paramparetil kala aani Prachin Bhasha	IKSK101
2	Bhartiy Dnyan Parmpara: Samajikshastre	IKSK102
3	Bhartiy Dnyan Parmpara: Aarogyashastre	IKSK103
4	Bhartiy Dnyan Parmparechya Anushangane Vidnyan v Tantdnyan	IKSK104
5	Bhartiy Dnyan Pranali:Samany	IKSK105
6	Second Education	IKSK106

Co-curricular Course (CC) choose any One from given Basket

Sr. No	**Course Name**	**Course Code**
1	Aarogya aani nirogi jivan-I	CCRX101
2	Yog shikshan-I	CCRX102
3	Khel aani sharirik kshamta-I	CCRX103
4	Sanstkrutik kruti-I	CCRX104
5	Samajseva-I	CCRX105
6	Lalit/Upniyojit /drush /sadrikaran kala-I	CCRX106

(Major, OE-Open Elective Courses, VSC- Vocational Skill Courses, SEC- Skill Enhancement Courses, VEC- Value Education Courses, AEC- Ability Enhancement Courses, IKS- Indian Knowledge System and CC- Co-curriculum Courses)

Semester II

Sr. No	Course Name	Course Code	Paper Type	Assessment Method	Credit Point	UA	CA	Total Marks
1	Color Theory and Typography	MGAC104	Major	Theory	4	28/70	12/30	40/100
2	Introduction to Computer Graphics	MGAC105	Major	Practical	2	20/50		20/50
3	Introduction to Multimedia and its Application	MGAM101	Minor	Practical	2	20/50		20/50
4	**OE Choose any Two from given Basket**		OE	Theory	2 + 2	14/35	06/15	20/50
5	Story boarding, Photography Art	MGAV102	VSC	Theory	2	14/35	06/15	20/50
6	Content Creation with Generative AI	MGAS102	SEC	Practical	2	20/50		20/50
7	Environmental Education (पर्यावरण शिक्षण)	VECD101	VEC	Theory	2	14/35	06/15	20/50
8	Reading and Writing Skills	AECL101	AEC	Theory	2	14/35	06/15	20/50
9	**Select Any One Co-curricular courses from basket**		CC		2		20/50	20/50
					22			550

Open Elective (OE) Choose any Two from given Basket

Sr. No	School	Course Name	Course Code
1	School of Science (Physics)	Renewable Energy for Daily Life	PHYE103
		Energy Audit	PHYE104
OR			
2	School of Science(Chemistry)	Pesticides Chemistry	CHEE103
		Food Safety Adulteration & Detection	CHEE104
OR			
3	School of Science(Mathematics)	Mathematics for Competitive Exam-II	MATE103
		Statistics for Research	MATE104
OR			
4	(School of Science) (Botany)	Nursery and Gardening	BOTE103
		Floriculture	BOTE104
OR			
5	(School of Science) (Zoology)	Poultry Management	ZOOE103
		Goat Farming	ZOOE104

OR			
6	(School of Science) (Environmental Science)	Environmental Economics	EVSE103
		Ecotourism	EVSE104
OR			
7	(School of Computer Science) (Computer Science)	Artificial Intelligence and Society	CMPE003
		Introduction to Data Analytics with Excel and Google Sheets	CMPE004

Co-curricular Course (CC) choose any One from given Basket

Sr. No	Course Name	Course Code
1	Aarogya aani nirogi jivan-II	CCRX107
2	Yog shikshan-II	CCRX108
3	Khel aani sharirik kshamta-II	CCRX109
4	Sanstkrutik kruti-II	CCRX110
5	Samajseva-II	CCRX111
6	Lalit/Upniyojit /drush /sadrikaran kala-II	CCRX112

Exist Option: Exit Option Award of UG Certificate in Major & minor of Media Graphics and Animation with 44 Credit & and 4 Credit core NSQF course/Internship with Certificate.

(Major, Minor, OE-Open Elective Courses, VSC- Vocational Skill Courses, SEC- Skill Enhancement Courses, AEC- Ability Enhancement Courses, VEC- Value Education Courses, and CC- Co-curriculum Courses)

Second Year B.SC.

Level 5.0 Semesters- III

Sr. No	Course Name	Course Code	Paper Type	Assessment Method	Credit Point	UA	CA	Total Marks
1	Technical and Creative Writing	MGAC201	Major	Theory	2	14/35	6/15	20/50
2	History of Art and Design	MGAC202	Major	Theory	2	14/35	6/15	20/50
3	Advance Video Effects	MGAC203	Major	Practical	4	40/100		40/100
4	Developing Presentations	MGAM201	Minor	Practical	4	40/100		40/100
5	**OE Choose any ONE from given Basket**		OE	Theory	2	14/35	06/15	20/50

6	Adobe Animate	MGAV201	VSC	Theory	2	14/35	06/15	20/50
7	Shravan aani Sanbhashan koashaly (Marathi) OR (Hindi)	AECL201 or AECL203	AEC	Theory	2	14/35	06/15	20/50
8	Field Project	MGAF201	FP	Field Work	2	14/35	06/15	20/50
9	**Select Any One Co-curricular courses from basket**		CC		2		20/50	20/50
					22			550

Open Elective (OE) Choose any One from given Basket

Sr. No	School	Course Name	Course Code
1	School of Science (Physics)	Physics of Sound &Music	PHYE201
		OR	
2	School of Science(Chemistry)	Fuel Chemistry	CHEE201
		OR	
3	School of Science(Mathematics)	Mathematics for Finance	MATE201
		OR	
4	(School of Science) (Botany)	Herbal Drug Technology	BOTE201
		OR	
5	(School of Science) (Zoology)	Dairy Production& Management	ZOOE201
		OR	
6	(School of Science) (Environmental Science)	Sustainable Development Goal &Society	EVSE201
		OR	
7	(School of Computer Science) (Computer Science)	Web Tools for Digital Communication	CMPE005

Co-curricular Course (CC) choose any One from given Basket

Sr. No	Course Name	Course Code
1	Aarogya aani nirogi jivan-III	CCRX201
2	Yog shikshan-III	CCRX202
3	Khel aani sharirik kshamta-III	CCRX203
4	Sanstkrutik kruti-III	CCRX204
5	Samajseva-III	CCRX205
6	Lalit/Upniyojit /drush /sadrikaran kala-III	CCRX206

(Major, Minor, OE- Open Elective Courses, VSC- Vocational Skill Courses, AEC-Ability Enhancement Courses, FP- Field Project, CC- Co-curriculum Courses)

Semester IV

Sr. No	Course Name	Course Code	Paper Type	Assessment Method	Credit Point	UA	CA	Total Marks
1	Introduction to Maya	MGAC204	Major	Theory	2	14/35	06/15	20/50
2	Introduction to Maya(P)	MGAC205	Major	Practical	2	20/50		20/50
3	Introduction to 3DS MAX	MGAC206	Major	Theory	2	14/35	06/15	20/50
4	Introduction to 3DS MAX(P)	MGAC207	Major	Practical	2	20/50		20/50
5	HTML CSS	MGAM202	Minor	Theory	4	28/70	12/30	40/100
6	**OE Choose any One from given Basket**		OE	Theory	2	14/35	06/15	20/50
7	Generative AI part II	MGAS201	VSC	Theory	2	14/35	06/15	20/50
8	Vachan aani Lekhan koashalye (Marathi) or (Hindi)	AECL202 or AECL204	AEC	Theory	2	14/35	06/15	20/50
9	Field Project	MGAG201	FP	Practical	2		20/50	20/50
10	**Select Any One Co-curricular courses from basket**		CC		2		20/50	20/50
					22			550

Open Elective (OE) Choose any One from given Basket

Sr. No	School	Course Name	Course Code
1	School of Science (Physics)	Physics in Sports	PHYE202
		OR	
2	School of Science(Chemistry)	Chemistry of Cosmetics	CHEE202
		OR	
3	School of Science(Mathematics)	Basics of Actuarial Science	MATE202
		OR	
4	(School of Science) (Botany)	Sustainable Agriculture	BOTE202
		OR	
5	(School of Science) (Zoology)	Nutrition, Health and Hygiene	ZOOE202
		OR	
6	(School of Science) (Environmental Science)	Environmental Law	EVSE202
		OR	
7	(School of Computer Science) (Computer Science)	Introduction to Digital Marketing and Analytics **OR** Work Life Balance	CMPE006 CMPE007

Co-curricular Course (CC) choose any One from given Basket

Sr. No	Course Name	Course Code
1	Aarogya aani nirogi jivan-IV	CCRX207
2	Yog shikshan-IV	CCRX208
3	Khel aani sharirik kshamta-IV	CCRX209
4	Sanstkrutik kruti-IV	CCRX210
5	Samajseva-IV	CCRX211
6	Lalit/Upniyojit /drush /sadrikaran kala-IV	CCRX212

Exist Option: Exit option Award of UG diploma in Major as Media Graphics and Animation & Minor as Computer of with 88 Credits and an additional 4 credit core NSQF course/Internship with Certificate

(Major, Minor, OE- Open Elective Courses, VSC- Vocational Skill Courses, AEC-Ability Enhancement Courses, FP- Field Project, CC- Co-curriculum Courses)

Third Year B.SC. Level 5.5

Semester V

Sr. No	Course Name	Course Code	Paper Type	Assessment Method	Credit Point	UA	CA	Total Marks
1	Content Digitization	MGAC301	Major	Theory	4	28/70	12/30	40/100
2	UI and Advance Motion Graphics	MGAC302	Major	Theory	2	14/35	6/15	20/50
3	Advance Max	MGAC303	Major	Practical	4	40/100		40/100
4	Meta Verse OR Mastering Visual Effects	MGAC304 OR MGAC305	Major Electives	Practical	4	40/100		40/100
5	Java and VB Scripts	MGAM301	Minor	Theory	4	28/70	12/30	40/100
6	Cyber Security	MGAV301	VSC	Theory	2	14/35	06/15	20/50
7	Field Project	MGAF301	FP	Practical	2		20/50	20/50
					22			550

(Major, Minor, E- Elective Courses, VSC- Vocational Skill Courses, FP- Field Project)

Semester VI

Sr. No	Course Name	Course Code	Paper Type	Assessment Method	Credit Point	UA	CA	Total Marks
1	Advance Maya	MGAC306	Major	Theory	2	14/35	06/15	20/50
2	Advance Maya (P)	MGAC307	Major	Practical	2	20/50		20/50
3	CG Film Making	MGAC308	Major	Theory	2	14/35	06/15	20/50
4	CG Film Making (P)	MGAC309	Major	Practical	4	40/100		40/100
5	Game Designing OR 3D Animation Film Making	MGAC310 OR MGAC311	Major Electives	Practical	4	40/100		40/100
6	Advance Web Tools	MGAM302	Minor	Theory	4	28/70	12/30	40/100
7	OJT/Internship	MGAO301	OJT	Practical	4		40/100	40/100
					22			550

Exist Option: Exit Option Award of UG Degree in Major of Media Graphics and Animation Minor as Computer
(Major, Elective, Minor, OJT-On Job Training)

Note : If there are any changes in syllabus, the university holds the rights.

Important Notes:

1. **Open Elective courses** are interdisciplinary Courses that learners must choose from other Schools OE only.
2. The detailed guidelines regarding **Co-curriculum courses (CC)**, **Field project (FP) and On Job Training (OJT)** shall be provided separately on the university's official website. The learners are advised to check website regularly for these guidelines and other announcements.
3. Learner can of choose any **Co-curriculum courses (CC)** from the basket in all semester.
4. Additional Nominal Fee for issuing Certificate in Media Graphics and Animation, Diploma in Media Graphics and Animation, and B.Sc. Degree Certificate after exit of First Year and second Year respectively may be applicable as per the university rules.
5. Learner can of choose any **Open Elective courses (OE)** from the basket in all semester
6. The learner should choose the same Ability Enhancement Courses for all semesters.
7. If there are any changes, the university holds the rights.

2.6 Credit Points

All courses offered carry a certain value in terms of credit-points. A credit point is a way of expressing the learning hours required to study a certain unit, in a book or a course.

Generally, one credit point is considered equivalent to about 30 learning hours. These learning hours could mean the time you spend in reading, note- taking, listening to lectures, participating in discussions on the topic, listening to audios, viewing especially prepared videos, etc. The learner requires earning132 credit points in order to be considered eligible for the complete for the UG Degree of Bachelor of Media Graphics and Animation.

2.7 Learning Method

The students of the Open University do not go to the college every day. They do not have regular time for their studies. The Open University has independently developed a learning method for such students. This method has the following components:

- Self-Instructional material.
- Soft copy (PDF format) of study material is available on official website
- Counselling during contact sessions at the study Centre by the subject experts.

Special Features of the Study Material

The learners are given the online syllabus of the c o u r s e s and study material (PDF). The electronic versions of the study material (SIM- Self instructional material) are available on official website of the university (http://ycmou.digitaluniversity.ac). One can understand the study material through one reading because it is divided into small units. There are questions for each unit so as to revise and review the comprehension of the reading material. It helps the learners to study a specific topic .If the learner has any difficulty; he or she can make a note of it .He /she can discuss these noted difficulties with the counsellor during the contact session at the study Centre.

- **Nature of Contact Sessions**

During the contact sessions, the counsellors are supposed to guide/discuss with the learners, based on the course material. The learners can solve their difficulties by discussing with their colleagues as well as with the counsellors during contact sessions.

Apart from this contact sessions, learners will have to attend practical as well as various training schedule conducted by the respective study centers.

3 Evaluation Procedure

3.1 Evaluation Pattern

The evaluation pattern of the Programme consists of the following components.

For major theory course of 100 marks, there will be 70 marks for University Assessment (End Examination [EE]) and 30 marks for Continuous Assessment (Home Assignments [CA]). University Assessment (End Examination) Learner will have to obtain minimum 40% marks to pass in each course in university assessment and continuous assessment separately. The marks obtained by the learner in Continuous Assessment will be shown separately in the Mark Sheet. **The Evaluation of all co-curricular (CC) courses will be done totally at respective study center only.**

(A) Internal Assessment (Continuous Assessment i.e. Home Assignment): 30 Marks The learners must submit neatly hand-written home assignments in hard copy format at Study Center, as per the schedule declared by the University. Learners should follow the university guidelines regularly and communicate with their respective Learner Support Centers for submission of their assignments within stipulated time. Assignments submission

for each course must be completed within the stipulated dates in the same semester of an academic year as communicated by the University.

Project Work / Practical / Viva-Voce: Evaluation of this component will be based either on Project Work/ Practical/Viva-voce OR all the three combination of these components as directed depending upon course contents.

3.2 End Examination (EE) –

Evaluation conducted at the end of the learning period through an examination. The End Examination will be of 70 marks for 4 credit courses and of 35 marks for 2 credit courses. The university will conduct end examination as per the schedule declared in advance. The learner will have to obtain minimum 40% marks to pass in each component.

Evaluation Pattern

Components	Number of Credits	University Assessment	Continuous Assessment	Total Marks	Passing Marks
Theory Papers	4	70	30	100	Secure minimum 40% marks in University Assessment as well as Continuous Assessment Separately.
	2	35	15	50	
Field Project/OJT	4	50	50	100	
Research Projects	4	50	50	100	
	6	75	75	150	

3.3 Passing Criteria -

A student must secure at least 40% marks in each component of every course to pass that course.

Detailed evaluation structure of Field Project

Module	Unit	%of Distribution of Marks
1	Basic structure of society, key definition of problem area, analysis of preliminary data	30
2	Classroom-work-correspondence, formats, interactions and liaising	10
3	Field work and data gathering	30
4	Analysis and reporting	20
5	Feedback to community	10
	Total	100

Detailed evaluation structure of OJT

Sr. No.	Component	%of Distribution of Marks
1	On job work/duties	30
2	Work report	30
3	Attendance 90%ormore (20%) 70%to89% (15%) 50%to69% (10%) Lessthan50% (0%)	20
4	Viva Voce	20
	Total	100

The final result of the student after considering the performance for all academic years will be declared on the basis of the following:

(A) Credit Based Semester System (CBSS): Under the CBSS, the requirement for awarding a degree or diploma or certificate is prescribed in terms of number of credits to be completed by the students.

(B) Credit Point: It is the product of grade point and number of credits for a course.

(C) Credit: A unit by which the course work is measured. It determines the number of hours of instructions required per week. One credit is equivalent to around 30 hours of learning activities.

(D) Cumulative Grade Point Average (CGPA): It is a measure of overall cumulative performance of a student over all semesters. The CGPA is the ratio of total credit points secured by a student in various courses in all semesters and the sum of the total credits of all courses in all the semesters. It is expressed up to two decimal places.

(E) Grade Point: It is numerical weight allotted to each letter grade on a 10-point scale.

(F) Letter Grade: It is an index of the performance of students in a said course. Grades are denoted by letters O, A+, A, B+ B, C, P and F. The UGC recommends a 10-point grading system with the following letter grades and points as given below.

Letter Grades and Grade Point

Marks Obtained out of 100	Grade Points	Semester GPA/Program CGPA Semester/Program	%of Marks	Alpha Sign/Letter grade point
90-100	10	9.00-10.00	90.0-100	**O(Outstanding)**
80-89.99	9	8.00-<9.00	80.0-<90	**A+(Excellent)**
70-79-99	8	7.00-<8.00	70.0-<80	**A(Very Good)**
60-69.99	7	6.00-<7.00	60.0-<70	**B+(Good)**
55-59.99	6	5.50-<6.00	55.0-<60	**B(Above Average)**
50-54.99	5	5.00-<5.50	50.0-<55	**C(Average)**
40-49.99	4	4.00-<5.00	40.0-<50	**P(Pass)**
0-39.99	0	Below4.00	Below40	**F (Fail)**
		AB(Absent)		**Absent**

(G) Semester Grade Point Average (SGPA): It is measure of performance of work done in a semester. It is ratio of total credit points secured by a student in various courses registered in a semester and the total course credits taken during that semester. It shall be expressed up to two decimal places.

(H) Semester: Each semester will consist of 15-18 weeks of academic work equivalent to 90 actual teaching days.

(I) Transcript or Grade Card or Certificate: Based on the grades earned, a grade certificate is issued to all the registered students after every Semester. The grade certificate will display the course details (code, title, number of credits, grade secured) along with SGPA of the semester and CGPA earned till that semester.

(J) All the generic electives shall be of theoretical in nature: They shall be implement educing online mode of delivery. The examination of such courses shall be conducted using online and on- demand methodology.

(K) In assessing the performance of the students in examinations, the usual approach will be to award marks based on the examinations conducted at various stages (session, mid-term, end semester etc.) in a semester. The numeric marks obtained in such examinations shall be converted to appropriate letter grades. In order to avoid the variations, the UGC recommendations shall be followed. The following system to be implemented in awarding the grades and CGPA under the credit based semester system.

(L) Grading:

i. The examinees shall be evaluated for internal assessment and end examination as per the evaluation pattern for the respective courses. The numerical marks in the aggregate shall be converted to the appropriate Letter grade and Grade point on prorate basis, i.e. using scaling down 100 marks to

10. Grade point scale. Thus, a person who has scored 46 marks out of maximum 100 marks in the aggregate shall get C (Average) Grade securing 5points.

i.A student obtaining Grade F shall be considered failed and will be required to reappear in the examination.

ii.For non-Credit Courses 'Satisfactory' or 'unsatisfactory' shall be indicated instead of the letter grade and this will not be counted for the computation of SGPA/ CGPA.

iii.The Universities can decide on the grade or percentage of marks required to pass in a course and also the CGPA required to qualify for a degree taking into consideration the recommendations of the statutory professional councils such as AICTE, MCI, BCI, NCTE etc.

Computation of SGPA and CGPA

The following procedure to compute the Semester Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA) shall be followed:

(i) The SGPA is the ratio of sum of the product of the number of credits with the grade points scored by a student in all the courses taken by a student and the sum of the number of credits of all the courses undergone by a student, i.e.

$SGPA(Si)=\sum(CixGi)/\sum Ci$

Where Ci is the number of credits of the ith course and Gi is the grade point scored by the student in the ith course

Illustration of Computation of SGPA

(i) Computation of SGPA and CGPA

Illustration for SGPA

Course	Credit Letter	Grade Point	Grade (Credit x Grade)	Credit Point
Course1	3	A	8	3x8=24
Course2	4	B+	7	4x7=28
Course3	3	B	6	3x6=18
Course4	3	O	10	3x10=30
Course5	3	C	5	3x5=15
Course6	4	B	6	4x6=24
	20			139

Thus, SGPA=139/20=6.95

Illustration for CGPA

1.The CGPA is also calculated in the same manner taking into account all the courses undergone by a student over all the semesters of a Programme, i.e.

CGPA=∑ (CixSi)/∑Ci

2.Where Si is the SGPA of the ith semester and Ci is the total number of credits in that semester.

3. The SGPA and CGPA shall be rounded off to 2 decimal points and reported in the transcripts.

Semester I	Semester II	Semester III
Credit:21	Credit:22	Credit:25
SGPA:6.9	SGPA:7.8	SGPA:5.6

Semester IV	Semester V	Semester VI
Credit:26	Credit:26	Credit:26
SGPA:6.0	SGPA:6.3	SGPA:8.0

Thus, CGPA=21x6.9+22x7.8+25x5.6+26x6.0+26x6.3+26x 8.0=6.78

4. Transcript (Format): Based on the above recommendations on letter grades, grade points and SGPA and CGPA, the HEIs may issue the transcript for each semester and a consolidated transcript indicating the performance in all semesters.

Award of Degree: After successful completion of all courses at all years, the degree may be awarded, in person or absentia, during next convocation.

4 Admission Procedure

4.1 Eligibility Criteria

The admission to this programme is based on fulfilling any one of the following criteria

1. Preparatory programme of YCMOU with minimum 40% marks and completed 21 years of age.
2. H.S.C. or equivalent examination of Maharashtra or other state HSC Board.
3. 11th standard passed (Before 1975).
4. Government recognized diploma of minimum two years after SSC. Eg.D.C.E., D.M.E., D.E.E.,D- pharma, Diary Tech., T.D, A.T.D, N.C.T.U.T.,I .T.I., M.C.V.C
5. Learner who have passed HSC OR equivalent examination from various board as approved by AIU from time to time.

■ Special Instructions

(A) It is necessary to attach following documents along with application form.

(1)Attested photocopy of school leaving certificate or birth certificate.

(2)Attested copies of educational qualification.

(B) Please do not attach any original document along with the application form. University will not be responsible for the same.

(C) In case of change in name, it is allowed only at the beginning of the 1st year. To change the name Learners have to submit Notification in the Government Gazette to University.

5 Programme Fees:

5.1 F.Y. Programme Fee

Sr. No	Progmme code	Prog Part/ Dur.	Name of the Programme	Eligibility Qualification	Study Centre Fee	UPF	Final TotalFee
1	UGP01	FY	B.Sc. (MGA)(with Credits) - Distance Education – 2025 Pattern NEP Term-I	(12th passed) or (21 years age + 10th passed+ Preparatory passed)	13000	19378	32378
2	UGP01	SY	B.Sc. (MGA)(with Credits) - Distance Education – 2025 Pattern NEP Term-II	FY of same program registered	13000	19378	32378
3	UGP01	TY	B.Sc. (MGA)(with Credits) - Distance Education – 2025 Pattern NEP Term-III	SY of same program registered	13000	19828	32828

Fee Payment Process Important Note: Total Fees of B.Sc. First Year should be paid online as per prescribed process by the university to the University Account.

Important Note: The Fees for Second Year, & Third Year will be notified in due programme.

5.2 Registration Process

This program is offered through online admission process. Students should follow online process of admission as specified by the university.

The detailed schedule of Online Admission Procedure is/will be published by a separate notification on University Website.

On successful completion of Admission Process, Student should collect the online receipt and should submit it to Study Centre for confirmation of admission.

Repeater Examination Form & Fees

If a learner is absent/fails in any of the courses they can appear for the examination in the next examination in the event schedule by filling up the repeater examination form and requisite fees prescribed by the university from time to time. The present fee is as follows.

Sr. No.	Particulars	Per Paper Fees
1	Certificate / Diploma / Degree (excluding Professional & Technical)	**Rs. 180/- per paper**
2	Post Graduate and All Degree program including Professional and Technical Program Written Exam	**Rs. 200/- per paper**
3	Practical / Viva Voce Practical / Studio Work / Term work	**Rs. 220/-**
	Project / Viva Voce	**Rs. 330/-**
4	Mark-sheet Fee	**Rs. 100/-**
5	Late Fees	**Rs. 100/-**
6	**Super Late Fees**	**Rs. 500/-**

Note: -The above mentioned fees may change as per the University Policy.

6 Academic Bank of Credits-ID

As per the National Education Policy- 2020, it is mandatory for you to create the Academic Bank of Credits-ID. You are required to fill up the information regarding your certificates, Diploma, and Name of the Degree in the Digi Locker (ABC-NAD) or else it won't be possible to transfer the credits you earned through other Programmes. You can register your Academic Bank of Credits-ID at the following portal http://www.abc.go.in or you can visit our university website at www.ycmou.ac.in where in you are supposed to click on "Learner Zone" tab. Under the learner zone tab, you will find the "Academic Bank of Credits" option. After clicking on the Academic Bank of Credit options, you will get information and PPT's of how you can create your Academic Bank of Credits ID.

7. Cyber Security

यशवंतराव चव्हाण महाराष्ट्र मुक्त विद्यापीठ, नाशिक
नॅक मानांकित 'अ' श्रेणी
ज्ञानगंगोत्री, गंगापूर धरणाजवळ, गोवर्धन
नाशिक – ४२२ २२२ (महाराष्ट्र) भारत

ज्ञानगंगा घरोघरी

Yashwantrao Chavan Maharashtra Open University, Nashik
NAAC Accredited 'A' Grade
Dnyangangotri, Near Gangapur Dam, Govardhan
Nashik - 422 222 (Maharashtra) India

संकेतस्थळ Website : •www.ycmou.ac.in •https://ycmou.digitaluniversity.ac
ई-मेल E-mail : dir_sol@ycmou.ac.in दूरध्वनी Telephone : (0253) 2230191

ऑनलाईन शिक्षण विद्याशाखा / School of Online Learning

SOOL/2024/ Date: 18/12/2024

सायबर सुरक्षा अभ्यासक्रम (अनिवार्य ऑडीट कोर्स)

विद्यापीठ अनुदान आयोग (UGC) संदर्भ D.O.No.F.1-42/2022(e.Gov) 17th October, 2022 (परिशिष्ट पहा) च्या निर्देशानुसार तसेच २८/०५/२४ रोजी घेण्यात आलेल्या विद्वत परिषदेतील विषय ६३.३.१५.३ नुसार शैक्षणिक वर्ष २०२४-२५ पासून पदवी आणि पदव्युत्तर पदवी प्राप्त करण्यसाठी यशवंतराव चव्हाण महाराष्ट्र मुक्त विद्यापीठाने सायबर सुरक्षा अभ्यासक्रम लागू केला आहे. या अभ्यासक्रमाची अंमलबजावणी शैक्षणिक वर्ष २०२४- २५ पासून केलेली आहे.

संरचना : सायबर सुरक्षा अभ्यासक्रम हा एक ऑडीट कोर्स असून त्यासाठी श्रेयांक नसले तरी तो शैक्षणिक वर्ष २०२४- २५ पासून पदवी व पदव्युत्तर स्तरावरील शिक्षणक्रमांना अनिवार्य करण्यात आला आहे. हा अभ्यासक्रम मराठी आणि इंग्रजी अशा दोन्ही भाषांमध्ये ऑनलाइन पद्धतीने उपलब्ध आहे. मूळ शिक्षणक्रम पूर्ण करण्यापूर्वी सायबर सुरक्षा अभ्यासक्रम उत्तीर्ण करणे आवश्यक आहे. तो उत्तीर्ण केल्यानंतर त्याचे स्वतंत्र प्रमाणपत्र देण्यात येईल. **सायबर सुरक्षा अभ्यासक्रमाची परीक्षा उत्तीर्ण झाल्यानंतरच विद्यार्थ्यांना त्यांच्या मुळ शिक्षणक्रमाचे प्रमाणपत्र मिळेल. (प्रमाणपत्र व पदविका शिक्षणक्रमाना हा अभ्यासक्रम लागू नाही.)**

कालावधी : हा अभ्यासक्रम पूर्ण करण्याचा कालावधी पदवी स्तरावरील शिक्षणक्रमांना ०३ वर्ष (नियुक्त कालावधी) तर पदव्युत्तर स्तरावरील शिक्षणक्रमासाठी ०२ वर्ष (नियुक्त कालावधी) आहे, तसेच ज्या शिक्षणक्रमाचा कालावधी (ग्रंथालय व महितीशास्त्र पदवी व पदव्युत्तर पदवी शिक्षणक्रम (B.Lib. & I. Sc. & M.Lib. & I.Sc.) एक वर्षाचा असेल त्यांना हा अभ्यासक्रम ०१ वर्षात पूर्ण करावा लागेल तसेच B.C.A सारख्या शिक्षणक्रमास direct दुसऱ्या वर्ष्यास प्रवेश घेणाऱ्या विद्यार्थ्यांना ०२ वर्षात पूर्ण करावा लागेल.

शुल्क : सायबर सुरक्षा अभ्यासक्रमाचे शुल्क रु. ५०० आहे. एकदा शुल्क भरल्यानंतर विद्यार्थ्यांकडून सदर अभ्यासक्रम उत्तीर्ण होईपर्यंत त्याच्याकडून कुठलेही शुल्क घेतले जाणार नाही. **(विद्यार्थ्याने प्रवेश केलेल्या मूळ शिक्षणक्रमाच्या व्यतीरिक्त हे शुल्क आहे.)**

नोंदणी : सदर अभ्यासक्रमाला नोंदणी करण्यासाठी विद्यार्थ्यांनी प्रवेश खाली दिलेल्या लिंकचा उपयोग करून ॲप डाउनलोड करावा व आवश्यक ती माहिती भरून अभ्यासक्रमाचे शुल्क भरावे.

अप डाउनलोड करण्यासाठी विद्यापीठाने खाली दिलेल्या लिंकचा वापर करावा.)

Sr.No.	Mobile O.S	Link
1	Android	https://play.google.com/store/apps/details?id=org.mkcl.ycmoudu
2	IOS	https://apps.apple.com/in/app/ycmou-student/id6475083272

अध्ययन पद्धती : सायबर सुरक्षा अभ्यासक्रम ऑनलाईन पद्धतीचा MOOC (Massive Open Online Course Yashex या ऑनलाइन प्लॅटफॉर्म (online platform) (https://yashex.mkcl.org/#/) वर उपलब्ध करून देण्यात आलेल आहे. सर्व अध्ययन साहित्य, व्हिडिओ व्याख्याने आणि मूल्यांकन, ऑनलाइन उपलब्ध आहे. हा स्व-अभ्यासक्रम आहे यामुळे विद्यार्थी आपल्या सोयीप्रमाणे शिकू शकतात. त्यासाठी विद्यार्थ्यांना हा अभ्यासक्रम पूर्ण करण्यासाठी वरील दिलेल्य YCMOU Student App मोबाईल application वर नोंदणी केल्यानंतर लॉगीन आयडी (Login ID) व पासव Password) विद्यार्थ्यांना इमेल (Email) व लघु संदेश (SMS) द्वारा पाठविण्यात येईल. विद्यार्थ्यांने सदर अभ्यासक्र ऑनलाईन पद्धतीने पूर्ण करावा.

मूल्यमापन : सायबर सुरक्षा अभ्यासक्रमाची परीक्षा ऑनलाईन पद्धतीने Yashex या ऑनलाईन प्लॅटफॉर्म द्वारा अभ्यासक्र पूर्ण झाल्यानंतर देता येईल.

परीक्षेचे स्वरूप : परीक्षाही ऑनलाईन -MCQ (Multiple Choice Question) स्वरूपात असेल.

माधवपळशीकर.

कविता साळुंके

डो. माधव पळशीकर
संचालक, संगणकशास्त्र विद्याशाखा
ऑनलाईन लर्निंग

इमरटस प्रोफेसर कविता साळुंके
संचालक, स्कूल ऑफ

सूचना - यशवंतराव चव्हाण महाराष्ट्र मुक्त विद्यापीठ (YCMOU) लवकरच विद्यार्थ्यांना प्लॅटफॉर्म वापरणे, अभ्या साहित्याचा वापर करणे आणि परीक्षा कशी द्यायची याबाबत मार्गदर्शन करण्यासाठी एक सादरीकरण (Presentation विद्यापीठाच्या वेबसाईटवर उपलब्ध करून देण्यात येईल.

8. C127 -IBM Certificate program in Generative AI& Prompt Engineering- Commerce

यशवंतराव चव्हाण महाराष्ट्र मुक्त विद्यापीठ, नाशिक
नॅक मानांकित 'अ' श्रेणी
ज्ञानगंगोत्री, गंगापूर धरणाजवळ, गोवर्धन
नाशिक – ४२२ २२२ (महाराष्ट्र) भारत

ज्ञानगंगा घरोघरी

Yashwantrao Chavan Maharashtra Open University, Nashik
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Nashik - 422 222 (Maharashtra) India

संकेतस्थळ Website : •www.ycmou.ac.in •https://ycmou.digitaluniversity.ac
ई-मेल E-mail : dir_sol@ycmou.ac.in दूरध्वनी Telephone : (0253) 2230191

स्कूल ऑफ डिजीटल एज्युकेशन / School of Digital Education

SODE/2025/ Date: 14/06/2025

C127 -IBM Certificate program in Generative AI & Prompt Engineering- Commerce

यशवंतराव चव्हाण महाराष्ट्र मुक्त विद्यापीठातील बी.ए., बी.कॉम. व इतर शिक्षणक्रमाच्या विद्यार्थ्यांची रोजगार क्षमता वाढावी यासाठी मुक्त विद्यापीठाने **'C127 -IBM Certificate program in Generative AI & Prompt Engineering- B. Commerce'** हा प्रमाणपत्र शिक्षणक्रम पदवी शिक्षणक्रमा बरोबरच करण्याची संधी विद्यार्थ्यांना उपलब्ध करून दिली आहे.

अभ्यासक्रमाची संरचना:

'C127 -IBM Certificate program in Generative AI & Prompt Engineering- B. Commerce' अभ्यासक्रम हा एक ॲड-ऑन कोर्स असून त्यासाठी 2 श्रेयांक आहेत. हा अभ्यासक्रम विद्यापीठाने च्या **ऑनलाईन प्लॅटफॉर्मवर मराठी** भाषेमध्ये उपलब्ध करून देण्यात आला आहे.विद्यार्थ्यांनी हा अभ्यासक्रम पूर्ण केल्यानंतर त्याचे स्वतंत्र प्रमाणपत्र देण्यात येईल. तसेच ह्या अभ्यासक्रमाअंतर्गत विद्यार्थी जनरेटिव्ह AI, प्रॉम्प्ट डिझाइन, डेटा विश्लेषण, स्वयंचलन (automation) आणि व्यावसायिक संवाद कौशल्ये यांसारखी रोजगारक्षम कौशल्ये आत्मसात करू शकतात . ही कौशल्ये त्यांना वित्तीय विश्लेषक, अकाउंटिंग ऑटोमेशन स्पेशालिस्ट, ग्राहक संवाद व्यवस्थापक आणि डिजिटल बिझनेस प्रोफेशनल अशा भूमिकांसाठी सक्षम करतात.

अधिक माहिती:

नोंदणी कालावधी	वर्षभर सुरू
श्रेयांक	2
अभ्यासक्रमाची एकूण वेळ	६० तास
अभ्यास पद्धत	Online- **स्वयंगतीने, स्वयं-अभ्यासाच्या स्वरूपात** (ई-ट्युटोरियल व्हिडिओ, वाचन साहित्य, स्वयंमूल्यांकन व प्रात्यक्षिक प्रकल्पांचा समावेश अभ्यासक्रमातआहे.)
भाषा	मराठी
प्रमाणपत्र	IBM मार्फत (हे प्रमाणपत्र IBM आणि यशस्वी संस्था यांनी प्रमाणित केलेले असून यशवंतराव चव्हाण महाराष्ट्र मुक्त विद्यापीठ (YCMOU) कडून मान्यता प्राप्त आहे.)
प्रमाणपत्र स्वरूप	डिजिटल
अभ्यासक्रम पूर्ण करण्याची कमाल मुदत	विद्यार्थ्यांचे अकाउंट सक्रीय झाल्यापासून ६ महिने / १८० दिवस
शुल्क	एकूण शुल्क 1290/-(**सदरचे शुल्क प्रवेश घेतलेल्या मूळ शिक्षणक्रमाच्या व्यतिरिक्त असेल.**)
ऑनलाईन प्लॅटफॉर्म	https://yashex.mkcl.org/#/
विद्यार्थ्यांचा लॉगिन आयडी	IBM अभ्यासक्रमासाठी YCMOU कडून दिलेले PRN हेच लॉगिन आयडी असेल
पासवर्ड	यशस्वी संस्थेकडून, YCMOU कडून फी प्राप्त झाल्यानंतर प्रदान केला जाईल.
नोंदणी/ प्रवेश	मुक्त विद्यापीठाच्या online प्रवेश पोर्टलवरून प्रवेश घेता येईल.- https://admitlivestg.mkcl.org/applicant/#/login?client=YCMOU
मूल्यमापन:	सदर शिक्षणक्रमासाठी कोणतीही अंतिम परीक्षा नसून प्रत्येक मॉड्यूलनंतर सातत्यपूर्ण अंतर्गत मूल्यमापन असेल.

इमरटस प्रोफेसर कविता साळुंके
संचालक, स्कूल ऑफ डिजिटल एज्युकेशन

पाठ्यक्रम

पाठ क्रमांक	पाठाचे शीर्षक	मुख्य मुद्दे
१	जनरेटिव्ह AI ची ओळख	संकल्पना, उपयोग, GAIL (Generative Adversarial Imitation Learning), मॉडेल मूल्यमापन, नैतिकता
२	प्रॉम्प्ट अभियांत्रिकीचे मूलतत्त्व	प्रॉम्प्टचे प्रकार, माध्यमानुसार डिझाइन, human-in-the-loop, explainability
३	प्रभावी प्रॉम्प्ट डिझाइन करणे	स्पष्टता, वैयक्तिकरण, few-shot/zero-shot learning, बहुभाषिक प्रॉम्प्ट
४	संवादात्मक प्रॉम्प्ट व वापरकर्ता सहभाग	UX (User Experience), दृश्य/मौखिक प्रॉम्प्ट, अभिप्राय, reinforcement learning
५	Excel मध्ये जनरेटिव्ह AI चा वापर	सूत्रांसाठी प्रॉम्प्ट, चार्ट्स, automation, डेटा सादरीकरण
६	अकाऊंटिंग व फायनान्समधील जनरेटिव्ह AI	बील प्रक्रिया स्वयंचलन (invoice automation), अंदाज बांधणे (forecasting), फसवणूक शोध, नियमन पालन (compliance)
७	बँकिंग आणि वित्तीय सेवा क्षेत्रातील जनरेटिव्ह AI	कर्ज प्रक्रिया, जोखीम विश्लेषण, AI chatbots, मायक्रो फायनान्स
८	ई-कॉमर्स, रिटेल व पुरवठा साखळीतील जनरेटिव्ह AI	उत्पादन माहिती, साठा अंदाज, किंमत निर्धारण, लॉजिस्टिक्स
९	नैतिक पैलू व व्यावसायिक विकास	पक्षपात (bias), न्याय (fairness), डेटा सुरक्षा, नोकरीवर परिणाम, AI करिअर नियोजन

9. Regional Centers

01. Amravati

V.M.V.to Walgaon Road, Post V.M.V., Amravati
444 604 (Fax)0721-2531444
(Off.)0721-2531445/2531210

02. Aurangabad

Survey No.41, East of the Military boy's Hostel, Nandanvan Colony, Chhavani, Aurangabad 431 002
(Off)0240-2371066, 2371077
(Fax)0240-2371088

03. Mumbai

C/o Jagannath Shankar sheth Municipal School Building, Nana Chowk, GrantRoadMumbai400007 (Off)022-23874186/23874177
(Fax)022-23826135

04. Nagpur

Rao Bahadur D. Laxminarayan Bungalow Law College
Campus RavinagarChowk, Nagpur440001
(Off)0712-2553724/25 (Fax)0712-2553725

05. Nashik

Old Municipal Corp. Bldg. New Pandit Colony Nashik
422 002 (Off)0253-2317063
(Fax)0253-2576756

06. Pune

C/o Shahir Annabhau Sathe Prashala Gruha, Sadashiv Peth, Kumthekar Marg Pune 411 030
(Off)020-24491107
(Fax)020-24457914

07. Kolhapur

Near Shivaji University Post Office, Vidyanagar, Kolhapur
416004 (Off) 0231-2607022
(Fax) 0231-2607023

08. Nanded

Swami Ramanand Teerth Marathwada University Sports Building, Nanded421606 (Off)02462-236718
(Fax)02462-236718 Mob. No. : 9422247296

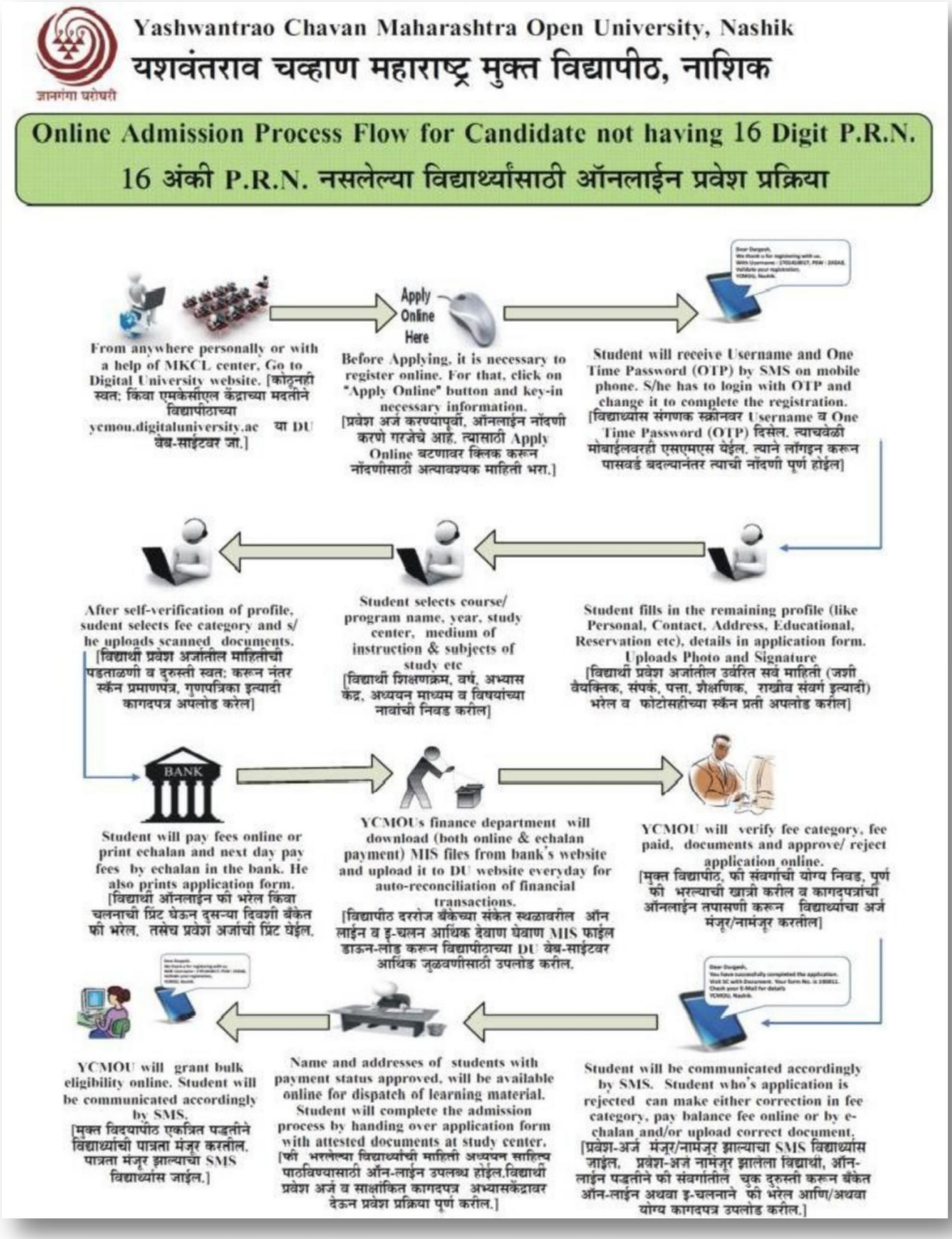
10. Instructions/Contacts

Sr. No.	Type of Query	Whom to Contact?
1.	Academic Matters	Director of School of Continuing Education. YCMOU, Nashik Ph:(0253)2231477
2	Learner Matters	Regional Director, Concerned Regional Centers
3	Examination Related Matters	Controller of Examination Ph : (0253) 2231479 D.R. ExaminationUnit-1, Ph : (0253) 2230716
4	Admission Related Matter	Concerned Regional Centers
5	Difficulties in any course, at the study centre	Counselor, at the study Centre
6	Other general difficulties & planning of academic activities, at the study Centre	Programme Co-coordinator ,at the Study Centre
7	Serious Difficulties ,at the study Centre	Study Centre Head, at the study Centre
8	Home Assignment	Head, Evaluation Phone : (0253) 2331475

- Learner is requested to contact only concerned person to whom the query is related.

11. Appendices

Appendix1 :



परिशिष्ट २ : Candidate/Student Agreement at the time of Admission

Candidate/Student Agreement at the time of Admission

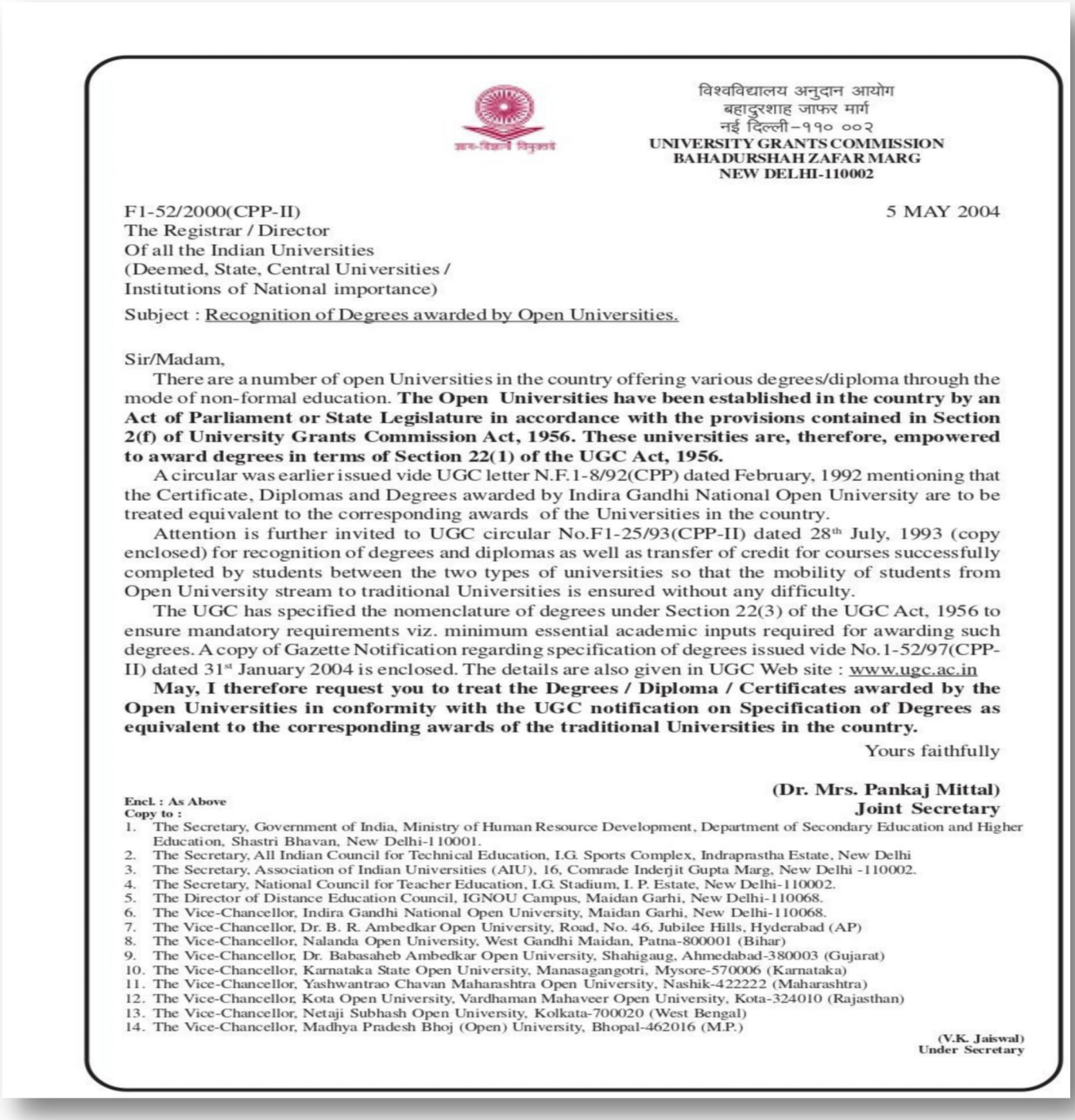
This is an agreement between the student or candidate and the YCMOU which is entered into by virtue of the candidate for admission clicking on "ACCEPT" button on the online admission portal at the time of admission to a program using online admission process.

In this agreement the term "candidate" is used to mean the person who proposes to take admission to a program in YCMOU and the term "student" is used to mean a person who has been admitted to a program of the YCMOU after fulfilling all the conditions thereof.

The candidate undertakes that -

1. He has gone through the prospectus and the on-screen narrations or directions and has sincerely responded to the on-screen directions.
2. He has ensured that he is eligible to the program to which he proposes to take admission and that if it is found otherwise, (that is, if he is found not to be fulfilling the conditions of the eligibility at any time as per the rules mentioned in the prospectus or the on-line narrations) his admission will be summarily cancelled and the fees paid to the university will not be refunded in part or in full.
3. The information about the medium/mode of delivery of the Study Material (for example printed books, e-books, mobile app, audio/video material available on internet or through CD/DVD, etc) has been duly studied by me in the relevant pages of the prospectus and I have no objection to the said mode of delivery. He shall not make any demands on the methods or medium of delivery other than that mentioned in the prospectus.
4. He shall make any representations to the YCMOU by logging on as a student in respect of any activities of grievances within a period of thirty days from the date of cause of the grievances or by an email to the university at the designated e-mail address.
5. He understands that the University reserves right to make changes in the rules or syllabi or learning material or any other policy matter as a matter of urgency and that such changes in the rules, syllabi or policy matters shall be binding and applicable on him and that he shall not make objections to such changes.
6. He shall not change his mobile number as registered with the University during the time of admission to the program.
7. He understands that the University shall levy charges on changes in profiles of the student, including the photograph, mobile number, date of birth, etc.
8. He understands that in case the University does not receive the fees from the Government (in case of Scholarship or Free-ship candidates), the student may be barred from taking examinations and his results shall not be declared till such time that the fees have been received.
9. He understands that any incorrect or incomplete information given by him is liable to cancellation of his admission or withdrawal of degree or diploma awarded to him as and when the university gets to know of such supply of incomplete or incorrect information.
10. He shall visit the University's website (ycmou.digitaluniversity.ac and ycmou.ac.in) regularly and undertake necessary steps for academic and administrative purposes as expected from him including downloading of the examination hall ticket and printing the same.
11. He shall undertake the studies of the academic program with necessary industry, discipline and honesty and conduct himself with due dignity and shall do nothing which is unbecoming of a student of the YCMOU.

Appendix 3: University Grants Commission Resolution (2004)



विश्वविद्यालय अनुदान आयोग
बहादुरशाह जाफर मार्ग
नई दिल्ली–११० ००२
UNIVERSITY GRANTS COMMISSION
BAHADURSHAH ZAFAR MARG
NEW DELHI-110002

F1-52/2000(CPP-II) 5 MAY 2004

The Registrar / Director
Of all the Indian Universities
(Deemed, State, Central Universities /
Institutions of National importance)

Subject : Recognition of Degrees awarded by Open Universities.

Sir/Madam,

There are a number of open Universities in the country offering various degrees/diploma through the mode of non-formal education. **The Open Universities have been established in the country by an Act of Parliament or State Legislature in accordance with the provisions contained in Section 2(f) of University Grants Commission Act, 1956. These universities are, therefore, empowered to award degrees in terms of Section 22(1) of the UGC Act, 1956.**

A circular was earlier issued vide UGC letter N.F.1-8/92(CPP) dated February, 1992 mentioning that the Certificate, Diplomas and Degrees awarded by Indira Gandhi National Open University are to be treated equivalent to the corresponding awards of the Universities in the country.

Attention is further invited to UGC circular No.F1-25/93(CPP-II) dated 28th July, 1993 (copy enclosed) for recognition of degrees and diplomas as well as transfer of credit for courses successfully completed by students between the two types of universities so that the mobility of students from Open University stream to traditional Universities is ensured without any difficulty.

The UGC has specified the nomenclature of degrees under Section 22(3) of the UGC Act, 1956 to ensure mandatory requirements viz. minimum essential academic inputs required for awarding such degrees. A copy of Gazette Notification regarding specification of degrees issued vide No.1-52/97(CPP-II) dated 31st January 2004 is enclosed. The details are also given in UGC Web site : www.ugc.ac.in

May, I therefore request you to treat the Degrees / Diploma / Certificates awarded by the Open Universities in conformity with the UGC notification on Specification of Degrees as equivalent to the corresponding awards of the traditional Universities in the country.

Yours faithfully

(Dr. Mrs. Pankaj Mittal)
Joint Secretary

Encl : As Above
Copy to :

1. The Secretary, Government of India, Ministry of Human Resource Development, Department of Secondary Education and Higher Education, Shastri Bhavan, New Delhi-110001.
2. The Secretary, All Indian Council for Technical Education, I.G. Sports Complex, Indraprastha Estate, New Delhi
3. The Secretary, Association of Indian Universities (AIU), 16, Comrade Inderjit Gupta Marg, New Delhi -110002.
4. The Secretary, National Council for Teacher Education, I.G. Stadium, I. P. Estate, New Delhi-110002.
5. The Director of Distance Education Council, IGNOU Campus, Maidan Garhi, New Delhi-110068.
6. The Vice-Chancellor, Indira Gandhi National Open University, Maidan Garhi, New Delhi-110068.
7. The Vice-Chancellor, Dr. B. R. Ambedkar Open University, Road, No. 46, Jubilee Hills, Hyderabad (AP)
8. The Vice-Chancellor, Nalanda Open University, West Gandhi Maidan, Patna-800001 (Bihar)
9. The Vice-Chancellor, Dr. Babasaheb Ambedkar Open University, Shahigaug, Ahmedabad-380003 (Gujarat)
10. The Vice-Chancellor, Karnataka State Open University, Manasagangotri, Mysore-570006 (Karnataka)
11. The Vice-Chancellor, Yashwantrao Chavan Maharashtra Open University, Nashik-422222 (Maharashtra)
12. The Vice-Chancellor, Kota Open University, Vardhaman Mahaveer Open University, Kota-324010 (Rajasthan)
13. The Vice-Chancellor, Netaji Subhash Open University, Kolkata-700020 (West Bengal)
14. The Vice-Chancellor, Madhya Pradesh Bhoj (Open) University, Bhopal-462016 (M.P.)

(V.K. Jaiswal)
Under Secretary

Appendix 4: G.R.of Equivalency for 10th and 12 th.

परिशिष्ट ५ : G.R. of equivalency to 10th and 12th

यशवंतराव चव्हाण मुक्त विद्यापीठ, नाशिक व
राष्ट्रीय मुक्त विद्यालय शिक्षण संस्था, नवी दिल्ली यांची
प्रमाणपत्रे शासनसेवेसाठी समकक्ष म्हणून विचारात घेण्याबाबत

महाराष्ट्र शासन
सामान्य प्रशासन विभाग
शासन निर्णय क्रमांक : आरजीडी-१५११/प्र.क्र.८९/१३,
मंत्रालय, विस्तार इमारत, मुंबई-४०००३२
दिनांक : २० मे, २०११.

वाचा

१) शासन निर्णय, सामान्य प्रशासन विभाग, क्रमांक : आरजीडी-१३९८/प्र.क्र.६७/९८/१३, दिनांक १० डिसेंबर, १९९८.
२) शासन निर्णय, सामान्य प्रशासन विभाग, क्रमांक : आरजीडी-१३०५/प्र.क्र.२४/२००५/१३, दिनांक १२ डिसेंबर, २००६.

शासन निर्णय :

यशवंतराव चव्हाण मुक्त विद्यापीठ, नाशिक येथून प्राप्त केलेली शैक्षणिक अर्हता शासकीय सेवेतील नियुक्तीसाठी ग्राह्य धरण्याबाबत सर्वसाधारण सूचना निर्गमित करण्याचे निदेश मा. महाराष्ट्र प्रशासकीय न्यायाधीकरण, मुंबई यांनी श्री. राजेंद्र घुणकीकर विरुद्ध महाराष्ट्र शासन (मूळ अर्ज क्र. ६७०/२००८) वर दिले आहेत. त्यावर, शासनाने घेतलेल्या निर्णयानुसार यासंदर्भात खालीलप्रमाणे सूचना देण्यात येत आहेत.

१. ''ज्या पदांच्या सेवाप्रवेश नियमात १० वी/१२ वी (माध्यमिक/उच्च माध्यमिक) परीक्षा उत्तीर्ण असणे अशी किमान अर्हता विहित केलेली असेल त्या बाबतीत, महाराष्ट्र राज्य शिक्षण मंडळाची माध्यमिक व उच्च माध्यमिक शालांत परीक्षा उत्तीर्ण नरसलेला मात्र, यशवंतराव चव्हाण मुक्त विद्यापीठाची पूर्व परीक्षा उत्तीर्ण होऊन पदवी परीक्षेचे प्रथम वर्ष उत्तीर्ण झालेला **वा** यशवंतराव चव्हाण मुक्त विद्यापीठातून पदवी धारण केलेला उमेदवार पात्र समजण्यात यावा.''

२. बृहन्मुंबईतील लिपिक-टंकलेखक पदावरील नियुक्तीसाठी विहित करण्यात आलेल्या सेवाप्रवेश नियमातील २ (इ) मध्ये ''महाराष्ट्र माध्यमिक व उच्च माध्यमिक मंडळाने नियंत्रित केलेली माध्यमिक शालांत प्रमाणपत्र परीक्षा आणि या परीक्षेस समकक्ष घोषित केलेल्या इतर परीक्षा अंतर्भूत असल्याचे नमूद केले आहे.'' तसेच, उमेदवारांकडे महाराष्ट्र राज्यातील अधिवास प्रमाणपत्र असणेही आवश्यक आहे. राष्ट्रीय मुक्त विद्यालय शिक्षण संस्थान, नवी दिल्ली या विद्यालयाची माध्यमिक शालांत परीक्षा उत्तीर्ण केलेल्या एका उमेदवाराने महाराष्ट्र प्रशासकीय न्यायाधिकरणाकडे दाखल केलेल्या प्रकरणात (मूळ अर्ज क्रमांक २०४/२०१०) राज्य शासनाने लवकरात लवकर निर्णय घ्यावा, असे आदेश दिले आहेत. केंद्र शासनाने कायद्यान्वये स्थापन केलेल्या राष्ट्रीय मुक्त विद्यालय शिक्षण संस्था, नवी दिल्ली (National Institution of Open Schooling, New Delhi) या विद्यालयाची माध्यमिक शालांत परीक्षा (किमान ५ विषयांसह) उत्तीर्ण केलेल्या उमेदवारांना शालेय शिक्षण विभागाने अकरावी प्रवेशासाठी पात्र ठरविले आहे. मात्र, शासन सेवेतील नियुक्तीसंदर्भात समकक्षतेबाबत कोणतेही आदेश नाहीत. केंद्रिय मनुष्यबळ विकास मंत्रालयाने सर्व राज्यांना, राष्ट्रीय मुक्त विद्यालय शिक्षण संस्था, नवी दिल्ली (National Institute of Open Schooling, New Delhi) यांच्याकडून दिली जाणारी प्रमाणपत्रे उच्च शिक्षण व नोकरीसाठी (Employment) ग्राह्य (समकक्ष) धरण्याबाबत कळविले आहे. ही बाब विचारात घेऊन, राष्ट्रीय मुक्त विद्यालय शिक्षण संस्था, नवी दिल्ली यांच्यामार्फत माध्यमिक शालांत परीक्षेबाबत दिलेले प्रमाणपत्र, माध्यमिक शालांत परीक्षा अशी अर्हता असलेल्या पदांवर नियुक्तीसाठी ग्राह्य धरण्याची बाब देखील शासनाच्या विचाराधीन होती. त्यावर, शासनाने घेतलेल्या निर्णयानुसार यासंदर्भात खालीलप्रमाणे सूचना देण्यात येत आहेत.

''राष्ट्रीय मुक्त विद्यालय संस्था, नवी दिल्ली यांची (मराठी व इंग्रजीसह किमान ५ विषयांसह) शालांत परीक्षा उत्तीर्ण झालेल्या व सदर प्रमाणपत्र (Secondary School Examination Certificate) धारण करणाऱ्या उमेदवारांनी, राज्य शासन सेवेमध्ये ज्या ज्या ठिकाणी माध्यमिक शालांत प्रमाणपत्र परीक्षा उत्तीर्ण अशी अर्हता विहित केली असेल त्या त्या ठिकाणी शासन सेवेसाठी शालांत परीक्षा समकक्ष पात्रता आपोआप धारण केली आहे असे समजण्यात यावे.''

३. त्यानुसार, सर्व नियुक्ती प्राधिकारी यांनी कार्यवाही करावी. हे आदेश या आदेशाच्या दिनांकापासून तात्काळ अंमलात येतील.

४. सदर शासन निर्णय महाराष्ट्र शासनाच्या www.maharashtra.gov.in या संकेतस्थळावर उपलब्ध असून त्याचा संगणक संकेतांक क्रमांक २०११०५२०१३५१०४००१ असा आहे.

महाराष्ट्राचे राज्यपाल यांच्या आदेशानुसार व नावाने,

(बा. वि. निकम)
अवर सचिव, महाराष्ट्र शासन

Appendix 5: एका पेक्षा अधिक शिक्षणक्रमांना प्रवेश

Appendix 6: Guidelines for Pursuing Two Academic Programmed Simultaneously

Guidelines for Pursuing Two Academic Programmes Simultaneously

Guidelines

1. A student can pursue two full time academic programmes in physical mode provided that in such cases, class timings for one programme do not overlap with the class timings of the other programme.
2. A student can pursue two academic programmes, one in full time physical mode and another in Open and Distance Learning (ODL)/Online mode; or up to two ODL/Online programmes simultaneously.
3. Degree or diploma programmes under ODL/Online mode shall be pursued with only such HEIs which are recognized by UGC/Statutory Council/Govt. of India for running such programmes.
4. Degree or diploma programmes under these guidelines shall be governed by the Regulations notified by the UGC and also the respective statutory/professional councils, wherever applicable.
5. These guidelines shall come into effect from the date of their notification by the UGC. No retrospective benefit can be claimed by the students who have already done two academic programmes simultaneously prior to the notification of these guidelines.

The above guidelines shall be applicable only to the students pursuing academic programmes other than Ph.D. programme.

Based on the above guidelines, the universities can devise mechanisms, through their statutory bodies, for allowing their students to pursue two academic programmes simultaneously as mentioned above.

https://www.ugc.gov.in/pdfnews/5729348_Guidelines-for-pursuing-two-academic-programmes-simultaneously.pdf

Appendix 6: G.R. of Equivalency

Appendix - 7 : G.R. of Equivalency and Approval of State Govt. of Maharashtra for Degree's and Diploma's of Open Universities

मुक्त विद्यापीठाच्या पदव्यांना समकक्षता व शासनमान्यता

(१) अन्य विद्यापीठांच्या पदवीशी समकक्षता

मा. शिक्षण संचालक (उच्च शिक्षण) महाराष्ट्र राज्य यांच्या पत्र क्र. समक (उ. शि.)/१०९४/३२८६१/मवि-१, दि. ३० ऑक्टोबर १९९५ च्या पत्रान्वये 'केंद्रीय किंवा राज्य विधिमंडळाने अधिनियमाद्वारे भारतातील विद्यापीठाने दिलेली पदवी/पदविका आणि संसदेने अधिनियमाद्वारे इतर शैक्षणिक संस्था प्रस्तावित केलेल्या आहेत किंवा विद्यापीठ अनुदान आयोग अधिनियम (१९५६) मधील कलम क्र. ३ अन्वये मानीव विद्यापीठे घोषित केली आहेत अशांच्या बाबतीत पदवी किंवा पदविका मान्यता देण्याबाबतचे औपचारिक आदेश विद्यापीठाने काढण्याची आवश्यकता नाही'.

यशवंतराव चव्हाण महाराष्ट्र मुक्त विद्यापीठ हे महाराष्ट्र राज्याच्या विधिमंडळाने अधिनियमाद्वारे (कायदा क्र. २०/१९८९) स्थापन केलेले विद्यापीठ असून त्यास विद्यापीठ अनुदान आयोगाचीही मान्यता आहे. **त्यामुळे या विद्यापीठाची पदवी इतर विद्यापीठांच्या पदवीशी समकक्ष आहे.**

(२) विद्यापीठ अनुदान आयोगाची मान्यता

विद्यापीठ अनुदान आयोग, नवी दिल्ली यांनी त्यांचे पत्र क्र. F/S-15/89 (CPP-I) दि. ८ डिसेंबर १९९२ नुसार विद्यापीठ अनुदान आयोगाच्या १९५६ च्या कायद्यातील कलम १२-बी अन्वये यशवंतराव चव्हाण महाराष्ट्र मुक्त विद्यापीठास मान्यता दिली आहे.

(३) महाराष्ट्र लोकसेवा आयोगाची मान्यता

उपसचिव व परीक्षा नियंत्रक, महाराष्ट्र लोकसेवा आयोग, मुंबई यांच्या पत्र क्र. १४७७ (१७/१९९४/कक्ष) **दि. १७ फेब्रुवारी १९९४ च्या पत्रातील मान्यतेसंबंधीचा मजकूर - 'यशवंतराव चव्हाण महाराष्ट्र मुक्त विद्यापीठ हे संविधिमान्य (Statutory) असल्यामुळे आपल्या विद्यापीठाच्या पदवीधर** अध्ययनार्थ्यांकडून **आलेले अर्ज देखील इतर मान्यताप्राप्त विद्यापीठांच्या पदवीधर उमेदवारांकडून आलेल्या अर्जांप्रमाणेच आयोगाकडून विचारात घेतले जातील'**

मुक्त विद्यापीठाच्या पदवी/पदविकांना महाराष्ट्र शासन मान्यता

विद्यापीठ अनुदान आयोगाने मान्यता दिलेली विद्यापीठे

राज्य सेवेतील पदासांठी पदवी/पदविकास मान्यता

महाराष्ट्र शासन

सामान्य प्रशासन विभाग

शासन निर्णय : क्रमांक आरजीडी-१३९४/प्र.क्र. २१/९४/१३,मंत्रालय, मुंबई ४०००३२, दिनांक ८ मार्च १९९५

वाचा : (१) सामान्य प्रशासन विभाग, शासन निर्णय क्रमांक आरजीडी-१०६१/१८९६७/११४ - जे दिनांक २१ ऑगस्ट १९६९

शासन निर्णय : महाराष्ट्र लोक सेवा आयोगाशी विचार विनिमय करून उपरोक्त दिनांक २१ ऑगस्ट १९६९ च्या आदेशाद्वारे असा निर्णय घेण्यात आला होता की, केंद्र अथवा राज्य विधिमंडळाच्या अधिनियमाद्वारे स्थापित झालेली विद्यापीठे, संसदेच्या अधिनियमाद्वारे स्थापन झालेल्या इतर शैक्षणिक संस्था, किंवा विद्यापीठ अनुदान आयोग अधिनियम, १९५६ च्या अंतर्गत भाग ३ अन्वये जाहीर झालेली मानवी विद्यापीठे यांनी प्रदान केलेल्या पदव्या / पदविका तसेच भारतीय वैद्यकीय मंडळ अधिनियम, १९५६ च्या परिशिष्टांमध्ये अंतर्भूत केलेल्या वैद्यकीय व संलग्न विषयामधील पदव्या यांना शासकीय महाविद्यालयातील अध्यापकीय पदे वगळता, **राज्यातील सेवा व पदांवरील भरतीसाठी आपोआप मान्यता प्राप्त झाली असल्याचे समजण्यात यावे.**

(२) सदर आदेशासोबत विद्यापीठ अनुदान आयोगाने मान्यता दिलेल्या वैधानिक विद्यापीठे व संस्थांची यादी जोडण्यात आली होती. आयोग मान्यताप्राप्त विद्यापीठे व संस्था यांची अद्ययावत यादी आता या आदेशासोबत जोडण्यात आली आहे. शासन निर्णय, सामान्य प्रशासन विभाग, क्रमांक आरजीडी - १०६१/१८९६७/९१४/जे दिनांक २१ ऑगस्ट १९६९ मध्ये नमूद केलेल्या आणि वर परिच्छेद १ मध्ये उद्धृत केलेल्या हेतूसाठी सदर सर्व विद्यापीठे/संस्था यांनी प्रदान केलेल्या पदवी/पदविकांना आपोआप मान्यता देण्यात आल्याचे समजण्यात यावे.

महाराष्ट्राचे राज्यपाल यांच्या आदेशानुसार व नावाने

दा. र. राणे

अवर सचिव, महाराष्ट्र शासन

प्रति,

(१) राज्यपालांचे सचिव
(२) मुख्य मंत्र्यांचे सचिव
(३) सचिव, महाराष्ट्र लोकसेवा आयोग, मुंबई
(४) महालेखापाल, महाराष्ट्र-१, मुंबई
(५) महालेखापाल, महाराष्ट्र -२, मुंबई
(६) निवासी लेखा परीक्षा अधिकारी, मुंबई
(७) अभिदान व लेखा अधिकारी, मुंबई
(८) प्रबंधक, उच्च न्यायालय (मूळ न्याय शाखा), मुंबई
(९) प्रबंधक, उच्च न्यायालय (अपील शाखा), मुंबई
(१०) प्रबंधक, लोक आयुक्त व उप लोक आयुक्त यांचे कार्यालय, मुंबई
(११) सर्व मंत्रालयीन शिक्षण
(१२) मंत्रालयीन विभागांच्या नियंत्रणांच्या नियंत्रणाखालील सर्व विभाग प्रमुख व कार्यालय प्रमुख
(१३) अवर सचिव, भारत सरकार, शिक्षण मंत्रालय, नवी दिल्ली
(१४) निवड नस्ती

वाचा : महाराष्ट्र शासनाच्या उपरोक्त शासन निर्णय क्रमांक आर.जी.डी. १३९४/प्र.क्र.२१/९४/१३ मंत्रालय, मुंबई. दिनांक ८ मार्च १९९५ च्या सोबत जोडलेल्या यादीमध्ये यशवंतराव चव्हाण महाराष्ट्र मुक्त विद्यापीठ, नाशिक यांची अनुक्रमांक १४६ वर नोंद करण्यात आलेली आहे.

Appendix 7: Letter of Recognition from UGC

APPENDIX 1.1 : LETTER OF RECOGNITION FROM UGC

UNIVERSITY GRANTS COMMISSION
BAHADUR SHAH ZAFAR MARG
NEW DELHI-110002.

NO. F.5-15/89 (OPP-I) December, 1992

The Secretary
Govt. of Maharashtra
Higher and Technical
Education and Employment Deptt.
Mantralaya Annexe
Bombay- 400032.

Sub : Recognition of Yashwantrao Chavan Maharashtra Open University, Nashik for Central assistance under Section 12-B of the UGC Act, 1956.

Sir,

With reference to the correspondence resting with your letter No. MOU/ 63003 (241/92) UNI dated 11th November, 1992 on the above subject, I am to say that the University Grants Commission has agreed to declare the Yashwantrao Chavan Maharashtra Open University Nashik established under Maharashtra State Act No. XX of 1989, fit to receive Central assistance for all purposes including Institutional development in terms of the rules framed under Section 12-B of the UGC Act, 1956.

The receipt of the letter may please be acknowledged.

Yours faithfully,

Sd/xxx
(I J GUPTA)
JOINT SECRETARY

Copy to: -

1. The Vice - Chancellor, Yashwantrao Chavan Maharashtra Open University, Nashik-422005.
2. Secretary to the Govt. of India, Ministry of Human Resource Development (Deptt. of Education) New Delhi.
3. The Registrar, Indira Gandhi National Open University, Maidan Garhi, New Delhi- 110068.
4. The Secretary, Association of Indian Universities, 16, Kotla Marg, New Delhi- 110002.
5. Desk Officer (Meeting) / S.O.FD-III/S.O.SU-II/S.S.O.-I, Star, U.G.C. New Delhi.
6. All Officers /Sections, UGC New Delhi.

Sd/-
(D. D. Mehta)
SECTION OFFICER

Appendix 8: Student Corner

परिशिष्ट १० : Students Corner

Admission And Examination Services

(Visitors Count - 339512)

Admission Regarding Services	विद्यार्थी प्रवेशविषयक सेवा, सेवाशुल्क आणि सेवा प्राप्त करण्यासाठी करावयाच्या प्रक्रियाबाबतच्या माहितीचे सूचनापत्र (Uploaded on 23/05/2023)	Click Here
Services Information	Student Helpline related to Admissions, Examinations and other services require for the Students	Click Here
Sr. No.	**Service Description**	**For Using this**
1	परीक्षाविषयक विविध सेवा शुल्काचे पेमेंट ऑनलाईन पद्धतीने करण्याबाबतचे सूचनापत्र (Uploaded on 20/04/2023) (Uploaded on 03/06/2023)	Click Here
2	How to generate your ACADEMIC BANK OF CREDITS (ABC) Account of Digilocker Portal - Vedio Presentation (Uploaded on 22/10/2022)	Click Here
3	How to generate your ACADEMIC BANK OF CREDITS (ABC) Account of Digilocker Portal : PDF Presentation (Uploaded on 22/10/2022)	Click Here
4	CGPA To Percentage Equivalence calculation Formula	Click Here
5	ऑनलाईन मायग्रेशन सुविधेबाबत विद्यार्थ्यांसाठी सूचनापत्र (Uploaded on 24/09/2021) (Revised on 31/12/2022)	Click Here
6	परीक्षा विभागातील परीक्षा-युनिट १ अंतर्गत असणाऱ्या शिक्षणक्रमांची यादी (Uploaded on 06/08/2021)	Click Here
7	परीक्षा विभागातील परीक्षा-युनिट २ अंतर्गत असणाऱ्या शिक्षणक्रमांची यादी (Uploaded on 06/08/2021)	Click Here
8	परीक्षा विभागातील परीक्षा-युनिट ३ अंतर्गत असणाऱ्या शिक्षणक्रमांची यादी (Uploaded on 06/08/2021)	Click Here
9	परीक्षा विभागातील युनिटनिहाय कामकाज आणि संपर्काचा तपशील (Uploaded on 06/08/2021)	Click Here
10	महाराष्ट्र लोकसेवा हक्क अधिनियम अंतर्गत सेवा देण्याबाबत सूचनापत्र (Uploaded on 5/4/2021)	Click Here
11	About validity of YCMOU Passing certificate (उत्तीर्णता प्रमाणपत्राच्या वैधतेबाबत) (Uploaded on 09/01/2021)	Click Here
12	खालील Services साठी सुधारीत दरपत्रक	Click Here
13	**Examination / Result - Grievances** (परीक्षा / निकाल - तक्रारी)	**Click Here**
14	**MIGRATION**	**Click Here**
15	**TRANSCRIPT**	**Click Here**
16	**VERIFICATION OF MARKS**	**Click Here**
17	**SCAN COPY OF ANSWER BOOK**	**Click Here**
18	**REVALUATION OF ANSWER BOOK**	**Click Here**
19	**DOCUMENT VERIFICATION**	**Click Here**