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'Swachh Campus Ranking 2019' awarded by Ministry of Human Resource Development, New Delhi.

ज्ञानगंगा घरोघरी

YASHWANTRAO CHAVAN MAHARASHTRA OPEN UNIVERSITY, NASHIK

NAAC awarded 'A' grade

www.ycmou.ac.in

SCHOOL OF HUMANITIES AND SOCIAL SCIENCES

M.A. English (M72)

SECOND YEAR - PROSPECTUS

Academic Year 2025-2026



विद्यापीठ गीत

एक प्रतिज्ञा असे आमुची ज्ञानाची साधना ।

चिरंतन ज्ञानाची साधना।

ज्ञान हेच संजीवन साऱ्या जगताच्या जीवना ॥ धृ ॥

ज्योत जागवू सुजाणतेची सकलांच्या अंतरी ।

तीच निवारील पटल तमाचे प्रभात सूर्यापरी ।

ज्ञानच देउळ, ज्ञानच दैवत, प्रगतीच्या पूजना ।। १ ।।

नव्या युगाचा नव्या जगाचा ज्ञान धर्म आहे ।

त्यातच अमुच्या उजळ उद्याचे आश्वासन राहे ।

मुक्त करिल तो परंपरेच्या बंदिघरातुन मना ॥ २ ॥

हाच मंत्र नेईल आम्हाला दिव्य भविष्याकडे ।

न्यायनीतीचे पाऊल जिथे भेदाशी ना अडे ।

जे जे मंगल पावन त्याची जेथे आराधना ।। ३ ।।

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01. About YCMOU

'Open University' is a new concept that has been adopted across the world. Many students drop out for a variety of reasons. The establishment of open universities aims to offer higher education opportunities to individuals who lack access to educational facilities due to work or business commitments in rural areas and aspire to continue their education. England established the world's first Open University in 1969. Since then, numerous countries, such as China, Japan, Canada, Thailand, Sri Lanka, Pakistan, Bangladesh, and others, have established open universities to provide opportunities for various educational programs to society's aspirants.

The first Open University in India is established in Hyderabad (Andhra Pradesh) in 1982. In 1985, the central government established Indira Gandhi National Open University (IGNOU) at the national level. Subsequently, open universities have been functioning in the states of Maharashtra, Rajasthan, Bihar, Madhya Pradesh, Gujarat, Karnataka, West Bengal, Uttar Pradesh, Tamil Nadu, Chhattisgarh, Assam, Uttarakhand, Odisha, Punjab and Kerala.

Maharashtra has a tradition of social reformers who brought social and educational changes. Mahatma Jotiba Phule, Krantijyoti Savitribai Phule, Rajarshi Shahu Maharaj, Dr. Babasaheb Ambedkar. Punjabrao Deshmukh, Karmaveer Bhaurao Patil, and Swami Ramanand Teerth have made invaluable contributions to education. The Government of Maharashtra Legislative Assembly Act No. 20/1989 established 'Open University' on 1st July 1989 with the aim of carrying forward their legacy and bringing higher education to the villages, similar to other universities in Maharashtra. The university bears the name of Yashwantrao Chavan, who is considered the father of modern Maharashtra. 'Yashwantrao Chavan Maharashtra Open University' is India's fifth and Maharashtra's first Open University. The university is headquartered in Nashik and covers the entire state of Maharashtra. The university connects more than 2400 Study Center / Learner Support Centers (LSC) across Maharashtra through its 8 regional centers.

Section 12 (b) of the University Grants Commission (UGC) Act recognizes Yashwantrao Chavan Maharashtra Open University. Accordingly, the Maharashtra State Legislature and the University Grants Commission have granted permission to the university to conduct certificate, diploma, degree, post-graduate, and research courses. Yashwantrao Chavan Maharashtra Open University is a member of many reputed national and international educational institutions. The Commonwealth of Learning has twice awarded the university with the International Quality Award for Best Institution. The university recently received an 'A' grade from NAAC.

Yashwantrao Chavan Maharashtra Open University is at par with all recognized universities in the country. The degrees from this university are equivalent to those from other universities, making them suitable for employment, promotion, and further education in all government, semi-government, and private institutions, as well as various boards recognized by the Government of Maharashtra. The Maharashtra State Public Service Commission has already declared the students of Yashwantrao Chavan Maharashtra Open University are eligible for their examinations. Until now, many students of the university have passed various competitive examinations of the Central and State Public Service Commission.

The mission of Yashwantrao Chavan Maharashtra Open University is to provide a variety of courses in sync with our developmental needs and plans for the nation and state. Open education focuses on developing curricula that provide intellectual support to society as it adapts to changing technologies and lifestyles. The university contributes to the development of a learning society by implementing the concepts of 'Education for Life', 'Education at Work,' and 'Skill-Based Education that Supports Employment'.

The Yashwantrao Chavan Maharashtra Open University's motto is 'Dnyanganga Gharo Ghari!' and it is striving to become 'Lok Vidyapeeth'. The aim of the university is to provide quality education to all sections of society. The university is making efforts to introduce its various courses to the general public in rural, urban, and tribal areas through its headquarters, regional Centers, district Centers, study centers / LSC and workplaces. The university adheres to the educational philosophy of Yashwantrao Chavan, which advocates for the status of folklore as a knowledge language by providing education in the mother tongue.

1.1 Objectives of YCMOU

1. The mission of the University is to provide opportunities for general degree education, vocational, technical and other education-training to the working class, housewives and other adults in urban, rural and backward areas, while keeping their needs in mind, with the goal of reaching the unreached. The university's aim is to serve as a channel for bridging the intellectual differences among various societal strata.
2. We aim to create an open education system that is both flexible and entrepreneurial, enabling everyone to learn without any limitations on age, duration or accessibility.
3. The goal is to educate exempted persons who have not completed their traditional university education through the credit transfer system and further education at the Open University, taking into account the value of the educational part they have completed.
4. Our mission is to deliver high-quality education that fosters the development of diverse art and skills through non-formal and continuing education, as well as educational extension services. We aim to train adults in new technologies, enabling them to adapt to evolving technologies. We also develop diverse curricula that protect and promote the art traditions, cultural accumulation, and social awakening heritage of India and Maharashtra, thereby promoting national integration and individuality.
5. We aim to encourage the financial involvement of private and social organizations by focusing on achieving self-reliance in our administrative expenses instead of solely relying on government grants. Additionally, we aim to create operating systems that are both cost-effective and high-quality, utilizing modern computer equipment efficiently.

02. About the School of Humanities and Social Sciences

The School of Humanities and Social Sciences covers studies ranging from arts, literature, and its creative dimensions; studies of structures, philosophies and historical-traditions of various institutions from the ‘family’ to the ‘State’. The aim of this School is to provide intellectual preparation to meet the global challenges of the 21st century and to develop educational resources for a learning society. The courses in this faculty emphasize individual development, aid in their overall growth, and guide them towards progress.

2.1 Objectives of the School

The objectives of the School of Humanities and Social Sciences are as follows:

1. Develop student-centric curriculum.
2. Adopt flexible teaching and learning methods in accordance with the open education system.
3. The goal is to provide education to the marginalized sections of society who have not yet availed themselves of it.
4. Encourage students to study humanities and social sciences.
5. Creating a knowledge-based society.
6. The goal is to reach out to the masses through distance education and become a ‘mass varsity’.

2.2 The salient features of the school

1. The world’s diverse civilizations, the evolution of the nation-state, and the history of tradition are among the topics covered. Education encompasses certificates, diplomas, degrees, master's degrees, and PhDs.
2. Global welfare organizations like environmental protection movements, the Human Development Index, and sustainable development goals all incorporate the values of freedom, equality, fraternity, and human rights.
3. The syllabus incorporates themes such as women's empowerment, the struggle for identity among the underprivileged, and a model of unity rooted in the diversity of languages, religions, and regions.
4. Courses cover a wide range of topics such as globalization and local development.
5. There are specialized courses focused on library and information science, journalism and mass communication, Gandhian philosophy, human rights, and consumer protection.

6. This is a practical course that integrates both theory and practice.
7. Non-traditional courses that promote individual creativity and imagination are available.
8. Courses that develop complementary skills for personality development and professional success are available.
9. Learning innovative skills for self-study.
10. The foundational course places emphasis on explaining various concepts.
11. Students can access self-study books, tutorials, fieldwork, project studies, and guidance services through web media and academic support.
12. You can select options based on your educational program.

03. Learning Method / Instructional Design

The Open University has developed a separate study method for students who cannot go to college every day and do not have enough time to study. It includes the following elements: The program offers self-study-based textbooks, expert faculty guidance in communication, assessment within the study period, and the opportunity for demonstration when necessary.

In the study method, students receive not only the course details but also a set of study books. The admission fee includes selected study books that the student can retain. The soft copy of the study material is available on the university's website, www.ycmou.ac.in or https://ycmou.digitaluniversity.ac/. Students should use the self-study books, which have a unique writing style from other traditional study books.

These books break down the topics into manageable chunks, enabling comprehension in a single reading. For instance, these books arrange topics using graphs, pictures, and examples. These books aim to simplify the learning process for students. Each page of the book reserves large margins on both sides. In the blank space, the student can write down the important points and note down the doubts that the learner faces.

These notes aid learners in reviewing the subject matter. Additionally, the lesson includes some questions; if the student answers these after reading the relevant section, he can assess his own understanding of that section. If the student is unable to answer certain questions, he must reread the passage to get the answers. If you are still unable to find answers to certain questions, you can write them down and seek them answered by speaking with a counsellor at the Study Centre / Learner support Centre's counselling session.

Students can choose their nearest Study Centre / Learner support Centre. The Study Centre / Learner Support Centre offer counselling for each course generally during weekends. Experts in the subject will guide in counselling sessions. Such guidance is not limited to lecture method. Students should attend counselling sessions to receive answers to their queries and doubts from the counsellor, participate in discussions and symposiums on challenging topics, and learn about their progress in internal assessments.

Students should make maximum use of all the above learning facilities and prepare their own study method. Students should make sure to plan their study time accordingly. A successful course of study is not just the study of the text but a clear understanding of the subject and its use in daily life. Therefore, we expect students to study focussing on practical and practice.

3.1 Credits

In Open and Distance Learning (ODL) mode, the study hours is measured in terms of 'Credits'. All the courses offered by YCMOU carry a certain value in terms of credit-points. A credit point is a way of expressing the learning hours required to study certain unit, in a book or a course. Typically, one credit point is considered equivalent to about 30-35 learning hours. These learning hours could mean the time spent in reading, note taking, listening to lectures, mulling over various aspects of the course, participating in discussions on the topic, listening to audios, podcasts, viewing especially prepared videos, surfing relevant web content etc. The Master of Arts (M. A.) in English (M87) requires that you 'collect' a credit of 64 credit points in order to be considered eligible for the degree.

3.2 Learning Materials

Self-learning material of M. A. in English program is developed by renowned experts in the fields and professionals. Students should study the books available in PDF format at http://www.ycmou.digitaluniversity.acand www.ycmou.ac.in until they receive printed copies of the same from the university at the Study Centre / Learner Support Centre.

❖ Audio-Visual Programs

Several specially prepared audio-video programmes on various topics relating to the courses on offer are made available on university website https://avc.ycmou.ac.in/self_learning_material/video. The students may also take benefit of various open educational resources, video programmes relating to language and literature that are available on authentic web sources, and also that are telecast on educational channels.

04. About the Program

To offer further opportunities for higher education to students who have completed their degree programs, the faculty has developed various postgraduate degree courses. English is a global language which is widely used in every walk of human life. It opens the window of knowledge for every learner in this era of globalization. A person possessing effective communication skills have more career opportunities than others. The importance of the English language is wider in education. Determining the needs of the society, a postgraduate degree program in English has been introduced.

The foreign languages provide all the cross-cultural nuances to students on the threshold of geographical and professional mobility. In order to redefine the role of second language in the curriculum of Higher Education, the program moved from just the study of 'second language' to the study of language, literature and culture. The Program aspires to create a nuanced understanding of canonical and non-canonical literary and cultural texts, their social milieu for an engaged and enduring understanding of life.

4.1 Programme Design

The Master of Arts in English Programme (M72) is constituted of 64 credits. It has 08 courses of 08 credit points each. In the second year, three courses are compulsory, whereas two courses are optional. The students have to select any one of the optional courses from those two. This programme follows annual pattern of examination.

Year	Courses	Credit Points
First	04	32
Second	04	32
Total	**08**	64

4.2 Program Objectives and Program Outcomes

- **Program Objectives**
  - To impart the concise knowledge of English literature, critical theory and its significant concepts and terms.
  - To inculcate the knowledge of English language through various branches of Linguistics.
  - To introduce the prominent British and American Novelists.
  - To make familiar with a new emerging literature in English such as Partition, Diaspora, Dalit and postcolonial literatures.
  - To explicate the major critical thoughts, philosophical foundations of theory, cultural studies, key thoughts in western critical cannon, function of criticism, Indian aesthetic critical tradition, and objections.
  - To introduce the concept of Indian Literature in English Translation from various other Indian languages.

- **Program Outcomes**

  After successful completion of this program, the learners would able to ...

  - Demonstrate a systematic understanding of English literature, New English literature, American English literature, Indian English literature and Contemporary Studies in English language.
  - Improve communication skills involving the ability to comprehend, read texts and write research papers analytically.
  - Explain the basic genres of English literature such as Poetry, Fiction, Novella, Drama, Short stories and literary concepts etc.
  - Show the general understanding of the history of English literature as well as the global events and new developments that reflect in it.
  - Apply relevant problem-solving skills and global aptitudes to address and respond to the aesthetic, literary and social issues of gender, class, caste and region through interdisciplinary approaches.
  - Improve logical skills to understand any issues, examine and construct coherent arguments using literary knowledge, ideas and theories.
  - Demonstrate soft skills in the realm of interpersonal relations, such as the ability to work both independently as well as collaboratively in multi-cultural groups.

05. Program Structure

5.1 Second Year – M. A. English

5.1.1 Eligibility: Students enrolled in the First Year of Master of English Program (M72) of the University.

5.1.2 Program Duration: 02 Years

The duration of this program (MA English) is 02 years; however, it is allowed to complete it before the end of the registration Period i.e. June 2026. As per the above mentioned UGC rules, no re-registration is allowed for this program after the completion of the Registration Period defined at the time of Registration. However, the students whose valid registration period is over they can take a fresh admission to the new program.

5.1.3 Medium of Instruction: English

5.1.4 Program Fee (M. A. – English: Second Year)

Sr. No.	Particulars	Fee (in Rupees)
1.	Tuition Fee	3,840.00
2.	Learner Support Center (LSC) Fee	2,000.00
3.	Examination Fee	800.00
4.	Registration Fee	200.00
5.	E-Services Fee	70.00
6.	Prospectus Fee	50.00
7.	Student Welfare (DSW) Fee	50.00
8.	Sport Fee	50.00
9.	Hon. Chancellor Office Program Fee	38.00
10.	Student Insurance Fee	20.00
11.	Library Fee	10.00
12.	*Samvad Patrika* Fee	10.00
13.	National Service Scheme (NSS) Fee	10.00
14.	Disaster Management Fee	10.00
15.	Convocation Fee	450.00
16.	Alumni Fee	10.00
Total Fee Rupees Six Thousand Seven Hundred Sixteen Only		**7,618.00**

❖ Instructions regarding Program Fee

It is mandatory for the applicant to pay the admission fee of the course for which he is taking admission as mentioned in the prospectus. This fee includes the fee of the study Centre/ Learner support Centre. Therefore, there is no need to pay any separate/additional fee at the study Centre/ Learner support Centre. The fee should be paid through Credit / Debit Card / Net Banking / UPI. As per the instructions regarding fee payment, the fee has to be paid through the above online payment gateway from the link given after the admission application.

Fees paid on any link other than the given link will not be accepted. Applicants will be fully responsible for this. Confirm your login by following the online login process and wait for the message of your login to the given mobile number as well the permanent registration number that will be sent after your admission. You should always keep in touch with the Study Centre / Learner support Centre you have chosen regarding whether your admission has been confirmed or not.

5.1.5 M. A. English Second Year Course Structure

The following table provides the structure, titles, and codes of the first-year compulsory courses in the M.A. English program.

SR. NO.	*COURSE CODE*	*TITLE OF THE COURSE*	*NATURE*	*CREDIT POINTS*
GROUP – II				
1.	ENG 405	Literary Criticism and Theory	Compulsory	08
2.	ENG 406	American Literature	Compulsory	08
3.	ENG 407	New Literature in English	Compulsory	08
GROUP - III		***Select any One course***		
4.	ENG 408	Contemporary Indian Literature in Translation	Optional	08
5.	ENG 409	English Studies in India	Optional	08

5.1.6 Course Details - List of Books (Second Year)

SR. NO.	COURSE CODE	BOOK NO.	BLOCK NO.	COURSE TITLES & BLOCK TITLES
	ENG 405	**BOOK NO.**	**BLOCK NO.**	**LITERARY CRITICISM AND THEORY**
1.		BOOK 01	Block 1	An Introduction
			Block 2	Classical Criticism
			Block 3	Romantic Criticism
2.		BOOK 02	Block 4	New Criticism
			Block 5	Marxist View of Literature
			Block 6	Feminist Theories
3.		BOOK 03	Block 7	Deconstruction
			Block 8	Contemporary Literary Theory
	ENG 406	**BOOK NO.**	**BLOCK NO.**	**AMERICAN LITERATURE**
4.		BOOK 01	Block 1	Context of American Literature
5.		BOOK 02	Block 2	American Fiction – I
			Block 3	American Fiction – II
			Block 4	The Bluest Eye by Toni Morrison
6.		BOOK 03	Block 5	American Prose
			Block 6	American Short Story
7.		BOOK 04	Block 7	American Poetry – I
			Block 8	American Poetry – II
8.		BOOK 05	Block 9	American Drama

	ENG 407	**BOOK NO.**	**BLOCK NO.**	**NEW LITERATURES IN ENGLISH**
9.		BOOK 01	Block 1	Introduction
10.		BOOK 02	Block 2	A Grain of Wheat: Ngugi Wa Thiong'o
			Block 3	A Dance of Forests: Wole Soyinka
11.		BOOK 03	Block 4	Ice – Candy – Man: Bapsi Sidhwa
			Block 5	A House for Mr. Biswas: V.S. Naipaul
12.		BOOK 04	Block 6	Caribbean Poetry: Derek Walcott and Edward Brathwaite
13.		BOOK 05	Block 7	The Solid Mandala: Patrick White
14.			Block 8	The Stone Angel: Margaret Laurence
	ENG 408	**BOOK NO.**	**BLOCK NO.**	**CONTEMPORARY INDIAN LITERATURE IN ENGLISH TRANSLATION**
15.		BOOK 01	Block 1	Background Studies
16.		BOOK 02	Block 2	Samskara: U.R. Anantha Murthy
			Block 3	Tamas: Bhisham Sahni
17.		BOOK 03	Block 4	Short Story – I
			Block 5	Short Story – II
			Block 6	Non-Fictional Prose
18.		BOOK 04	Block 7	Poetry
19.		BOOK 05	Block 8	Tughlaq: Girish Karnad
20.		BOOK 06	Block 9	Contemporary Indian Literature in English Translation: An Anthology
	ENG 409	**BOOK NO.**	**BLOCK NO.**	**ENGLISH STUDIES IN INDIA**
21.		BOOK 01	Block 1	Institutionalisation of English Studies in India
			Block 2	Beginnings of Indian English Writing
			Block 3	Beginning of the Indian English Novel
22.		BOOK 02	Block 4	Different Englishes
			Block 5	Problems of Teaching and Learning English Literature
23.		BOOK 03	Block 6	Questioning the 'Canon'
			Block 7	Evolutions of Canons in Indian English Writing
			Block 8	Decolonising the Mind
24.		BOOK 04	Block 9	Readings on Defining the Cannon

06. Registration Procedure (M72)

1. As per the policy decision of the university, all the admission process will be online. At the outset, you should first visit the university website https://ycmou.digitaluniversity.ac.
2. Visit university website https://ycmou.digitaluniversity.ac and go to Admission tab and click on Academic Session June2025-26 Prospectus. Prospectus of various programs of the university are available there. Download the prospectus of the program you wish to take admission. Read information regarding Program Design (eligibility, fees, course structure etc.) and print out necessary pages for your reference.
3. During the online admission process through university admission portal, list of concerned Study Centers/ LSC of respective programs will be displayed. Choose your preferred Study Center / LSC and note down its address and code.
4. Before you start the online application process, keep scanned copies of all the required documents as mentioned in the prospectus, scanned images of your passport size photograph and signature in JPG/JPEG/PNG format ready to upload on the website. Each file should not be more than 10MB in size.

5. Read all the information given on Online Admission on university website in the table Presentations > User Guide Presentation > Students.
6. If you are a new candidate you would have to first 'Register' by clicking on the option. Once you click on the 'Register' option, you would be taken to a new page. There you have to enter your name, mobile number and email ID. Once you submit these details, your Profile is created, and you would receive a (system generated) 'Username' and an OTP based 'Password' through Short Message Service (SMS) and email on the permanent mobile number and email ID provided by you. Using this OTP based password, create a new password for yourself. Then you would be directed to the Students Profile Page. If you do not have an email ID, you can create one for free on Google, Yahoo Mail, Outlook etc. service providers.
7. If you are an old student, you would have 16-digit Permanent Register Number (PRN). Enter that 16-digit PRN on the online admission webpage and continue the application process using previously used password. In case password is not available or forgotten, you can reset the password clicking on 'Forgot Password', provide all the information and complete the admission process.
8. Fill all the relevant details asked during online admission. Upload necessary scanned copies of documents, photo and signature required for eligibility. Do not upload incomplete, wrong, unclear or blurred documents.
9. It is mandatory to pay the Program Admission Fee as mentioned in the prospectus. Pay the fees using links of online payment get ways given in the online admission form through Credit Card / Debit Card / Net Banking / UPI etc. It the sole responsibility of the student to pay fees using links given in the admission form only.
10. You will get email/ SMS regarding Admission Confirmation and other information. Save these emails / SMS safely for future reference.
11. You can check the status of your admission using your User ID and Password. You can see the status remark as Approved / Rejected (as the case may be) in your profile. Check the status of your application regularly.
12. University does not send any email / SMS regarding cancellation of admission of incomplete documents. There will be no refund given in case of mistaken admission or non-eligibility.
13. Students cannot modify the information in the admission form until the successful completion of the program.
14. To confirm your admission, submit print out of online admission form and documents regarding eligibility.
15. For reserved category students, information regarding Scholarship Schemes is available on the university website. Complete all the necessary steps regarding online admission and online application form submission through MahaDBT portal.
16. Online ID card can be download and printed by study center (LSC) or student.
17. Students will abide by all the rules, terms and conditions, clauses given under student agreement and instructions given by the university from time to time.
18. As per the University Grants Commission's guidelines, applicable processing fees will be charged from program fees when student cancels their admission for any reason whatsoever.
19. Student Insurance Schemes has been implemented by the university. For any claim under this, please write to Student Welfare and Extension centre. Any time-to-time changes in this are applicable on the respective entities.

6.1 Instructions to Students on filling of form, and the LSCs

6.1.1 Instructions related to filling in the Registration Form

- Read the Prospectus carefully before you fill in the online application form.
- Read the students agreement meticulously before clicking on "ACCEPT" option while applying online.
- Fill in the information in the application form complete in all respects. The mobile number and communication address will have to be complete with pin code number so that you do not miss out on any communication from the university.

- Do not forget to attach self-attested photocopies of the marksheet and certificates, clearly showing the Date of Birth (DoB). DO NOT ATTACH ANY ORIGINAL DOCUMENTS.
- If you wish to apply with changed name (different from mentioned on the certificates attached), a copy of Gazette showing 'Name Change' must be attached with the printout of the application form.

6.1.2 Instructions related to the Learning Support Centre (LSC)

- The LSC will frequently check for pending approvals in their Login IDs, the LSC Coordinator will verify the students' documents and scholarship claims, and if needed, guide for compliance, and 'approve' the same at the earliest.
- The LSC will specify the modes of payment of LSC fee, students must preserve the receipt with them.
- The student shall check with the Learning Support Centre schedule of contact sessions, so as to know when the contact sessions are going to begin.
- Once you are registered for a particular programme, the university allots a Permanent Registration Number (PRN) to you. The student shall collect PRN from the Learning Support Centre and mention the same in all the future communication with the university, while interacting with the Learning Support Centre for example, to collect study material; while submitting home assignments and writing the final examination.
- The student must safely retain all the documents pertaining to the communication made with the university; for instance, the receipts of fee paid, counterfoils of bank slips etc.
- The student shall not pay any additional fees at the LSC . The university will not be responsible for any extra payment made at the LSC.
- If registration for the programme is cancelled for any reason, NO fee will be refunded.
- As per the student agreement "ACCEPTED" at the time of online application, the student agrees that it is in the best of his interest to personally check the university website regularly for updates and keep in touch with the Learning Support Centre (LSC) for any communication from the university regarding the programme or related activities.

1. The end examination is conducted as per the schedule decided by the university and no request for the change in the same will be entertained.
2. The examination centre will be allotted by the Examination Division as per the arrangements and no request for the change in the same will be entertained once the examination time table is published.
3. The student shall download the 'Hall Ticket' from the webpage of examination division on university website, and collect the 'Marksheet' from the Learning Support Centre (LSC).
4. If the number of students at a particular Learning Support Centre is less than 20, the registered students of such Learning Support Centre will be transferred to the nearest Learning Support Centre.

07. Evaluation Pattern

The students would be evaluated for four courses of 100 marks each in the academic year. This evaluation would be at two levels – Continuous Assessment (CA) and University Assessment (UA). In this assessment, 80:20 ratio would be followed – 80 marks for UA and 20 marks for CA.

7.1 Self-Assessment

Each unit in your books gives you some exercises for assessing your own learning. Correct or model answers for these exercises are also provided later, to help you assess the accuracy of your own answers. This mode of assessment gives you quick feedback on your comprehension of certain topic or sub-topic.

7.1.2 Nature of Continuous Assessment/ Internal Assessment (Home Assignments)

1. Students should submit home assignment of 20 marks per course, having 4 Questions of 5 marks each. Thus, in each year, for 4 courses 4 home assignments would have to be submitted.

2. The questions for home assignments, would be uploaded at the Examination Division page on the university website http://ycmou.digitaluniversity.ac. The student must download these home assignment questions from university website.
3. Student must submit legibly handwritten home assignments (hard copies) to the Learning Support Centre (LSC) for assessment as per the schedule supplied by the Examination Division.
4. These home assignments shall be evaluated for 20 marks by the Counsellors of courses concerned at the LSC and submit the list of marks obtained by the students to the Coordinator of the LSC.
5. It will be mandatory for the Learning Support Centre (LSC) to submit these course-wise mark lists to the university before the commencement of End Examination (EE) only in online mode i.e., LSC's Login ID at http://ycmou.digitaluniversity.ac. The website link for online submission of marks will be made available on the university website only for a few days as per the schedule given by the Examination Division.
6. Students are allowed to submit home assignments in hard copies at the LSC only once in an academic year, within the stipulated time period announced by the university and the Learning Support Centre, on the university website or through other modes of communication.
7. Students should follow the university updates on the examination division's webpage regularly, and be in touch with the LSC; and submit assignments within the stipulated time.
8. The student who fails to submit home assignments within the stipulated time would not to be allowed to re-submit the same after the commencement of the End Examination and he/she would be marked ABSENT, and the same would be displayed in his/her marksheet.
9. If the student fails to submit the assignment during that academic year, s/he will not be allowed to submit assignments thereafter and will have to pass that course by obtaining 40% marks in End Examination alone.
10. The Learning Support Centre needs to contact the Deputy Registrar, Exam Unit-I at university headquarters for more details regarding Continuous Assessment (CA), Evaluation and Submission of Marks. Assignment submission for each course must be completed by the specified dates in the same academic year as communicated by the University's Examination Division. **The university will not give permission for resubmission/late submission of assignments under any circumstances.**

7.2 University Assessment (UA) / End Examination (EE)

1. Evaluation conducted at the end of the learning period is done through a written examination. The university will conduct end examination as per the schedule declared in advance. The pattern of evaluation used consists the following components.
2. In the University Assessment (UA), there would be four question papers of 80 marks each for four courses, having duration of three hours.
3. In each course of 80 marks, there will be 20 questions of 5 marks each, and student may attempt any 16 questions out of those. Answers to these 5 marks questions should be written in 75-80 words each.
4. The student will have to score minimum 40 % marks out of 100 collectively in Continuous Assessment (CA) and University Assessment (UA) in each course for successful completion of the Programme.
5. The marks obtained in the Continuous Assessment (CA) component would be shown separately in the marksheet. However, the same would be combined with the marks obtained in the University Assessment (UA) to calculate the percentage of marks.

08. Applicable Programs for Scholarship Schemes

The University is providing the government scholarship schemes (Post Matric Scholarship Schemes) for the students belonging to Scheduled Castes (SC), Scheduled Tribes (ST), Other Backward Classes (OBC), Vimukt Jati / Nomadic Tribes (VJ/NT), Special Backward Classes (SBC) and Economically Weaker Sections (EWS). The scholarship notification is made available on the university website. Students should read carefully the notification of scholarship

before filling the admission form and select the appropriate scholarship option. Students enrolling into following programs of the university should complete the online application process related to the scholarship application from the MahaDBT website within the stipulated time. The list of programs for which the scholarship scheme is applicable is given below.

Sr. No.	Applicable Programs for Scholarship Schemes	Program Duration
1.	B. A. Marathi and Urdu Medium	3 Years
2.	B. A. Journalism and Mass Communication	3 Years
3.	M. A. Marathi	2 Years
4.	M. A. Hindi	2 Years
5.	M. A. Urdu	2 Years
6.	M. A. History	2 Years
7.	M. A. Economics	2 Years
8.	M. A. Public Administration	2 Years
9.	Bachelor of Library and Information Science (B. Lib. & I.Sc.)	1 Year
10.	Master of Library and Information Science (M. Lib. & I.Sc.)	1 Year

09. Special Instructions / Contact Details

A. Instructions related to filling in the Registration Form

1. Read the Prospectus thoroughly before you fill the Online Application Form.
2. Read the 'Candidate/Student's Agreement' carefully before clicking on "Agree" Option while applying online.
3. Fill in the information in the application form complete in all respects. The mobile number, email ID and communication address will have to be complete with pin code number so that you do not miss out on any communication from the university.
4. It is necessary to fill the admission form by yourself and upload photo and signature. Read the information given on the university website (1. Website – Presentation 2. Registration Page Link)
5. Do not forget to attach self-attested photocopies of the marksheet and certificates, clearly showing the Date of Birth (DoB).
6. Do not pay any additional fees at the LSC. The university will not be responsible for any extra payment made at the LSC.
7. As per the student agreement "Agreed" at the time of online application, the student agrees that it is in the best of his interest to personally check the university website regularly for updates and keep in touch with the LSC for any communication from the university regarding the programme.
8. The end examination is conducted as per the schedule decided by the university and no request for the change in the same will be entertained.
9. The student shall download the 'Hall Ticket' from the webpage of examination division on the university website, and collect the 'Marksheet' from the Learning Support Centre (LSC).
10. If the number of students at a particular Learning Support Centre is less than 20, the registered students of such Learning Support Centre will be transferred to the nearest LSC.

B. Instructions related to the Learning Support Centre (LSC)

5. The LSC will frequently check for pending approvals in their Login IDs, the LSC Coordinator will verify the students' documents and scholarship claims, and if needed, guide for compliance, and 'approve' the same at the earliest.
6. The LSC must ensure that the admissions approved by them are finally confirmed by the university. If applications are pending for confirmation grievance with details must be placed before the registration section of the university.
7. The LSC must maintain the permanent record of distribution books (in separate register), and make the same available to the university authorities whenever demanded.
8. The LSC must collect the home assignments, assess the same and upload the marks on the university portal as per the given schedule by the examination department.
9. Important: Degree certificate will be given as per the name during admission in the first year. If you wish to apply with changed name (different from mentioned on the certificates attached),a copy of Gazette showing 'Name Change' must be attached with printout of the application form.

C. University Headquarters

Yashwantrao Chavan Maharashtra Open University
Dnyangangotri, Near Gangapur Dam, Govardhan, Nashik - 422 222
Phone Numbers: (0253) 2231714, 2231715, 2230227

- **Office Hours of University and Regional Centers**
  - Morning 10:00 am to Evening 05:45 pm (lunch break 1:30pm to 2.00 pm)
  - Above offices will be closed on all Sundays, first and third Saturday of each month and on government holidays.
- **Contacts for Specific Difficulties**
  1. Problems with information booklet, admission form, study centre/ Learner support centre
     - Director, Student Services Division, Nashik
     - Head of Registration, Registration Department, Nashik
     - Regional Director, Concerned Regional Center
  2. Problems with curriculum (subjects)
     - Director, School of Humanities and Social Sciences
       Tel. (0253) 2231475 E-mail: dir_shu@ycmou.digitaluniversity.ac
  3. Registration, Registration Number, Change of Address, Change of Center
     - Head of Registration, Registration Room, Nashik
       Tel. (0253) 2230580 E-mail: nondani@ycmou.digitaluniversity.ac
  4. Examination, Examination Application, Seat Number, Result, Degree Certificate etc.
     - Controller of Examinations, Examination Department
       Tel (0253) 2230716 E-mail: coe@ycmou.digitaluniversity.ac
  5. Scholarship
     - Scholarship Room, Y. C. M. Open University, Nashik
       Tel (0253) 2230050 E-mail: scholarship@ycmou.digitaluniversity.ac
  6. **Concerned Regional Center**

- **Important Instructions:**
  - Self-learning material of M. A. English program is developed by renowned experts in the fields and professionals. Students should study the books available in PDF format at http://www.ycmou.digitaluniversity.ac and www.ycmou.ac.in.
  - In case of less than 20 admissions to any Program (from entire State of Maharashtra), the university will have right to put the program on hold in the current academic year. In such case, total fees paid by the learner towards the Program fees will be refunded.

10. Regional Centers

1. **Amravati**
   YCMOU Amravati Regional Center, Walgaon Road, Post V.M.V., Amravati – 444 604
   Phone: (0721) 2531445, 9595197099
   Email ID: rd_amravati@ycmou.digitaluniversity.ac

2. **Chhatrapati Sambhaji Nagar (Aurangabad)**
   YCMOU C. Sambhaji Nagar Regional Center, Survey No. 41, East of the Military boy's Hostel, Nandanvan Colony, Cantt. Post. Office, Chhavani, C. Sambhajinagar (Aurangabad) – 431 002
   Phone: 0240-2371066, 2371077, 9922942177
   Email ID: rd_aurangabad@ycmou.digitaluniversity.ac

3. **Kolhapur**
   YCMOU Kolhapur Regional Center,
   Near Shivaji University Post Office, Vidyanagar, Kolhapur – 416 004.
   Phone: 0231 – 2607022, 2607023, 9423979645, 9423979750, 9404961496
   Email ID: rd_kolhapur@ycmou.digitaluniversity.ac

4. **Mumbai**
   YCMOU Mumbai Regional Center,
   C/o Jagannath Shankarsheth Municipal School Building, 2nd floor, Nana Chowk, Grant Road (West), Mumbai – 400 007
   Phone: 022-23874180/23874183, 9922379319, 9869195695
   Email ID: rd_mumbai@ycmou.digitaluniversity.ac

5. **Nagpur**
   YCMOU Nagpur Regional Center,
   Raobahadur D., Lakshminarayan Bungalow, University Sports Complex, Law College Campus, Ravinagar Chowk, Nagpur - 440 001
   Phone: (0712) 2553724, (0712) 2553725, 9403774607, 9403774627
   E-mail: rd_nagpur@ycmou.digitaluniversity.ac

6. **Nanded**
   YCMOU Nanded Regional Center,
   Swami Ramanand Tirth Marathwada University Campus, Near Sports Building, Nanakwadi Kaman, Zari Road, Vishnupuri, Nanded – 421 606
   Phone: 9689174878, 9422247296
   Email ID: rd_nanded@ycmou.digitaluniversity.ac

7. **Nashik**
   YCMOU Nashik Regional Center,
   2nd Floor, Old Nashik Municipal Corporation Building, New Pandit Colony, Nashik – 422 002.
   Phone: 0253 – 2317063, 9403774706
   Email ID: rd_nashik@ycmou.digitaluniversity.ac

8. **Pune**
   YCMOU Pune Regional Center,
   654, 2nd Floor, Shahir Annabhau Sathe School Building, Municipal Boys' School No. 5, Sadashiv Peth, Kumthekar Marg, Pune – 411 030.
   Phone: 020 – 24457914, 24491107, 8329256736 Email ID: rd_pune@ycmou.digitaluniversity.ac

11. Appendices

Appendix 01: Candidate/ Student Agreement at the time of Admission

This is an agreement between the student or candidate and the YCMOU which is entered into by virtue of the candidate for admission clicking on "ACCEPT" button on the online admission portal at the time of admission to a program using online admission process.

In this agreement the term "candidate" is used to mean the person who proposes to take admission to a program in YCMOU and the term "student" is used to mean a person who has been admitted to a program of the YCMOU after fulfilling all the conditions thereof.

The candidate undertakes that -

1. He has gone through the prospectus and the on-screen narrations or directions and has sincerely responded to the on-screen directions.
2. He has ensured that he is eligible to the program to which he proposes to take admission and that if it is found otherwise, (that is, if he is found not to be fulfilling the conditions of the eligibility at any time as per the rules mentioned in the prospectus or the online narrations) his admission will be summarily cancelled and the fees paid to the university will not be refunded in part or in full.
3. The information about the medium/mode of delivery of the Study Material (for example printed books, e-books, mobile app, audio/video material available on internet or through CD/DVD, etc.) has been duly studied by him in the relevant pages of the prospectus and he has no objection to the said mode of delivery. He shall not make any demands on the methods or medium of delivery other than that mentioned in the prospectus.
4. He shall make any representations to the YCMOU by logging on as a student in respect of any activities of grievances within a period of thirty days from the date of cause of the grievances or by an email to the university at the designated e-mail address.
5. He understands that the University reserves right to make changes in the rules or syllabi or learning material or any other policy matter as a matter of urgency and that such changes in the rules, syllabi or policy matters shall be binding and applicable on him and that he shall not make objections to such changes.
6. He shall not change his mobile number as registered with the University during the time of admission to the program. However, if that number has been changed for some genuine reasonhe may get that updated in his university profile by paying the applicable charges.
7. He understands that the University shall levy charges on changes in profiles of the student, including the photograph, mobile number, date of birth, etc.
8. He understands that in case the University does not receive the fees from the Government (in case of Scholarship or Free-ship candidates), the student may be barred from taking examinations and his results shall not be declared till such time that the fees have been received.
9. He understands that any incorrect or incomplete information given by him is liable to cancellation of his admission or withdrawal of degree or diploma awarded to him as and when the university gets to know of such supply of incomplete or incorrect information.
10. He shall visit the University's website regularly (ycmou.digitaluniversity.ac and ycmou.ac.in) and undertake necessary steps for academic and administrative purposes as expected from him including downloading of the examination hall ticket and printing the same.
11. He shall undertake the studies of the academic program with necessary industry, discipline and honesty and conduct himself with due dignity and shall do nothing which is unbecoming of a student of the YCMOU.

Appendix 02: Poor Students Assistance Scheme Rules

गरीब विद्यार्थी सहाय्य योजना नियमावली

१. नाव गरीब विद्यार्थी सहाय्य योजना :

२. व्याप्ती

२.१ सदरची गरीब विद्यार्थी सहाय्य योजना यशवंतराव चव्हाण महाराष्ट्र मुक्त विद्यापीठाच्या एकावर्षापेक्षा अधिक कालावधीच्या सर्व शिक्षणक्रमांच्या विद्यार्थ्यांना लागू राहील.

२.२ आर्थिक दुर्बल घटकातील विद्यार्थ्यांसाठी सदर योजना लागू असेल.

३. पात्रतेचे निकष

३.१ गरीब विद्यार्थी सहाय्य योजनेचा लाभ मिळण्यासाठी कुटुंबाच्या वार्षिक उत्पन्नाची कमाल मर्यादा रु१ .,००,०००/- राहील.

३ २.तहसिलदाराचे मूळ उत्पन्नाचे प्रमाणपत्र मागील वित्तीय वर्षाचे असावे.

३ ३.सदर योजनेचा लाभ देताना संबंधित विद्यार्थी विद्यार्थिनी मागील शैक्षणिक वर्षाच्या अंतिम परीक्षेत उत्तीर्ण असणे आवश्यक / .राहील

३ ४.गरीब विद्यार्थी सहाय्य योजनेसाठी विद्यार्थ्याने मागील वर्षी योजनेचा लाभ घेतला असेल तर सदर विद्यार्थी सर्व विषयांत उत्तीर्ण असणे आवश्यक आहे.

३ ५.सदर योजनेसाठी पात्र ठरलेल्या विद्यार्थी विद्यार्थिनीने त्याला ज्या शैक्षणिक वर्षासाठी योजनेचा /लाभ मंजूर करण्यात आला तो अभ्यासक्रम त्याने तिने यशवंतराव चव्हाण महाराष्ट्र मुक्त विद्यापीठाच्या मान्यताप्राप्त अभ्यासकेंद्रातून पूर्ण करणे आवश्यक / आहे .अभ्यासक्रमाचे वर्ष पूर्ण होण्यापूर्वी संबंधित विद्यार्थ्याचा प्रवेश कोणत्याही कारणास्तव रद्द झाल्यास विद्यापीठाने प्रदान केलेली रक्कम व प्रमाणपत्र विद्यापीठास परत करण्याची जबाबदारी संबंधित विद्यार्थी, अभ्यासकेंद्र व विभागीय केंद्र यांची राहील.

३ ६.राज्य शासन .केंद्र शासन यांच्याकडे शिष्यवृत्ती मिळण्यासाठी अर्ज केलेल्या विद्यार्थ्यांना सदर योजनेचा लाभ देय नाही /

३ ७.रु३ .,०००/- पेक्षा कमी फी असलेल्या शिक्षणक्रमाकरिता ही योजना लागू नाही.

४. योजनेची गुणांची निकष पद्धत

४.१ विद्यार्थी शहरी भागातील असल्यास	१ गुण
४.२ विद्यार्थी ग्रामीण भागातील असल्यास	२ गुण
४.३ विद्यार्थी अतिदुर्गम भागातील असल्यास	३ गुण
४.४ प्रकल्पग्रस्त असल्यास	२ गुण
४.५ खेळाडू असल्यास (राज्य पातळी / विभागीय)	४ गुण
४.६ उत्पन्न मर्यादा रु३५००० ./- पर्यंत	३ गुण
४.७ उत्पन्न मर्यादा रु७०००० ./- पर्यंत	२ गुण
४.८ उत्पन्न मर्यादा रु१ .,००,०००/- पर्यंत	१ गुण

५. अनुज्ञेय रक्कम

५ १. अनुज्ञेय रक्कम या योजनेसाठी निश्चित केलेल्या निकषांनुसार प्राप्त गुणांच्या आधारे व शिक्षणक्रम पातळीनिहाय ठरविलेल्या रकमेच्या आधारे निश्चित केली जाईल.

५ २. पदविका शिक्षणक्रम ३ .रु :,०००/- किंवा शिक्षणक्रमाचे शुल्क यापैकी जे कमी असेल ती रक्कम

५ ३. पदवी शिक्षणक्रम ५ .रु :,०००/- किंवा शिक्षणक्रमाचे शुल्क यापैकी जे कमी असेल ती रक्कम

५ ४.पोस्ट ग्रॅज्युएट डिप्लोमा शिक्षणक्रम ५ .रु :,०००/- किंवा शिक्षणक्रमाचे शुल्क यापैकी जे कमी असेल ती रक्कम

५ ५.पदव्युत्तर पदवी शिक्षणक्रम ७ .रु :,०००/- किंवा शिक्षणक्रमाचे शुल्क यापैकी जे कमी असेल ती रक्कम

५ ६.गरीब विद्यार्थी सहाय्य निधी योजनेकरिता अर्थसंकल्पातील अंदाजपत्रकीय तरतूद आरक्षण विभागातर्फे त्या त्या शैक्षणिक-

५ ७.अनुज्ञेय रक्कम उदाहरण दाखल तक्ता :

अ .क्र.	किमान गुण	अनुज्ञेय रकमेचे प्रमाण %	डिप्लोमासाठी रक्कम	पदवी पोस्ट ग्रॅज्युएट / डिप्लोमासाठी रक्कम	पोस्ट ग्रॅज्युएट डिग्रीसाठी रक्कम
			३०००	५०००	७०००
१	०२	३०	९००	१५००	२१००
२	३ ते ५	५०	१५००	२५००	३५००
३	६ च्या पुढे	१००	३०००	५०००	७०००

६ .गरीब विद्यार्थी सहाय्य योजनेअंतर्गत मदत मिळण्यासाठी अर्ज सादर करण्याची पद्धत

६.१ गरीब विद्यार्थी सहाय्य निधी योजनेचा विहित नमुन्यातील अर्ज व आवश्यक सहपत्रे जोडून अभ्यासकेंद्राकडे दिलेल्या मुदतीत सादर करणे आवश्यक राहील.

६ २.विद्यार्थ्याने सादर केलेल्या विहित नमुन्यातील अर्जावर अभ्यासकेंद्र प्रमुख संयोजक यांचा सही व शिक्का असणे बंधनकारक / .राहील

६ ३.अर्जातील प्रतिज्ञापत्रावर विद्यार्थ्यांची सही व राष्ट्रीयीकृत बँकेचा तपशील म्हणजे बँकेचे नाव, शाखा, खाते क्रमांक, आय एफ एस सी (IFSC.कोड या बाबी नोंदवणे आवश्यक आहे (

६ ४.मागील वर्षी सदर योजनेचा लाभ घेणाऱ्या विद्यार्थ्यांनी मागील वर्षीच्या गुणपत्रिकेची छायांकित प्रत जोडली आहे काय तसेच ते मागील वर्षाच्या परीक्षेत उत्तीर्ण आहेत का हे अभ्यासकेंद्र प्रमुखांनी पहावे.

६ ५.अभ्यासकेंद्रप्रमुखांनी विद्यार्थ्यांकडून अर्ज निर्धारित मुदतीत भरून घेऊन विभागीय केंद्रांकडे सादर करावेत.

६ ६.अभ्यासकेंद्राने विभागीय केंद्राकडे सादर केलेल्या अर्जाची छाननी वरील निकषांच्या आधारे विभागीय केंद्राने करावी तसेच . विद्यापीठानेदिलेल्या विहित नमुन्यातील माहिती Excel Sheet मध्ये करीव Hard Copy/ Soft Copy मध्ये तयार करावी.

६.७ अभ्यासकेंद्रांनी गरीब विद्यार्थी सहाय्य योजनेचे अर्ज प्रवेश निश्चितीनंतर लवकरात लवकर विभागीय केंद्रांवर जमा करावेतविभागीय केंद्रांनी सदर अर्ज ., तक्त्यातील माहिती सहायक कुलसचिव, नोंदणी कक्ष यांच्याकडे सादर करावेत.

६योजनेचा लाभ मंजूर झालेल्या विद्यार्थ्यांची अंतिम यादी विद्यापीठाच्या संकेतस्थळावर प्रसिद्ध केली जाईल ८..

Appendix 03: University Grants Commission (UGC) Resolution (2004)

ज्ञान-विज्ञानं विमुक्तये

विश्वविद्यालय अनुदान आयोग
बहादुरशाह जाफर मार्ग
नई दिल्ली-११० ००२
UNIVERSITY GRANTS COMMISSION
BAHADURSHAH ZAFAR MARG
NEW DELHI-110002

F1-52/2000(CPP-II) 5 MAY 2004

The Registrar / Director
Of all the Indian Universities
(Deemed, State, Central Universities /
Institutions of National importance)

Subject : Recognition of Degrees awarded by Open Universities.

Sir/Madam,

There are a number of open Universities in the country offering various degrees/diploma through the mode of non-formal education. **The Open Universities have been established in the country by an Act of Parliament or State Legislature in accordance with the provisions contained in Section 2(f) of University Grants Commission Act, 1956. These universities are, therefore, empowered to award degrees in terms of Section 22(1) of the UGC Act, 1956.**

A circular was earlier issued vide UGC letter N.F.1-8/92(CPP) dated February, 1992 mentioning that the Certificate, Diplomas and Degrees awarded by Indira Gandhi National Open University are to be treated equivalent to the corresponding awards of the Universities in the country.

Attention is further invited to UGC circular No.F1-25/93(CPP-II) dated 28th July, 1993 (copy enclosed) for recognition of degrees and diplomas as well as transfer of credit for courses successfully completed by students between the two types of universities so that the mobility of students from Open University stream to traditional Universities is ensured without any difficulty.

The UGC has specified the nomenclature of degrees under Section 22(3) of the UGC Act, 1956 to ensure mandatory requirements viz. minimum essential academic inputs required for awarding such degrees. A copy of Gazette Notification regarding specification of degrees issued vide No.1-52/97(CPP-II) dated 31st January 2004 is enclosed. The details are also given in UGC Web site : www.ugc.ac.in

May, I therefore request you to treat the Degrees / Diploma / Certificates awarded by the Open Universities in conformity with the UGC notification on Specification of Degrees as equivalent to the corresponding awards of the traditional Universities in the country.

Yours faithfully

(Dr. Mrs. Pankaj Mittal)
Joint Secretary

Encl. : As Above
Copy to :

1. The Secretary, Government of India, Ministry of Human Resource Development, Department of Secondary Education and Higher Education, Shastri Bhavan, New Delhi-110001.
2. The Secretary, All Indian Council for Technical Education, I.G. Sports Complex, Indraprastha Estate, New Delhi
3. The Secretary, Association of Indian Universities (AIU), 16, Comrade Inderjit Gupta Marg, New Delhi -110002.
4. The Secretary, National Council for Teacher Education, I.G. Stadium, I. P. Estate, New Delhi-110002.
5. The Director of Distance Education Council, IGNOU Campus, Maidan Garhi, New Delhi-110068.
6. The Vice-Chancellor, Indira Gandhi National Open University, Maidan Garhi, New Delhi-110068.
7. The Vice-Chancellor, Dr. B. R. Ambedkar Open University, Road, No. 46, Jubilee Hills, Hyderabad (AP)
8. The Vice-Chancellor, Nalanda Open University, West Gandhi Maidan, Patna-800001 (Bihar)
9. The Vice-Chancellor, Dr. Babasaheb Ambedkar Open University, Shahigaug, Ahmedabad-380003 (Gujarat)
10. The Vice-Chancellor, Karnataka State Open University, Manasagangotri, Mysore-570006 (Karnataka)
11. The Vice-Chancellor, Yashwantrao Chavan Maharashtra Open University, Nashik-422222 (Maharashtra)
12. The Vice-Chancellor, Kota Open University, Vardhaman Mahaveer Open University, Kota-324010 (Rajasthan)
13. The Vice-Chancellor, Netaji Subhash Open University, Kolkata-700020 (West Bengal)
14. The Vice-Chancellor, Madhya Pradesh Bhoj (Open) University, Bhopal-462016 (M.P.)

(V.K. Jaiswal)
Under Secretary

Appendix 04: Maharashtra State GR on Equivalency and Recognition to Degrees and Diplomas from Open University

मुक्त विद्यापीठाच्या पदव्यांना समकक्षता व शासनमान्यता

(१) अन्य विद्यापीठांच्या पदवीशी समकक्षता

मा. शिक्षण संचालक (उच्च शिक्षण) महाराष्ट्र राज्य यांच्या पत्र क्र. समक (उ. शि.)/१०९४/३२८६१/मवि-१, दि. ३० ऑक्टोबर १९९५ च्या पत्रान्वये 'केंद्रीय किंवा राज्य विधिमंडळाने अधिनियमाद्वारे भारतातील विद्यापीठाने दिलेली पदवी/पदविका आणि संसदेने अधिनियमाद्वारे इतर शैक्षणिक संस्था प्रस्तावित केलेल्या आहेत किंवा विद्यापीठ अनुदान आयोग अधिनियम (१९५६) मधील कलम क्र. ३ अन्वये मानीव विद्यापीठे घोषित केली आहेत अशांच्या बाबतीत पदवी किंवा पदविका मान्यता देण्याबाबतचे औपचारिक आदेश विद्यापीठाने काढण्याची आवश्यकता नाही'.

यशवंतराव चव्हाण महाराष्ट्र मुक्त विद्यापीठ हे महाराष्ट्र राज्याच्या विधिमंडळाने अधिनियमाद्वारे (कायदा क्र. २०/१९८९) स्थापन केलेले विद्यापीठ असून त्यास विद्यापीठ अनुदान आयोगाचीही मान्यता आहे. **त्यामुळे या विद्यापीठाची पदवी इतर विद्यापीठांच्या पदवीशी समकक्ष आहे.**

(२) विद्यापीठ अनुदान आयोगाची मान्यता

विद्यापीठ अनुदान आयोग, नवी दिल्ली यांनी त्यांचे पत्र क्र. F/S-15/89 (CPP-I) दि. ८ डिसेंबर १९९२ नुसार विद्यापीठ अनुदान आयोगाच्या १९५६ च्या कायद्यातील कलम १२-बी अन्वये यशवंतराव चव्हाण महाराष्ट्र मुक्त विद्यापीठास मान्यता दिली आहे.

(३) महाराष्ट्र लोकसेवा आयोगाची मान्यता

उपसचिव व परीक्षा नियंत्रक, महाराष्ट्र लोकसेवा आयोग, मुंबई यांच्या पत्र क्र. १४७७ (१७/१९९४/कक्ष) **दि. १७ फेब्रुवारी १९९४ च्या पत्रातील मान्यतेसंबंधीचा मजकूर – 'यशवंतराव चव्हाण महाराष्ट्र मुक्त विद्यापीठ हे संविधिमान्य (Statutory) असल्यामुळे आपल्या विद्यापीठाच्या पदवीधर विद्यार्थ्यांकडून आलेले अर्ज देखील इतर मान्यताप्राप्त विद्यापीठांच्या पदवीधर उमेदवारांकडून आलेल्या अर्जांप्रमाणेच आयोगाकडून विचारात घेतले जातील'**

मुक्त विद्यापीठाच्या पदवी/पदविकांना महाराष्ट्र शासन मान्यता

विद्यापीठ अनुदान आयोगाने मान्यता दिलेली विद्यापीठे

राज्य सेवेतील पदासांठी पदवी/पदविकास मान्यता

महाराष्ट्र शासन

सामान्य प्रशासन विभाग

शासन निर्णय : क्रमांक आरजीडी-१३९४/प्र.क्र. २१/९४/१३,मंत्रालय, मुंबई ४०००३२, दिनांक ८ मार्च १९९५

वाचा : (१) सामान्य प्रशासन विभाग, शासन निर्णय क्रमांक आरजीडी-१०६१/१८९६७/११४ - जे दिनांक २१ ऑगस्ट १९६९

शासन निर्णय : महाराष्ट्र लोक सेवा आयोगाशी विचार विनिमय करून उपरोक्त दिनांक २१ ऑगस्ट १९६९ च्या आदेशाद्वारे असा निर्णय घेण्यात आला होता की, केंद्र अथवा राज्य विधिमंडळाच्या अधिनियमाद्वारे स्थापित झालेली विद्यापीठे, संसदेच्या अधिनियमाद्वारे स्थापन झालेल्या इतर शैक्षणिक संस्था, किंवा विद्यापीठ अनुदान आयोग अधिनियम, १९५६ च्या अंतर्गत भाग ३ अन्वये जाहीर झालेली मानवी विद्यापीठे यांनी प्रदान केलेल्या पदव्या / पदविका तसेच भारतीय वैद्यकीय मंडळ अधिनियम, १९५६ च्या परिशिष्टांमध्ये अंतर्भूत केलेल्या वैद्यकीय व संलग्न विषयामधील पदव्या यांना शासकीय महाविद्यालयातील अध्यापकीय पदे वगळता, **राज्यातील सेवा व पदांवरील भरतीसाठी आपोआप मान्यता प्राप्त झाली असल्याचे समजण्यात यावे.**

(२) सदर आदेशासोबत विद्यापीठ अनुदान आयोगाने मान्यता दिलेल्या वैधानिक विद्यापीठे व संस्थांची यादी जोडण्यात आली होती. आयोग मान्यताप्राप्त विद्यापीठे व संस्था यांची अद्ययावत यादी आता या आदेशासोबत जोडण्यात आली आहे. शासन निर्णय, सामान्य प्रशासन विभाग, क्रमांक आरजीडी - १०६१/१८९६७/९१४/जे दिनांक २१ ऑगस्ट १९६९ मध्ये नमूद केलेल्या आणि वर परिच्छेद १ मध्ये उद्धृत केलेल्या हेतूसाठी सदर सर्व विद्यापीठे/संस्था यांनी प्रदान केलेल्या पदवी/पदविकांना आपोआप मान्यता देण्यात आल्याचे समजण्यात यावे.

महाराष्ट्रचे राज्यपाल यांच्या आदेशानुसार व नावाने

दा. र. राणे

अवर सचिव, महाराष्ट्र शासन

प्रति,

(१) राज्यपालांचे सचिव
(२) मुख्य मंत्र्यांचे सचिव
(३) सचिव, महाराष्ट्र लोकसेवा आयोग, मुंबई
(४) महालेखापाल, महाराष्ट्र-१, मुंबई
(५) महालेखापाल, महाराष्ट्र -२, मुंबई
(६) निवासी लेखा परीक्षा अधिकारी, मुंबई
(७) अभिदान व लेखा अधिकारी, मुंबई
(८) प्रबंधक, उच्च न्यायालय (मूळ न्याय शाखा), मुंबई
(९) प्रबंधक, उच्च न्यायालय (अपील शाखा), मुंबई
(१०) प्रबंधक, लोक आयुक्त व उप लोक आयुक्त यांचे कार्यालय, मुंबई
(११) सर्व मंत्रालयीन शिक्षण
(१२) मंत्रालयीन विभागांच्या नियंत्रणांच्या नियंत्रणाखालील सर्व विभाग प्रमुख व कार्यालय प्रमुख
(१३) अवर सचिव, भारत सरकार, शिक्षण मंत्रालय, नवी दिल्ली
(१४) निवड नस्ती

वाचा : महाराष्ट्र शासनाच्या उपरोक्त शासन निर्णय क्रमांक आर.जी.डी. १३९४/प्र.क्र.२१/९४/१३ मंत्रालय, मुंबई. दिनांक ८ मार्च १९९५ च्या सोबत जोडलेल्या यादीमध्ये यशवंतराव चव्हाण महाराष्ट्र मुक्त विद्यापीठ, नाशिक यांची अनुक्रमांक १४६ वर नोंद करण्यात आलेली आहे.

Appendix 05: Government Resolution (GR) on Equivalency of 10th/12th

यशवंतराव चव्हाण महाराष्ट्र मुक्त विद्यापीठ, नाशिक व
राष्ट्रीय मुक्त विद्यालय शिक्षण संस्था, नवी दिल्ली यांची
प्रमाणपत्रे शासनसेवेसाठी समकक्ष म्हणून विचारात घेण्याबाबत

महाराष्ट्र शासन
सामान्य प्रशासन विभाग
शासन निर्णय क्रमांक -आरजीडी :1511/प्र.क्र.89/13,
मंत्रालय, विस्तार इमारत, मुंबई-400032
दिनांक :20 मे, 2011.

वाचा:

१) शासन निर्णय, सामान्य प्रशासन विभाग, क्रमांक -आरजीडी :१३९८/प्र.क्र.६७/९८/१३, दिनांक १० डिसेंबर, १९९८.

२) शासन निर्णय, सामान्य प्रशासन विभाग, क्रमांक -आरजीडी :१३०५/प्र.क्र.२४/२००५/१३, दिनांक १२ डिसेंबर, २००६.

शासन निर्णय :

यशवंतराव चव्हाण महाराष्ट्र मुक्त विद्यापीठ, नाशिक येथून प्राप्त केलेली शैक्षणिक अर्हता शासकीय सेवेतील नियुक्तीसाठी ग्राह्य धरण्याबाबत सर्वसाधारण सूचना निर्गमित करण्याचे निदेश मा महाराष्ट्र प्रशासकीय .न्यायाधीकरण, मुंबई यांनी श्री मूळअर्ज) राजेंद्र घुणकीकर विरुद्ध महाराष्ट्र शासन . .क्र६७०/२००८) वर दिले आहेतत्यावर ., शासनाने घेतलेल्या निर्णयानुसार यासंदर्भात खालीलप्रमाणे सूचना देण्यात येत आहेत.

१. ''ज्या पदांच्या सेवाप्रवेश नियमात १० वी/१२ वी परीक्षा उत्तीर्ण असणे अशी किमान अर्हता विहित केलेली असेलत्या बाबतीत (उच्च माध्यमिक/माध्यमिक), महाराष्ट्र राज्य शिक्षण मंडळाची माध्यमिक व उच्च माध्यमिक शालांत परीक्षा उत्तीर्ण नसलेला मात्र, यशवंतराव चव्हाण महाराष्ट्र मुक्त विद्यापीठाची पूर्व परीक्षा उत्तीर्ण होऊन पदवी परीक्षेचे प्रथम वर्ष उत्तीर्ण झालेला वा यशवंतराव चव्हाण मुक्त महाराष्ट्र विद्यापीठातून पदवी धारण केलेला उमेदवार पात्र समजण्यात यावा.''

२. बृहन्मुंबईतील लिपिक टंकलेखक पदावरील नियुक्तीसाठी विहित करण्यात आलेल्या सेवाप्रवेश-नियमातील २ (इ मध्ये (''महाराष्ट्र माध्यमिक व उच्च माध्यमिक मंडळाने नियंत्रित केलेली माध्यमिक शालांत प्रमाणपत्र परीक्षा आणि या परीक्षेस समकक्ष घोषित केलेल्या इतर परीक्षा अंतर्भूत असल्याचे नमूद केले आहे.'' तसेच, उमेदवारांकडे महाराष्ट्र राज्यातील अधिवास प्रमाणपत्र असणेही आवश्यक आहेराष्ट्रीय मुक्त विद्याल.य शिक्षण संस्थान, नवी दिल्ली या विद्यालयाची माध्यमिक शालांत परीक्षा उत्तीर्ण केलेल्या एका उमेदवाराने महाराष्ट्र प्रशासकीय न्यायाधिकारणाकडे दाखल केलेल्या प्रकरणात मूळ) अर्जक्रमांक२०४/२०१०) राज्य शासनाने लवकरात लवकर निर्णय घ्यावा, असे आदेश दिले आहेत .केंद्रशासनाने कायद्यान्वये स्थापन केलेल्या राष्ट्रीय मुक्त विद्यालय शिक्षण संस्था, नवी दिल्ली)National Institution of Open Schooling, New Delhi किमान) या विद्यालयाची माध्यमिक शालांत परीक्षा (५ विषयांसह उत्तीर्ण केलेल्या उमेदवारांना शालेय शिक्षण विभागाने (अकरावी प्रवेशासाठी पात्र ठरविले आहेमात्र ., शासन सेवेतील नियुक्तीसंदर्भात समकक्षतेबाबत कोणतेही आदेश नाहीतकेंद्रिय मनुष्यबळ विकासमंत्रालयाने सर्व राज्यांना ., राष्ट्रीय मुक्त विद्यालय शिक्षण संस्था, नवी दिल्ली)National Institution of Open Schooling, New Delhi यांच्याकडून दिली जाणारी प्रमाणपत्रे उच्च शिक्षण व(नोकरीसाठी)Employment (समकक्ष) ग्राह्य (ही बाब .धरण्याबाबत कळविले आहेविचारात घेऊन, राष्ट्रीय मुक्त विद्यालय शिक्षण संस्था, नवी दिल्ली यांच्यामार्फत माध्यमिक शालांत परीक्षेबाबत दिलेले प्रमाणपत्र, माध्यमिक शालांत परीक्षा अशी अर्हता असलेल्या पदांवर नियुक्तीसाठी ग्राह्य धरण्याची बाब देखील शासनाच्या विचाराधीन होतीत्यावर ., शासनाने घेतलेल्या निर्णयानुसार यासंदर्भात खालीलप्रमाणे सूचना देण्यात येत आहेत .''राष्ट्रीय मुक्त विद्यालय संस्था, नवी दिल्ली यांची मराठी व) इंग्रजीसह किमान५ विषयांसह शालांत परीक्षा उत्तीर्ण झालेल्या व सदर प्रमाणपत्र ((Secondary School Examination Certificate धारण (करणाऱ्या उमेदवारांनी, राज्य शासन सेवेमध्ये ज्या ज्या ठिकाणी माध्यमिक शालांत प्रमाणपत्र परीक्षा उत्तीर्ण अशी अर्हता विहित केली असेल त्या त्या ठिकाणी शासन सेवेसाठी शालांत परीक्षा समकक्ष पात्रता आपोआप धारण केली आहे असे समजण्यात यावे.''

३. त्यानुसार, सर्व नियुक्ती प्राधिकारी यांनी कार्यवाही करावीहे आदेश या आदेशाच्या दिनांकापासून तात्काळ अं .मलात येतील.

४. सदर शासन निर्णय महाराष्ट्र शासनाच्या www.maharashtra.gov.in या संकेतस्थळावर उपलब्ध असून त्याचा संगणक संकेतांक क्रमांक २०११०५२०१३५१०४००१ असा आहे.

महाराष्ट्राचे राज्यपाल यांच्या आदेशानुसार व नावाने,

(बा(निकम .वि .
अवर सचिव, महाराष्ट्र शासन

Appendix 06: DEB Circular on simultaneous admission to more than one programs

Distance Education Council
Indira Gandhi National Open University
Maidan Garhi, New Delhi - 110068

15983-16229
F. No. DEC/Notification/40.5.1.5/2012
Dated: 01.11.2012

NOTIFICATION

Sub.: Policy on pursuing two or more Programmes simultaneously in various combinations – regarding.

The Distance Education Council in its 40th meeting held on 08 June 2012 approved a policy on pursuing two or more programmes simultaneously in various combinations as under. Two Degree Programmes cannot be allowed to be pursued simultaneously. However, a student can pursue two programmes simultaneously through distance mode or combination of distance and regular modes from the same or different Universities / Institutions in various combinations, viz.,

1. One Degree and one Diploma/ Post Graduate Diploma/ Certificate
2. One Post Graduate Diploma and one Diploma/ Certificate
3. One Diploma and one Certificate
4. Two Post Graduate Diplomas
5. Two Diplomas
6. Two Certificates

This is for information and adherence by all concerned.

DIRECTOR

To
VC's of all SOU's/ Heads of DEI's

3. The Registrar,
YCMOU
Dnyangangotri, Near Gangapur Dam
Nashik – 422 222, Maharashtra.

Appendix 07: Letter of Recognition from University Grants Commission (UGC)

UNIVERSITY GRANTS COMMISSION
BAHADUR SHAH ZAFAR MARG
NEW DELHI-110002.

NO F.5-15/89 (OPP-I) December, 1992

The Secretary
Govt. of Maharashtra
Higher and Technical
Education and Employment Deptt.
Mantralaya Annexe
Bombay- 400032

Sub : Recognition of Yashwantrao Chavan Maharashtra Open University, Nashik for Central assistance under Section 12-B of the UGC Act, 1956.

Sir,

With reference to the correspondence resting with your letter No. MOU/ 63003 (241/92) UNI dated 11th November, 1992 on the above subject, I am to say that the University Grants Commission has agreed to declare the Yashwantrao Chavan Maharashtra Open University Nashik established under Maharashtra State Act No. XX of 1989, fit to receive Central assistance for all purposes including Institutional development in terms of the rules framed under Section 12-B of the UGC Act, 1956.

The receipt of the letter may please be acknowledged.

Yours faithfully,

Sd/xxx
(I J GUPTA)
JOINT SECRETARY

Copy to: -

1. The Vice – Chancellor, Yashwantrao Chavan Maharashtra Open University, Nashik-422005.
2. Secretary to the Govt. of India, Ministry of Human Resource Development (Deptt. of Education) New Delhi.
3. The Registrar, Indira Gandhi National Open University, Maidan Garhi, New Delhi- 110068.
4. The Secretary, Association of Indian Universities, 16, Kotla Marg, New Delhi- 110002.
5. Desk Officer (Meeting) / S.O.FD-III/S.O.SU-II/S.S.O.-I, Stat, U.G.C. New Delhi.
6. All Officers /Sections, UGC New Delhi.

Sd/-
(D. D. Mehta)
SECTION OFFICER

Appendix 08. Student Assistance and Welfare Schemes

1. **Student AID**
   YCMOU offers financial aid for students from low-income strata on merit basis. YCMOU has made a pooled annual provision of Rs. 15 lakhs for this purpose. YCMOU offers a 50% fee waiver in various programmes for students in low-income sections of the society. Students need to apply in specified format with suitable documents for eligibility.

2. **Student Welfare Schemes**
   University organises sports and youth festivals every year for overall personality development of students. University students also participate in inter-university competitions.

3. **Sports Events**
   Annual events are organized to offer sports-opportunities for students at regional and university levels. This will enable them to qualify for sports events at intervarsity *Ashwamedha* (Intervarsity event started by Hon'ble Chancellor), State and National levels including AIU events.

4. **Youth Festival**
   Annual youth festivals are held for performing arts at regional and university level. The events include elocution, *ekankika* (one-act-play), music and dance. This qualifies them for participation in *Indradhanushya* — intervarsity event started by Hon'ble Chancellor, and also national level events including the AIU events.

5. ***Avishkar***
   To promote research activity in the student community, *Avishkar* — an intervarsity event started by Hon'ble Chancellor—is organized annually. Students from various programmes are encouraged to participate in this event.

6. ***Samvad* In-House Journal**
   Samvad Patrika is a monthly house journal for communication with thousands of students of YCMOU spread in the entire State. This carries educational articles and useful information. This journal aims at promoting self-learning and awareness about Open and Distance Learning (ODL).

7. **National Service Scheme (NSS)**
   The National Service Scheme (NSS) has been launched at select YCMOU Study Center / Learning Support Centers for 1500 YCMOU students.

8. **Concession in Program Fees**
   Wards of farmers who have committed suicide, Visually Impaired (VI) and Third Gender students will be charged nominal program fee. Once you select the relevant category the applicable fee will be displayed. The employees working on the regular pay scale of the University and their family members (self, wife / husband, not more than two dependent children) will get the applicable concession in the program fee as per the University rules.

Appendix 09: UGC Letter Regarding Cyber Security Course

ज्ञान-विज्ञान विमुक्तये

प्रो. रजनीश जैन
सचिव
Prof. Rajnish Jain
Secretary

सत्यमेव जयते

विश्वविद्यालय अनुदान आयोग
University Grants Commission
(शिक्षा मंत्रालय, भारत सरकार)
(Ministry of Education, Govt. of India)
बहादुरशाह जफ़र मार्ग, नई दिल्ली-110002
Bahadur Shah Zafar Marg, New Delhi-110002
Ph.: 011-23236288/23239337
Fax : 011-2323 8858
E-mail : secy.ugc@nic.in

D.O.No.F.1-42/2022(e.Gov) **17th October, 2022**

Subject: **Regarding the implementation of Syllabus of Cyber Security Course at Undergraduate and Post Graduate level.**

Respected Madam/Sir,

On the occasion of Cyber Jaagrookta Diwas, 06th October, 2022, the University Grants Commission (UGC) launched the Syllabus of Cyber Security Course at Undergraduate and Post Graduate levels **(https://www.ugc.ac.in/e-book/Cyber_Security/mobile/index.html).**

The syllabus aims to create more aware, responsive and responsible digital citizens, thereby contributing effectively to an overall healthy cyber security posture and ecosystem.

In view of the importance of cyber security and for propagating cyber hygiene amongst HEIs, you are requested to take necessary steps for implementation of the Syllabus of Cyber Security Course at Undergraduate and Post Graduate level in all the streams of your esteemed University and also in the affiliated/constituent Colleges.

With kind regards.

Yours sincerely,

(Rajnish Jain)

To

- **The Vice-Chancellors of all Universities**
- **The Principals of all Colleges**

Appendix 10: Program Schedule (Academic Year 2025-26) *

Sr. No.	Particulars	Schedule
A.	**Admission Process**	
01	Online Admission Process Begins	01 June 2025
02	Online Admission Process Ends	15 August 2025
B.	**Teaching, Learning & Evaluation**	
03	Induction Programme	August 2025
04	Counselling Session	August 2025 to March 2025
05	Uploading of Home Assignment Questions	November 2025
06	Home Assignment Submission	December 2025
C.	**Exam Process**	
07	Commencement of End Exam	May-June 2026
09	Result Declaration within 45 Days from the Last Date of Examination	
10	Annual Convocation	January/ February 2026

** This schedule may change as per the University/ Government/ UGC guidelines / instructions from time to time.*

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