यशवंतराव चव्हाण महाराष्ट्र मुक्त विद्यापीठ, नाशिक
नॅक मानांकित 'अ' श्रेणी



Yashwantrao Chavan Maharashtra Open University, Nashik
NAAC Accredited 'A' Grade

School of Computer Science

MCA Prospectus
Academic Session January 2025

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विद्यापीठ गीत



एक प्रतिज्ञा असे आमुची ज्ञानाची साधना ।
चिरंतन ज्ञानाची साधना ।
ज्ञान हेच संजीवन साऱ्या जगताच्या जीवना ।। धृ ।।

ज्योत जागवू सुजाणतेची सकलांच्या अंतरी ।
तीच निवारील पटल तमाचे प्रभात सूर्यापरी ।
ज्ञानच देउळ, ज्ञानच दैवत, प्रगतीच्या पूजना ।। १।।

नव्या युगाचा नव्या जगाचा ज्ञान धर्म आहे ।
त्यातच अमुच्या उजळ उद्याचे आश्वासन राहे ।
मुक्त करिल तो परंपरेच्या बंदिघरातुन मना ।। २ ।।

हाच मंत्र नेईल आम्हाला दिव्य भविष्याकडे ।
न्यायनीतीचे पाऊल जेथे भेदाशी ना अडे ।
जे जे मंगल पावन त्याची जेथे आराधना ।। ३ ।।

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Academic Calendar

Sr. No.	Name of the Activity	Tentative schedule			
		Odd Semester		Even Semester	
		From	To	From	To
1	Admission	01/01/2025	31/01/2025	---	---
2	Online availability of SLM	February	February	February	February
3	Contact Programmes	February	May	August	December
4	Assignment Submission	April	April	November	November
5	Evaluation of Assignments	May	May	December	December
6	Examination (Practical and Project)	May	May	January	January
7	Examination (Theory)	May/June	May/June	January	January
8	Declaration of Result	July	July	February	February

Note: For the latest updates/decisions regarding registration, examination and other related topics including schedule of the Internal assessment, learners should visit the university website and Learner Support Center (LSC) regularly (at least once in a week).

1. About the School of Computer Science

The School of Computer Science is one of the schools of studies in the University. Through its quality policy, the School aims to enhance and sustain excellence of its educational programmes. It has a vision to create computer literacy by taking computer education to the masses.

The School envisages to:

- Develop degree, postgraduate and research level computer programmes for creating professional manpower required by the IT industries.
- Develop need-based and job-oriented short-term computer programmes to meet the huge demand of IT skilled manpower in business and industry.
- Ensure relevance of programmes by updating the curriculum dynamically.
- Provide e-Learning support to its learners.
- Establish tie-ups with industries and other educational institutions to share experience and knowledge.
- Carry out research that will help in developing new methods, tools and techniques useful for computer education and applications.
- The School imparts computer education through its Authorized Learner Support Centers.

2. Need for Programme

Human society has passed through 'green revolution', 'industrial revolution' and 'information revolution'. Now it is entering into 'knowledge revolution'. Education in general and 'computer education' in particular is gaining utmost importance in today's knowledge society. Computer skills have become the life skills for everybody.

For high productivity and better quality, many business houses, Government departments and industries are making extensive use of computers. Extensive manpower is required to handle and operate these computers. Thus, there is pressing demand of computer professionals to work at various levels in Information Technology (IT) industries.

Highly skilled software professionals are required for nation building. They design and develop software products and systems. They are helpful in providing IT and IT-enabled services. They carry out overseas projects and earn huge amounts of foreign exchange for the country. They become entrepreneurs and establish IT industries, which provide employment for a large number of people.

This programme combines the intellectual challenge of a new discipline with the excitement of an innovative and rapidly expanding information technology. This programme is intended for those learners who plan careers in computer science, in the fields that make use of computing and for those who plan postgraduate study in computer science.

3. Learner Support Centre

The Learner Support Centre (LSC) is authorized to conduct computer programmes offered by the University. Specific programmes are assigned to that Learner Support Centre depending on the infrastructure available.

The Coordinator of the Learner Support Centre shall look after all the activities of the LSC.

The Learner Support Centre performs the following important functions:

- Conduct the Courses as prescribed by the University.
- Forward necessary information to the University as and when required.
- Organize counseling sessions, practical sessions as per the planned time table prepared by the Learner Support Centre and submitted to YCMOU at the beginning of the academic year.
- Preserve all necessary records related to LSC activities.
- Perform duties as an examination centre.
- Provide any other additional facilities for the learners' benefit.

Learners should carry out the entire computer practical at the Learner Support Centre. The Coordinator/Counselor/Supervisor of the Learner Support Centre will supervise the practical activities.

4. Programmes offered by the School of Computer Science

Programme Code	Name of the programme	Duration	* Valid registration period
P163	Master of Computer Applications (MCA)	2 years	4 years
P131	Bachelor of Computer Applications (BCA)	3 years	5 years
D178	Diploma in Computerized Financial Accounting	1 year	2 years
C188	Certificate in Advanced Excel	6 Months	1Year
C189	Certificate in Computerized Financial Accounting	6 months	1 year
C190	Certificate in Advanced Computerized Financial Accounting	6 Months	1Year
C191	Certificate in Data Analytics	6 Months	1Year

Programmes offered by School of Computer Science in Collaboration with Institutes:

Programme Code	Name of the programme	Duration	Collaboration with
D212	Diploma in IT & ITeS {2024 Pattern}	3 Years	Yashswi Skills Limited, Pune
D211	Advanced Diploma in IT & ITes {2024 Pattern}	2 Years	
D216	Diploma in Data Science with AI and ML {2025 Pattern}	1 year	Sanjivani College of Engineering. Kopergaon
C227	Certificate in Data Science with Machine Learning {2025 Pattern}	9 Months	
C228	Certificate in Artificial Intelligence {2025 Pattern}	3 Months	
D217	Diploma in Cyber Crime Investigation {2025 Pattern}	1 Year	Cyecops LLP, Pune
C229	Certificate in Cyber Acts. {2025 Pattern}	3 Months	
C230	Certificate in CDR Analysis {2025 Pattern}	5 Days	
C231	Certificate in Mobile and Cyber Forensics {2025 Pattern}	5 Days	
C226	Certificate in Data Analytics with Internship {2025 Pattern}	6 Months	Maharishi Karve Stree Shikshan Samstha (MKSSS) AIT, Pune

* **Re-registration:** A learner who fails to complete the programme within the valid registration period will have to re-register for the programme if the programme is on offer at that time.

5. Eligibility and Documents to be uploaded while applying

(I) Eligibility

At present there is no provision in the University to admit international learners. The eligibility criteria are given below:

Sr. No.	Name of the programme and Programme Code	Year	Pre Qualification
1	MCA (P163)	FY	Passed any Graduation Degree (e.g. B.E/ B.Tech /B.Sc /B.Com /B.voc/BCA/BA etc) preferably with Mathematics at 10+2 Level or at Graduation Level

(II) Documents to be uploaded while applying

Year and programme	Documents to be uploaded
FY MCA	1) Result of Common Entrance test conducted by YCMOU 2) Age Proof (Birth Certificate, driving license, Aadhar Card, PAN Card, Leaving Certificate) 3) Statement of Marks of Degree course 4) 12th Mark sheet

6. Language of Instruction

The medium of instruction of all the programmes is English Language only. **All Study Material of the programmes is in English in the form of PDF**. The medium of examination will be English; however, the Coordinator, Counselor or supervisor may use English /Marathi /Any other language to help the learners understand the subject well.

7. Educational Network for Programme Delivery

The University has its headquarters in Nashik. Keeping in line with its vision of taking education to every doorstep, the University takes care to provide its academic programmes to the learners located in different parts of Maharashtra State. For this the University has established 8 Regional Centres and the network of authorized Learner Support Centres in Maharashtra.

The instructional package consists of the following components:

- Study material developed by experts using instructional technology.
- Good quality instructional text adopted from the market.
- Face-to-face / Online contact sessions organized at the Learner Support Centres.
- Practical Components handled at the Learner Support Centres.
- Evaluation of learners at the Examination Centers.

8. Programme Structure

Course Code	Course Name	Theory/ Practical/ Project	CP	Assessment Type	Passing Marks
Semester 1					
MCA501	Web Technologies(WT)	Theory	4	CA(30) + EE(28/70)	40/100
MCA502	Database Technologies(DT)	Theory	4	CA(30) + EE(28/70)	40/100
MCA503	Discrete Mathematics	Theory	2	CA(15) + EE(14/35)	20/50
MCA504	Lab on WT & DT	Practical	4	CA(50) + EE(20/50)	40/100
Elective Course Select Any one (MCA505 and MCA 506) OR (MCA507 and MCA 508)					
MCA505	Java Programming	Theory	2	CA(15)+EE(14/35)	20/50
MCA506	Lab Course based on Java Programming	Practical	2	CA(25)+EE(10/25)	20/50
	OR				
MCA507	Cloud Computing	Theory	2	CA(15)+EE(14/35)	20/50
MCA508	Lab Course based on Cloud Computing	Practical	2	CA(25)+EE(10/25)	20/50
MCA599	Research Methodology	Theory	4	CA(30) + EE(28/70)	40/100
		Total	**22**		**260/550**

Semester 2					
MCA509	Software Engineering & Testing	Theory	4	CA(30) + EE(28/70)	40/100
MCA510	Computer Network	Theory	4	CA(30) + EE(28/70)	40/100
MCA511	Advance Java	Theory	2	CA(15) + EE(14/35)	20/50
MCA512	Lab Course based on Advance Java & Software Engineering & Testing	Practical	4	CA(50) + EE(20/50)	40/100
Elective Course Select Any one (MCA513 and MCA 514) OR (MCA515 and MCA 516)					
MCA513	ASP.NET using C#	Theory	2	CA(15)+EE(14/35)	20/50
MCA514	Lab Course based on ASP.NET	Practical	2	CA(25)+EE(10/25)	20/50
	OR				
MCA515	Python Programming	Theory	2	CA(15)+EE(14/35)	20/50
MCA516	Lab Course based on Python Programming	Practical	2	CA(25)+EE(10/25)	20/50
MCA517	Industry Internship and Field Project	TW	4	CA(20/50) + EE(20/50)	40/100
		Total	**22**		**220/550**
Semester 3					
MCA601	Artificial Intelligence	Theory	4	CA(30) + EE(28/70)	40/100
MCA602	Mobile Application Development	Theory	4	CA(30) + EE(28/70)	40/100
MCA603	Object Oriented Analysis and Design	Theory	2	CA(15) + EE(14/35)	20/50
MCA604	Lab Course Based on Mobile App Dev	Practical	4	CA(50) + EE(20/50)	40/100
Elective Course Select Any one (MCA605 and MCA606) OR (MCA607 and MCA608)					
MCA605	Cyber Security	Theory	2	CA(15)+EE(14/35)	20/50
MCA606	Lab Course Based on Cyber Security	Practical	2	CA(25)+EE(10/25)	20/50
	OR				
MCA607	Web Frameworks	Theory	2	CA(15)+EE(14/35)	20/50
MCA608	Lab Course based on Web Frameworks	Practical	2	CA(25)+EE(10/25)	20/50
MCA609	Research Project-I	Project	4	CA(25/50) + EE(25/50)	40/100
		Total	**22**		**220/550**
Semester 4					
MCA610	New Trends in IT	Practical	4	CA(50) + EE(20/50)	40/100
MCA611	Business Intelligence	Theory	2	CA(15) + EE(14/35)	20/50
MCA612	Project	Project	6	CA(75) + EE(30/75)	60/150
MCA613	Web Services	Theory	2	CA(15)+EE(14/35)	20/50
MCA614	Lab Course based on Web Services	Practical	2	CA(25)+EE(10/25)	20/50
MCA615	Research Project-II	Project	6	CA(75)+EE(30/75)	60/150
		Total	**22**		**200/550**

9. Fees

The Total Programme Fee consists of four independent parts:

- **Mandatory Fees:** Mandatory fees include fees towards Prospectus, Registration, Eligibility Checking, Identity Card, E-Suvidha / E-Services, Sanwad, Sports, Student Welfare (DSW), Chancellor office Events, Disaster Management, Library, NSS, Student Insurance, Convocation and Alumni.
- **LSC Share:** The LSC share is expected to cover the expenditures incurred or to be incurred by the LSC on various activities related to the programme.

- **University Share:** The University share is expected to cover the expenditures incurred or to be incurred by the university on various academic activities related to the programme.
- **Exam Fees:** The exam fees include the examination fees for the first attempt.

Sr. No.	Name of the programme	Mandatory Fee	University Share	LSC Share	Exam Fee	Total Programme Fee
1	FY MCA (P163)	618	9982	21500	2900	**35000**
2	SY MCA (P163)	968	9682	21500	2850	**35000**

Note: Every year there will be 10% increase in the fees.

The Learner will be required to pay total Programme fees while taking online admission. No installments in the fees will be given.

Mandatory Fee Breakup

Sr. No.	Nature of Fees	FY	SY
1	Registration	200	200
2	Eligibility	100	0
3	Identity Card	10	0
4	Prospectus	50	50
5	e-Suvidha /e-Services	60	60
6	Library	10	10
7	Chancellor's Office Events	38	38
8	Sports	50	50
9	DSW	50	50
10	Disaster Management	10	10
11	NSS	10	10
12	Alumni	0	10
13	Sanwad	10	10
14	Graduation/Convocation	0	450
15	Student Insurance	20	20
	Total	**618**	**968**

Important Note: As Per the Policy Decision of Yashwantrao Chavan Maharashtra Open University (YCMOU),in line with the university's commitment to ensuring inclusive education, Transgender persons ,children's of farmers who have committed suicide and visually impaired students will get admission with a nominal fee of ₹ 10/- (₹ Ten) only.

10. Registration of Learners

It is necessary for the learner to attend the counseling and practical sessions at the Learner Support Centre, so before selecting the LSC, the learner is advised to visit the nearby LSC of his/her choice and ensure that he/she is satisfied as per his/her needs. The list of authorized Learner Support Centres is available on the website.

Admission Process: For admission process, please visit the university portal (http://ycmou.digitaluniversity.ac) / Learner Support Centre of your choice.

11. Common Entrance Test

The candidates seeking admission to the Master of Computer Applications (MCA) programme of this University will have to appear for the Common Entrance Test conducted by the university and get the qualifying marks in it.

The Common Entrance Test will be conducted online and will have the duration of 50 minutes. The test consists of 50 multiple choice questions, carrying maximum of 100 marks (each question 2 Marks). Candidate must obtain a minimum of 40 marks for becoming qualified for MCA admission. The candidate will have choice to take Mock test before appearing for CET.

Schedule of Common Entrance Test: Schedule will be declared by separate notification by the University. Learners are requested to see YCMOU website for the same.

Nature and Composition of CET:

Syllabus and Marking Scheme for CET 2025

The Online CET would be comprised of four sections viz Mathematics and Statistics, Logical/ Abstract reasoning, English comprehension and verbal ability and Computer Concepts of total 100 marks with composite time of 50 minutes duration.

- All the questions are 'multiple choice' type, having four options.
- The candidate has to 'select' most correct option as the correct answer.
- No negative marking for wrong answer

Syllabus:

Sr. No.	Section Questions Marks	Details
1	**Mathematics and Statistics** 12 Questions 24 Marks	The questions will cover the following topics of high school mathematics (up to the12th Standard) • **Algebra:** Fundamental operations in Algebra, Expansion, factorization, Quadratic equations, indices, logarithms, arithmetic, geometric and harmonic progressions, binomial theorem, permutations and combinations. • **Co-ordinate Geometry:** Rectangular Cartesian co-ordinates, equations of a line, mid- point, intersections etc., equations of a circle, distance formulae, pair of straight lines, parabola, ellipse and hyperbola, simple geometric transformations such as translation, rotation, scaling. • **Differential Equations:** Differential equations of first order and their solutions, linear differential equations with constant coefficients, homogenous linear differential equations. • **Trigonometry:** Simple identities, trigonometric equations, properties of triangles, solution of triangles, height and distance, inverse function. • **Probability and Statistics:** Basic concepts of probability

		theory, Averages, Dependent and independent events, frequency distributions, and measures of dispersions, skewness and kurtosis, random variable and distribution Functions, mathematical expectations, Binomial, Poisson, normal distributions, curve fitting, and principle of least squares, correlation and regression. • **Arithmetic:** Ratios and proportions, problems on time-work, distance- speed, percentage, etc. • **Basic Set Theory and Functions:** Set, relations and mappings. • **Mensuration:** areas, triangles and quadrilaterals, area and circumference of circles, volumes and surface areas of simple solids such as cubes, spheres, cylinders and cones
2	**Logical/ Abstract Reasoning** 12 Questions 24 Marks	This shall include the questions to measures how quickly and logically you can think. This section will cover logical situations and questions based on the facts given inthe passage. This test shall check the problem solving capability of the candidate.
3	**English comprehension and verbal ability** 11 Questions 22 Marks	Questions in this section will be designed to test the candidate's general understanding of the English language. There will be questions on the topics such as Basic English grammar, vocabulary, comprehension, synonyms antonyms, sentence correction, word & phrases, jumbled paragraph.
4	**Computer Concepts** 15 Questions 30 Marks	• **Computer Basics:** Organization of a computer, Central Processing Unit (CPU), Structure of instructions in CPU, input / output devices, computer memory, memory organization, back-up devices. • **Data Representation:** Representation of characters, integers, and fractions, binary and hexadecimal representations, Binary Arithmetic: Addition, subtraction, division, multiplication, signed arithmetic and two's complement arithmetic, floating point representation of numbers, normalized floating point representation, Boolean algebra, truth tables, Venn diagrams. • **Computer Architecture:** Block structure of computers, communication between processor and I / O devices, interrupts. • **Computer Language:** Assembly language and high level language, Computer Programming in C. • **Operating System basics**

Reference Books:

- Maharashtra MCA CET By Chandresh Agrawal
- Mathematics for MCA Entrance Examination by Amit Choudhary and Neelam Choudhary.
- Quantitative Aptitude for Competitive Examinations" by R.S. Aggarwal
- A Modern Approach to Verbal & Non-Verbal Reasoning" by R.S. Aggarwal
- Objective General English" by S.P. Bakshi
- Analytical Reasoning Books by M.K Pandey.

Websites:

- www.indiabix.com
- www.geeksforgeeks.org
- www.tutorialspoint.com
- www.sanfoundry.com

Sample Questions:

Q 1. What is an operating system's most fundamental function?

(a) Providing a database management system.
(b) Providing a graphical software development environment.
(c) Providing backward compatibility with older processors.
(d) Providing an efficient virtual machine abstraction.

Q 2. Which of the following operation is performed when computer is turned On?

(a) Processing (b) Booting (c) Saving(d) Editing

Q .3 You've cleared the _____ examination, haven't you?

(a) Frequent (b) ability (c) conclusion (d) entrance

Q 5. A _____ of small stones is called a mosaic?

(a) Design (b) structure (c) pattern (d) mound

Q 6. Find the next number in the sequence: 2, 6, 12, 20, ___

(a) 28 (b) 30 (b) 32 (d) 34

Q 7. Eight friends Ajay, Vikas, Ronak, Amit, Gaurav, Nikhil, Neeraj and Sagar are sitting in a circular table for having their dinner. Amit is sitting between Ajay and Gaurav. Aurav is sitting second to the right of Nikhil. Vikas is sitting between Ronak and Neeraj.4) Nikhil is sitting between Neeraj and Sagar. Who is sitting between Ronak and Amit?

(a) Ajay (b) Vikas (c) Neeraj (d) Sagar

Q 8. Find the odd one out from the given set of numbers.

14, 28, 35, 46, 56, 84

(a) 56 (b) 84 (c) 35 (d) 46

12. Changing the Learner Support Centre

The Learner once registered, **cannot** change the Learner Support Centre (LSC) in-between the academic year for which the fees have been paid. However, while taking the admission next time, the learner can change the LSC.

13. Re-registration

The valid registration period for MCA will be of 4 years including the year of first year registration. The learner should complete MCA successfully within this period.

After the expiry of the valid registration period, the learner should re-register i.e. take fresh admission to the programme (provided the University continues to offer this programme at that time) by paying to the University, the fees specified at that time. All the rules and regulations, which exist at the time of re-registration, will apply to the learner.

The entire re-registration process will be conducted **Off-line** and the learner will have to come in person at School of Computer Science, complete the process of re-registration and transfer the necessary fees on-line.

Programme	**Mandatory fees**	**University share**	**LSC Share**	**Re-registration validity**
MCA	As specified by the University at the time of re-registration	University Share of Second Year of respective programme	LSC Share of Second Year of respective Programme	2 years

1. Examination fees will be charged separately and is not included in the above fees.
2. The learner will have to complete the courses which are incomplete by filling the repeater examination form and its fees (as declared by examination section).
3. If the syllabus of the course is revised then the learner will have to give exam based on the revised syllabus.
4. If the course is not available at the time of re-registration then the school will assign the alternate course available at that time. It will be learner's responsibility to learn the new course on his own.
5. Learner should proactively visit university portal and be in touch with coordinator of YCMOU MCA study centre (54491). No separate communication will be done with the learner by the university.

14. Teaching Learning Process

There are three types of learners taking admission for the programmes in YCMOU.

1. Working/ In job persons.
2. Fresh learners doing dual degrees.
3. Fresh learners doing only YCMOU degree.

First two types of learners prefer the week-end or evening sessions while the third type of learners expect regular class similar to conventional universities.

Learner Support Centre prepares timetable suitable for the majority of the learners. Timetable is prepared to provide minimum hours of counseling sessions and practical sessions for the learners. Learners are expected to attend at least 75% counseling sessions and complete all necessary practical and prepare Workbook Journal.

Those learners who fail to attend the counseling sessions are provided with the notes, presentations and exercises of the sessions. Learners are expected to go through it, do the self study and solve and submit the exercises to the Learner Support Centre. The learners who are absent for actual counseling sessions but do self study and submit the solved exercises in satisfactory manner (exercises are given by the LSC) are considered present for that session.

For practical sessions also, if learner opts for doing the practical at home on his/her computing resources, it is acceptable. But in that case learner is required to visit Learner Support Centre and satisfy the supervisor about the completion of practical work satisfactorily and get the Workbook/ Journal signed by the supervisor.

For each theory course (4 credit points) 30 counseling sessions are scheduled. Each counseling session is of two hours duration. For each practical course (2 credit points) 15 practical sessions are conducted.

With the availability of ICT at LSCs and learners, some Learner Support Centres conduct 70% online counseling sessions to reduce the travel time of the learners. The recording of the online counseling sessions is made available to the learners for future reference.

Sports, Cultural and Research Competitions

The Department of Student Welfare in the university, conducts sports, cultural and research competitions at Regional Level. The selected learners/ team of learners get opportunity to participate at the University level event. The selected learners/ teams represent the university at Inter University Competitions held every year.

15. Evaluation

As per NEP2020, the evaluation pattern of the MCA Programme consists of the following components.

- For each theory course of 100 marks, there will be 70 marks for University Assessment (End Examination [EE]) and 30 marks for Continuous Assessment (Home Assignments [CA])
- Learner will have to obtain minimum 40% marks to pass in each course in university assessment and continuous assessment separately.
- The marks obtained by the learner in Continuous Assessment will be shown separately in the Mark Sheet.

(A) Internal Assessment (Continuous Assessment i.e. Home Assignment): 30 Marks

1. Learners should submit ONE home assignment of 30 marks per course. Thus, in each Semester, for all theory courses home assignments will have to be

submitted. (Except in case OJT/Field Project and Research Projects)

2. University will upload the home assignment questions on university website http://ycmou.digitaluniversity.ac learners should download the home assignment questions from the university website.
3. The learners must submit neatly hand-written home assignments in softcopy format through the Home Assignment submission portal, as per the schedule declared by the University.
4. These assignments shall be evaluated for 30 marks by the Counselors of the concerned courses at the Learner Support Centre and the list of marks obtained by the learners would be submitted by the study centre to the University examination department.
5. It will be mandatory for the Learner Support Centers to submit these course wise marks to the university before the commencement of each semester end examination only in online mode i.e. through Learner Support Centre login athttp://ycmou.digitaluniversity.ac. The web-link for online submission of marks will be made available on the university website.
6. Learners are allowed to submit home assignments in hard copy at the Learner Support Centre only once in every semester, within the stipulated time period scheduled by the university and the Learner Support Centre, on the website or/and other means. Learners should follow the university guidelines regularly and communicate with their respective Learner Support Centers for submission of their assignments within time.
7. The learners who fail to submit these assignments within the stipulated time would not to be allowed to re-submit the same after the commencement of the Semester end examination and he/she would be awarded 'zero' marks/ABSENT, and the same would be displayed in his/her mark sheet.
8. If the learners fail to submit the assignment during that semester, he/she will not be allowed to submit assignments thereafter under any circumstances and will have to secure passing marks for that course by obtaining marks in end examination.
9. Learner Support Centre needs to contact at university headquarters Exam Unit-II for more details regarding submission of continuous assessment marks evaluation and submission.
10. Assignments submission for each course must be completed within the stipulated dates in the same semester of an academic year as communicated by the University. The university will not permit resubmission/late submission of assignment under any circumstances.

(B) End Examination (EE)–70 Marks.

The End Examination will be of 70 marks for 4 credit courses and of 35 marks for 2 credit courses. The university will conduct end examination as per the schedule declared in advance. The learner will have to obtain minimum 40% marks to pass in each component.

Evaluation Pattern

Components	Number of Credits	University Assessment	Continuous Assessment	Total Marks	Passing Marks
Theory papers	4	70	30	100	Secure minimum 40% marks in University Assessment as well as Continuous Assessment separately.
	2	35	15	50	
Field Project/OJT	4	50	50	100	
Research Projects	4	50	50	100	
	6	75	75	150	

Theory Papers:

Continuous Assessment (CA):

For 30 marks	For 15 marks
Home Assignment 1: Total: 20 Marks • One Long answer questions (10 Marks) • Two short answer questions (10 Marks)	**Home Assignment 1:** Total: 15 Marks • One Long answer questions (10 Marks) • One short answer questions (5 Marks)
Home Assignment 2: Total 10 Marks • 10 objective type questions each of 1 mark	

End Examination Question paper pattern

For 70 marks pattern	For 30 marks pattern
Q1. Long Answer (Any one of two questions) 10 Marks	Q1. Long Answer (Any one of two questions) 10 Marks
Q2. Long Answer (Any one of two questions) 10 Marks	Q2. Short answer questions (Any two out of three questions) 10 Marks
Q3. Long Answer (Any one of two questions) 10 Marks	Q3. Very Short answer questions (Any five out of six questions) 15 Marks
Q4. Short answer questions (Any five out of Six questions) 25 Marks	
Q5. Very Short answer questions (Any five out of six questions) 15 Marks	

Practical work Evaluation

1. For practical paper CA is of 50 marks and EE is of 50 marks. For practical CA a learner need to prepare workbook/Journal and need to attempt internal Viva -Voce Examination at their respective LSC.
2. If learner fail to complete practical work then she/he will be allowed to do it with next batch.
3. For practical papers of credits 2 and 4 two hours practical is permitted. One batch can contain 18 to 20 learners.

4. Practical work marks division:

Credits	CA		EE		Total	
	Min Marks	Max Marks	Min Marks	Max Marks	Min Marks	Max Marks
2	10	25	10	25	20	50
4	20	50	20	50	40	100
6	30	75	30	75	60	150

Detailed evaluation structure of OJT, Field project, Research Project: will have CA and EE weightage of 50:50.

Credits	CA		EE		Total	
	Min Marks	Max Marks	Min Marks	Max Marks	Min Marks	Max Marks
2	10	25	10	25	20	50
4	20	50	20	50	40	100
6	30	75	30	75	60	150

Detailed evaluation structure of Field Project

Module	Unit	% of Distribution of Marks	CA
1	Basic structure of society, key definition of problem area, analysis of preliminary data	30	15
2	Classroom-work-correspondence, formats, interactions and liaising	10	05
3	Field work and data gathering	30	15
4	Analysis and reporting	20	10
5	Feed back to community	10	05
	Total	**100**	**50 Marks**

On Job Training evaluation structure:

Sr. No.	Component	Marks
1	Behavior, interest in assigned work, willingness to learn	10
2	Accept responsibility, cooperate with coworkers and supervisors, demonstrate organizational skills	10
3	Uses time, knowledge and expertise effectively, Analyzes problems effectively.	10
4	Demonstrates creativity, originality, any innovative contribution, professional ethics and accountability	10
5	Writes effectively, produces high quality work, skill proficiency	10
	Total	**50**

Learners Evaluation with Grade system:

1. **"Absolute Grading":** the marks are converted to grades based on pre-determined class intervals.
2. **"Letter Grade":** It is an index of the performance of students in a said programme. Grades are denoted by letters O, A+, A, B+, B, C, P and F.
3. **"Grade Point":** It is a numerical weight allotted to each letter grade on a 10-point scale. Grade Point shall be "0 (Zero)" for Letter Grade "Ab" and "F".

   The marks scored by the examinee shall be converted into grade points by dividing the marks scored in the aggregate and dividing the resulting number by maximum marks, multiplying the result by ten, retaining the integer part (ignore the fractional part). Thus, if a person has secured 56 marks out of 100 marks in aggregate for a course, we get (56/100) x 10 which is 5.6. Ignoring the fraction, we get 5 as the grade point.
4. The UGC recommends a 10-point grading system with the following letter grades and points as given below:

Marks Obtained out of 100	**Grade Point**	**Semester GPA / Programme CGPA/ Semester/ Programme**	**% of Marks**	**Alpha-Sign/ Letter Grade Result**
90 - 100	10	9.00 – 10. 00	90.0 - 100	O (Outstanding)
80 – 89.99	9	8.00 - < 9.00	80.0 - < 90.0	A+ (Excellent)
70 – 79.99	8	7.00 - < 8.00	70.0 - < 80.0	A (Very Good)
60 – 69.99	7	6.00 - < 7.00	60.0 - < 70.0	B+ (Good)
55 – 59.99	6	5.50 - < 6.00	55.0 - < 60.0	B (Above Average)
50 – 54.99	5	5.00 - < 5.50	50.0 - < 55.0	C (Average)
40 – 49.99	4	4.00 - < 5.00	40.0 - < 50.0	P (Pass)
0 – 39.99	0	Below 4.00	**Below 40**	**F (Fail)**
		Ab (Absent)	**-**	**Absent**

5. **"Credit Point":** It is the product of grade point and number of credits for a course.
6. **"Semester Grade Point Average (SGPA)":** It is a measure of performance of work done in a semester. It is the ratio of sum of the product of the number of credits with the grade points scored by a student in all courses taken by a student and the sum of number of credits of all the courses undergone by a student:

$$\text{SGPA } (S_i) = \frac{\sum C_i G_i}{\sum C_i}$$

It shall be expressed up to two decimal places.

7. **"Cumulative Grade Point Average (CGPA)":** It is a measure of overall cumulative performance of a student over all semesters. The CGPA is the ratio of total credit points secured by a student in various courses in all semesters and the sum of the total credits of all courses in all the semesters. The CGPA is also calculated in the same manner taking into account all the courses undergone by a student over all the semesters of a programme.

$$\text{CGPA} = \frac{\sum C_i S_i}{\sum C_i}$$

Where, $S_i$is the SGPA of the i th semester &C_i is the total number of credits in that semester. It shall be expressed up to two decimal places.

8. **"Transcript or Grade Card or Certificate":** Based on the grades earned, a grade certificate shall be issued to all the registered students after every semester. The grade certificate will display the course details (code, title, number of credits, grade secured) along with SGPA of that semester and CGPA earned till that semester.

A Learner must successfully complete first year, second year including project/ OJT/Field Project component in order to qualify for the award of the MCA degree.

16. Award of Degree

Award of Degree: A learner becomes eligible for award of degree after successful completion of the courses included in the concerned degree programme.

17. Contact Points at Learner Support Centre and YCMOU

Type of Difficulties / Problems	**Contact Points**
Difficulties in any course and planning of academic activities at the LSC	The Counselor / Coordinator at Learner Support Centre
Registration Related Matters	**Registration Head,** nondani@ycmou.digitaluniversity.ac Ph: (0253) 2230580, 2231715
Registration, Student Services and LSC Related Matters/Grievances	Director, Student Services Division **dir_ssd@ycmou.digitaluniversity.ac** Ph: (0253) 2231478
Examination related matters	Deputy Registrar, Examination Unit- 2 Ph: (0253) 2230058 /2231479 examcomp.ycmou@gmail.com
Examination related grievances	The Controller of Examination coe@ycmou.digitaluniversity.ac Ph: (0253 Ph: (0253) 2230058/ 2231479)
Academic matters/ LSC related problems	School of Computer Science Ph: (0253) 2230717 **scmcs@ycmou.digitaluniversity.ac**
Grievances related to Academic matters /LSC	Director, School of Computer Science dir_comp@ycmou.digitaluniversity.ac

18. Contact Details of the Regional Centres

Sr. No.	Name & Address of Region	District	Regional Director's Email-id Phone
1	**Amravati Region** YCMOU Regional Centre, V.M.V. To Valgoan Road, Post V.M.V., Amravati - 444 604	Akola, Amravati, Buldhana, Yawatmal, Washim	rd_amravati@ycmou.digitaluniversity.ac (0721) 2531445
2	**Chhatrapati Sambhaji Nagar Region** YCMOU Regional Centre, Survey No.41, Near Military Hostel, Nandanwan Colony, Chhavni, 431002	Chharapati Sambhaji Nagar, Beed, Jalna, Dharashiv	rd_aurangabad@ycmou.digitaluniversity.ac (0240) 2371066, 2371077
3	**Mumbai Region** YCMOU Regional Centre, Jagannath Shankarsheth M.N.C. Primary Marathi School, Frear bridge(South) Nana Chowk, Grant Road (W) Mumbai 400 007	Mumbai, Raigad, Thane, Palghar	rd_mumbai@ycmou.digitaluniversity.ac (022) 23874186, 23874183, 23874177
4	**Nagpur Region** YCMOU Regional Centre, Subhedar Hall, University Sports Area, Law College Campus, Ravinagar Chouk, Amravati Road, Nagpur-440001	Bhandara, Chandrapur, Gadchiroli, Nagpur, Wardha, Gondia	rd_nagpur@ycmou.digitaluniversity.ac (0712) 2553724, 2553725
5	**Nashik region** YCMOU Regional Centre, Old Municipal Corporation Building, New Pandit Colony, Nashik - 422 002	Ahilyanagar, Dhule, Jalgaon, Nashik, Nandurbar	rd_nashik@ycmou.digitaluniversity.ac (0253) 2317063
6	**Pune Region** YCMOU Regional Centre, Shahir Annabhau Sathe Prashala Gruha, School No. 5 (Boys), 654, Sadashiv Peth, Kumthekar Marg, Pune 411 030	Pune, Satara, Solapur	rd_pune@ycmou.digitaluniversity.ac (020) 24457914
7	**Kolhapur Region** YCMOU Regional Centre, Near Post Office Shivaji University Campus, Kolhapur 416 004	Kolhapur, Sangli, Ratnagiri, Sindhudurg	rd_kolhapur@ycmou.digitaluniversity.ac (0231) 2607022
8	**Nanded Region** YCMOU Regional Centre, SRT Marathwada University Area, Zari Road, Near Military Boy's Hostel, Nanded - 421 606	Latur, Nanded, Parbhani, Hingoli	rd_nanded@ycmou.digitaluniversity.ac (02462) 229940, 283038

Appendix A

Instructions for creating the Academic Bank of Credits –ID

As per the National Education Policy 2020, it is mandatory for the learner to create the Academic Bank of Credits-ID. The learner is required to fill up the information regarding his/her Certificates, Diploma and name of the Degree in the DigiLocker (ABC-NAD) or else it won't be possible to transfer the credits he/she will earn through other programmes. He/ She can register his/her Academic Bank of Credits-ID at the portal **https://www.abc.gov.in** or he/she can visit the universities website at www.ycmou.ac.in wherein he/she is supposed to click on the 'Student Zone' tab. Under the student Zone tab, he/she will find the 'Academic Bank of Credits' option. After clicking on the Academic Bank of Credits option, he/she will get information and PPTs of how he/she can create his/her Academic Bank of Credits-ID.

Appendix B

UGC approval for the University

UNIVERSITY GRANTS COMMISSION
BAHADUR SHAH ZAFAR MARG
NEW DELHI-110002.

NO. F.5-15/89 (OPP-I) December, 1992

The Secretary
Govt. of Maharashtra
Higher and Technical
Education and Employment Deptt.
Mantralaya Annexe
Bombay- 400032.

Sub : Recognition of Yashwantrao Chavan Maharashtra Open University, *Nashik for Central assistance under Section 12-B of the UGC Act, 1956.*

Sir,

With reference to the correspondence resting with your letter No. MOU/ 63003 (241/92) UNI dated 11th November, 1992 on the above subject, I am to say that the University Grants Commission has agreed to declare the Yashwantrao Chavan Maharashtra Open University Nashik established under Maharashtra State Act No. XX of 1989, fit to receive Central assistance for all purposes including Institutional development in terms of the rules framed under Section 12-B of the UGC Act, 1956.

The receipt of the letter may please be acknowledged.

Yours faithfully,

Sd/xxx
(I J GUPTA)
JOINT SECRETARY

Copy to: -

1. The Vice – Chancellor, Yashwantrao Chavan Maharashtra Open University, Nashik-422005.
2. Secretary to the Govt. of India, Ministry of Human Resource Development (Deptt. of Education) New Delhi.
3. The Registrar, Indira Gandhi National Open University, Maidan Garhi, New Delhi- 110068.
4. The Secretary, Association of Indian Universities, 16, Kotla Marg, New Delhi- 110002.
5. *Desk Officer (Meeting) / S.O.FD-III/S.O.SU-II/S.S.O.-I, Stat, U.G.C. New Delhi.*
6. All Officers /Sections, UGC New Delhi.

Sd/-
(D. D. Mehta)
SECTION OFFICER

Appendix C

https://www.ugc.gov.in/pdfnews/5729348_Guidelines-for-pursuing-two-academic-programmes-simultaneously.pdf

ज्ञान-विज्ञान विमुक्तये

प्रो. रजनीश जैन
सचिव
Prof. Rajnish Jain
Secretary

सत्यमेव जयते

विश्वविद्यालय अनुदान आयोग
University Grants Commission
(शिक्षा मंत्रालय, भारत सरकार)
(Ministry of Education, Govt. of India)
बहादुरशाह जफ़र मार्ग, नई दिल्ली-110002
Bahadur Shah Zafar Marg, New Delhi-110002
Ph.: 011-23236288/23239337
Fax : 011-2323 8858
E-mail : secy.ugc@nic.in

D.O.No.1-6/2007 (CPP-II)(New) **13th April, 2022**

Respected Madam/ Sir,

The National Education Policy - NEP 2020 states that pedagogy must evolve to make education more experiential, holistic, integrated, inquiry-driven, discovery-oriented, learner-centred, discussion-based, flexible, and, of course, enjoyable. The policy envisions imaginative and flexible curricular structures to enable creative combinations of disciplines for study, that would offer multiple entry and exit points, thus, removing currently prevalent rigid boundaries and creating new possibilities for life-long learning and centrally involve critical and interdisciplinary thinking.

With the rapid increase in demand for higher education and limited availability of seats in regular stream, several Higher Education Institutions (HEIs) have started a number of programmes in Open and Distance Learning (ODL) mode to meet the aspirations of students. It has also led to the emergence of online education programmes which a student can pursue within the comforts of her / his home. The issue of allowing the students to pursue two academic programmes simultaneously has been examined by the Commission keeping in view the provisions envisaged in the National Education Policy - NEP 2020 which emphasizes the need to facilitate multiple pathways to learning involving both formal and non-formal education modes.

In view of above, UGC has framed the guidelines for pursuing two academic programmes simultaneously which are attached herewith.

All the universities and their affiliated colleges/institutions are requested to implement these guidelines for the benefit of the students.

With kind regards,

Yours sincerely,

(Rajnish Jain)

To
The Vice-Chancellors of all Universities
The Principals of all Colleges/Institutes

Guidelines for Pursuing Two Academic Programmes Simultaneously



University Grants Commission
Bahadur Shah Zafar Marg
New Delhi

April, 2022

Guidelines for Pursuing Two Academic Programmes Simultaneously

Background

The National Education Policy - NEP 2020 states that pedagogy must evolve to make education more experiential, holistic, integrated, inquiry-driven, discovery-oriented, learner-centred, discussion-based, flexible, and, of course, enjoyable. The policy envisions imaginative and flexible curricular structures to enable creative combinations of disciplines for study, that would offer multiple entry and exit points, thus, removing currently prevalent rigid boundaries and creating new possibilities for life-long learning and centrally involve critical and interdisciplinary thinking.

With the rapid increase in demand for higher education and limited availability of seats in regular stream, several Higher Education Institutions (HEIs) have started a number of programmes in Open and Distance Learning (ODL) mode to meet the aspirations of students. It has also led to the emergence of online education programmes which a student can pursue within the comforts of her / his home. The issue of allowing the students to pursue two academic programmes simultaneously has been examined by the Commission keeping in view the proposals envisaged in the National Education Policy - NEP 2020 which emphasizes the need to facilitate multiple pathways to learning involving both formal and non-formal education modes.

In view of above, UGC has framed the following Guidelines.

Objectives

To allow the students to pursue two academic programmes simultaneously keeping in view the following objectives envisaged in NEP 2020:

- recognizing, identifying, and fostering the unique capabilities of each student, by sensitizing teachers as well as parents to promote each student's holistic development in both academic and non-academic spheres;
- no hard separations between arts and sciences, between curricular and extra-curricular activities, between vocational and academic streams, etc. in order to eliminate harmful hierarchies among, and silos between different areas of learning;

Appendix D

मुक्त विद्यापीठाच्या पदव्यांना समकक्षता व शासन मान्यता

१) **अन्य विद्यापीठांच्या पदवीशी समकक्षता**

मा. शिक्षण संचालक (उच्च शिक्षण) महाराष्ट्र राज्य यांच्या पत्र क्र. समक (उ. शि.)/१०९४/३२८६१/मवि-१, दि. ३० ऑक्टोबर १९९५ च्या पत्रान्वये 'केंद्रीय किंवा राज्य विधिमंडळाने अधिनियमाद्वारे भारतातील विद्यापीठाने दिलेली पदवी/पदविका आणि संसदेने अधिनियमाद्वारे इतर शैक्षणिक संस्था प्रस्तावित केलेल्या आहेत किंवा विद्यापीठ अनुदान आयोग अधिनियम (१९५६) मधील कलम क्र. ३ अन्वये मानीव विद्यापीठे घोषित केली आहेत अशांच्या बाबतीत पदवी किंवा पदविका मान्यता देण्याबाबतचे औपचारिक आदेश विद्यापीठाने काढण्याची आवश्यकता नाही'.

यशवंतराव चव्हाण महाराष्ट्र मुक्त विद्यापीठ हे महाराष्ट्र राज्याच्या विधिमंडळाने अधिनियमाद्वारे (कायदा क्र. २०/१९८९) स्थापन केलेले विद्यापीठ असून त्यास विद्यापीठ अनुदान आयोगाचीही मान्यता आहे. **त्यामुळे या विद्यापीठाची पदवी इतर विद्यापीठांच्या पदवीशी समकक्ष आहे.**

२) **विद्यापीठ अनुदान आयोगाची मान्यता**

विद्यापीठ अनुदान आयोग, नवी दिल्ली यांनी त्यांचे पत्र क्र. F/S-15/89 (CPP-I) दि. ८ डिसेंबर १९९२ नुसार विद्यापीठ अनुदान आयोगाच्या १९५६ च्या कायद्यातील कलम १२-बी अन्वये यशवंतराव चव्हाण महाराष्ट्र मुक्त विद्यापीठास मान्यता दिली आहे.

३) **महाराष्ट्र लोकसेवा आयोगाची मान्यता**

उपसचिव व परीक्षा नियंत्रक, महाराष्ट्र लोकसेवा आयोग, मुंबई यांच्या पत्र क्र. १४७७ (१७/१९९४/कक्ष) **दि. १७ फेब्रुवारी १९९४ च्या पत्रातील मान्यतेसंबंधीचा मजकूर – 'यशवंतराव चव्हाण महाराष्ट्र मुक्त विद्यापीठ हे संविधिमान्य (Statutory) असल्यामुळे आपल्या विद्यापीठाच्या पदवीधर विद्यार्थ्यांकडून आलेले अर्ज देखील इतर मान्यताप्राप्त विद्यापीठांच्या पदवीधर उमेदवारांकडून आलेल्या अर्जांप्रमाणेच आयोगाकडून विचारात घेतले जातील'**

मुक्त विद्यापीठाच्या पदवी/पदविकांना महाराष्ट्र शासन मान्यता

विद्यापीठ अनुदान आयोगाने मान्यता दिलेली विद्यापीठे

राज्य सेवेतील पदांसाठी पदवी/पदविकास मान्यता

महाराष्ट्र शासन

सामान्य प्रशासन विभाग

शासन निर्णय : क्रमांक आरजीडी-१३९४/प्र.क्र. २१/९४/१३,मंत्रालय, मुंबई ४०००३२, दिनांक ८ मार्च १९९५

वाचा : (१) सामान्य प्रशासन विभाग, शासन निर्णय क्रमांक आरजीडी-१०६१/१८९६७/११४ - जे दिनांक २१ ऑगस्ट १९६९

शासन निर्णय : महाराष्ट्र लोक सेवा आयोगाशी विचार विनिमय करून उपरोक्त दिनांक २१ ऑगस्ट १९६९ च्या आदेशाद्वारे असा निर्णय घेण्यात आला होता की, केंद्र अथवा राज्य विधिमंडळाच्या अधिनियमाद्वारे स्थापित झालेली विद्यापीठे, संसदेच्या अधिनियमाद्वारे स्थापन झालेल्या इतर शैक्षणिक संस्था, किंवा विद्यापीठ अनुदान आयोग अधिनियम, १९५६ च्या अंतर्गत भाग ३ अन्वये जाहीर झालेली मानवी विद्यापीठे यांनी प्रदान केलेल्या पदव्या / पदविका तसेच भारतीय वैद्यकीय मंडळ अधिनियम, १९५६ च्या परिशिष्टांमध्ये अंतर्भूत केलेल्या वैद्यकीय व संलग्न विषयामधील पदव्या यांना शासकीय महाविद्यालयातील अध्यापकीय पदे वगळता, **राज्यातील सेवा व पदांवरील भरतीसाठी आपोआप मान्यता प्राप्त झाली असल्याचे समजण्यात यावे.**

(२) सदर आदेशासोबत विद्यापीठ अनुदान आयोगाने मान्यता दिलेल्या वैधानिक विद्यापीठे व संस्थांची यादी जोडण्यात आली होती. आयोग मान्यताप्राप्त विद्यापीठे व संस्था यांची अद्ययावत यादी आता या आदेशासोबत जोडण्यात आली आहे. शासन निर्णय, सामान्य प्रशासन विभाग, क्रमांक आरजीडी - १०६१/१८९६७/९१४/जे दिनांक २१ ऑगस्ट १९६९ मध्ये नमूद केलेल्या आणि वर परिच्छेद १ मध्ये उद्धृत केलेल्या हेतूसाठी सदर सर्व विद्यापीठे/संस्था यांनी प्रदान केलेल्या पदवी/पदविकांना आपोआप मान्यता देण्यात आल्याचे समजण्यात यावे.

महाराष्ट्राचे राज्यपाल यांच्या आदेशानुसार व नावाने

दा. र. राणे

अवर सचिव, महाराष्ट्र शासन

प्रति,

(१) राज्यपालांचे सचिव
(२) मुख्य मंत्र्यांचे सचिव
(३) सचिव, महाराष्ट्र लोकसेवा आयोग, मुंबई
(४) महालेखापाल, महाराष्ट्र-१, मुंबई
(५) महालेखापाल, महाराष्ट्र -२, मुंबई
(६) निवासी लेखा परीक्षा अधिकारी, मुंबई
(७) अभिदान व लेखा अधिकारी, मुंबई
(८) प्रबंधक, उच्च न्यायालय (मूळ न्याय शाखा), मुंबई
(९) प्रबंधक, उच्च न्यायालय (अपील शाखा), मुंबई
(१०) प्रबंधक, लोक आयुक्त व उप लोक आयुक्त यांचे कार्यालय, मुंबई
(११) सर्व मंत्रालयीन शिक्षण
(१२) मंत्रालयीन विभागांच्या नियंत्रणांच्या नियंत्रणाखालील सर्व विभाग प्रमुख व कार्यालय प्रमुख
(१३) अवर सचिव, भारत सरकार, शिक्षण मंत्रालय, नवी दिल्ली
(१४) निवड नस्ती

वाचा : महाराष्ट्र शासनाच्या उपरोक्त शासन निर्णय क्रमांक आर.जी.डी. १३९४/प्र.क्र.२१/९४/१३ मंत्रालय, मुंबई. दिनांक ८ मार्च १९९५ च्या सोबत जोडलेल्या यादीमध्ये यशवंतराव चव्हाण महाराष्ट्र मुक्त विद्यापीठ, नाशिक यांची अनुक्रमांक १४६ वर नोंद करण्यात आलेली आहे.

"We are reaching the stage where problems that we must solve are going to become insoluble without computers. I do not fear computers; I fear the lack of them"

Isaac Asimov

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