Yashwantrao Chavan Maharashtra Open University, Nashik – 422 222
Centre for Internal Quality Assurance (CIQA)

Activity Report AY 2025-26

Centre for Internal Quality Assurance (CIQA) Committee

S. No.	*Designation*	*Nomination as*	*Name and Qualification*	*Specialization*	*Date of Nomination in CIQA Committee*
a.	Vice Chancellor of the University	Chairperson	Prof. Sanjeev Sonawane	Education	Ex-Officio Chairman
b.	Three Senior teachers of HEI	Member	Prof. Jaydeep Nikam	Geology	01.06.2025 to 31.05.2027
		Member	Prof. Prakash Deshmukh	Commerce & Management	01.06.2025 to 31.05.2027
		Member	Prof. Surendra Patole	Management	01.06.2025 to 31.05.2027
c.	Head of three Departments or School of Studies from which Programme is being offered in ODL and Online mode	Member	Prof. Jogendrasingh Bisen	Hindi	01.06.2025 to 31.05.2027
		Member	Prof. Sanjeevani Mahale	Education	01.06.2025 to 31.05.2027
		Member	Shri. Madhav Palshikar	Computer Science	01.06.2025 to 31.05.2027
d.	Two External Experts of ODL and/or Online Education	Member	Prof. Ghanta Chakrapani	Sociology	01.06.2025 to 31.05.2027
		Member	Prof. Anirban Ghosh	Commerce	01.06.2025 to 31.05.2027
f.	Officials from Administration & Finance Department of the University: Members	Member Finance	Dr. Govind Katalakute	Commerce & Management	Ex-officio Member
e	Director, CIQA	Member Secretary	Dr. Madhukar Shewale	Library Science	Ex-officio Member Secretary

In addition to the core activities and initiatives, the Centre for Internal Quality Assurance (CIQA) organized and facilitated several academic and professional development programs aimed at enhancing quality standards and promoting innovation in teaching, learning, and assessment processes. The details are as follows:

1. **Internal Meeting with CIQA Committee Members**
   Date: 28 March 2026

The CIQA Committee reviewed and discussed the **Institutional Development Plan (IDP), AAA 2025 recommendations, and action plans for quality improvement**. The Committee discussed YCMOU's participation in **NIRF-2026**, including improvement in data, audio-video content, and documentation. Recent **NAAC guidelines for AQAR submission** and the development of a software-based system for systematic data collection and report preparation were also discussed. Further, the Committee reviewed **program-wise stakeholder feedback collection, research publication support, faculty development, student internships, and other quality enhancement initiatives**.

2. **Two-Day Workshop on Research Visibility, Ethical Publishing & Use of AI**
   Date: 19–20 November 2025

The workshop focused on developing researchers' skills in **online search techniques, advanced search strategies, educational databases, and digital information resources**. Participants were introduced to the ethical and effective use of **AI tools, open-access resources, and modern digital knowledge sources** in research. The workshop covered identification of **predatory and hijacked journals, plagiarism prevention, UGC guidelines, citation metrics, and responsible publishing practices**. It also highlighted **academic and research ethics, authorship and peer-review integrity, digital libraries, institutional repositories, and strategies to enhance research visibility**.

3. **Centre Coordinators/Heads Workshop**
   Date: 23 July 2025

The Centre Coordinators/Heads Workshop was organized for the **Centre Coordinators and Centre Heads of the Nashik Division**. The workshop focused on providing guidance regarding the **effective functioning and management of study centres**. Important administrative, academic, and learner-related aspects were discussed. Participants were guided on improving **coordination, communication, and implementation of university activities**, thereby strengthening the overall effectiveness and quality of study centre operations.

4. **Internal Academic Audit**
   Date: 8–9 October 2025

The Internal Academic Audit for the **Academic Year 2024–25** was conducted to ensure quality enhancement and continuous improvement across all Schools of the University. An **Academic Audit Manual and template** were circulated to collect accurate criterion-wise information regarding academic activities. The Academic Audit Committee assessed **Certificate, Diploma, UG, PG, and Ph.D. programmes** offered by the Schools. Presentations were conducted as per the scheduled timetable, followed by observations and recommendations from the Committee members. **Quantitative and Qualitative Scoring Sheets** were used for systematic evaluation of all Schools.

5. **Internal Administrative Audit**
   Date: 10–11 October 2025

The Internal Administrative Audit reviewed the functioning of various **Divisions and Centres** through presentations, discussions, and systematic evaluation. The audit covered **administrative processes, governance, learner support, infrastructure, financial management, digital initiatives, and quality practices**. Observations and recommendations were provided to strengthen **administrative efficiency, documentation, ICT practices, and institutional governance**. The Committee appreciated the

effective implementation of **online systems, transparency, learner support, infrastructure management, and other quality enhancement initiatives**.

6. **One-Day Workshop on How to Write a Research Paper**
   Date: 20 February 2026

CIQA conducted a **one-day workshop** to enhance research and publication skills among faculty members and researchers. The sessions focused on **research ethics, manuscript preparation, data interpretation, and strategies for publishing research papers in high-impact journals**.

7. **One-Day Workshop on Tool Development & Data Analysis for Research**
   Date: 23 March 2026

A one-day workshop on **"Tool Development & Data Analysis for Research"** was conducted to develop participants' skills in research tool development and data analysis. The sessions covered **qualitative and quantitative research tools**, including questionnaires, interviews, observation, rating scales, validity, reliability, and pilot studies. Participants received hands-on experience in developing data collection tools and learned **qualitative and quantitative data analysis techniques**, including coding, thematic analysis, and statistical methods. The workshop also introduced **SPSS, Excel, PSPP, and JASP**, enhancing participants' practical research skills.

Workshop/Seminar/Webinar/Lectures

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4.	Internal Academic Audi	8–9 October 2025
5.	Internal Administrative Audit	10–11October 2025
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7	One-Day Workshop on Tool Development & Data Analysis for Research	23 March 2026

Glimpses of Activity:

























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