Yashwantrao Chawan Maharashtra Open University, Nashik
NAAC Accredited 'A' Grade
Center for Internal Quality Assurance

Y.C.M.O.U/Sept/2025/ CIQA Date: 27/09/2025

MINUTES OF THE INTERNAL MEETING OF THE CENTRE FOR INTERNAL QUALITY ASSURANCE REGARDING MEETING ON '**CAS SCRUTINY'** HELD ON 27TH SEPTEMBER, 2025 AT 3:30 PM AT UNIVERSITY MEETING HALL.

The meeting on CAS Scrutiny was held on 27th September 2025. The following points were taken for discussion.

Agenda:

1. Opening remarks and welcome
2. Review of CAS Applications Received
3. Scrutiny of Eligibility and Document Verification
4. Observations and Recommendations of the Committee
5. Any Other Relevant Discussion
6. Vote of Thanks

Minutes

1. Opening Remarks and Welcome

Dr. Madhukar Shewale, Director, CIQA, welcomed all the members of the Committee and initiated the meeting. He emphasized the importance of **fairness, transparency, and strict adherence to UGC norms and institutional regulations** in the CAS scrutiny process.

2. Review of CAS Applications Received

The Committee was informed about the total number of CAS applications received from faculty members across various Schools. Dr. Madhukar Shewale, Director, CIQA, briefed the members regarding the scrutiny procedure and the timeline to be followed.

3. Scrutiny of Eligibility and Document Verification

Prof. Sanjay Chakane and Prof. Chandrakant Baviskar led the scrutiny of the academic and service records, API scores, and supporting documents submitted by the candidates. Each application was carefully examined with reference to the applicable **UGC Regulations and institutional norms**.

4. Observations and Recommendations of the Committee

The Committee scrutinized the application and found that the candidate **fulfills all the prescribed eligibility conditions for promotion to the post of Senior Professor**.

5. Any Other Relevant Discussion

The Committee discussed the development of a **standardized CAS Scrutiny Checklist** to ensure uniformity, transparency, and consistency in the scrutiny of future CAS applications.

6. Vote of Thanks

Dr. Madhukar Shewale, Director, CIQA, proposed the formal vote of thanks and expressed gratitude to all Committee members for their valuable guidance, cooperation, and support throughout the CAS scrutiny process.

The meeting concluded at **5:00 PM**.

The following members were present at the above meeting.

Sr. No.	Name	Designation
1	Prof. Sanjay Chakane	Chairperson
2	Prof. Chandrakant Baviskar	Expert Member
3	Dr. Madhukar Shewale	Director, CIQA

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