Yashwantrao Chavan Maharashtra Open University

Nashik -422222

Date: 28/03/2026 **Time:** 12:00

Minutes of CIQA Committee Meeting

The Fifth meeting of CIQA Committee was held on 28/03/2026 at 12:00 under the chairmanship of **Prof. Sanjeev Sonawane**, Hon. Vice Chancellor, YCMOU, Nashik.

The meeting was attened by the following members:

- Prof. Sanjeev Sonawane, Hon. Vice Chancellor, YCMOU, Nashik - **Chairman**
- Prof. Jogendrasingh Bisen, Hon. Pro-Vice Chancellor, YCMOU, Nashik, Member
- Prof. Ghanta Chakrapani, Hon. Vice Chancellor, Dr. B.R. Ambedkar Open University (BRAOU), Hyderabad, External Expert
- Prof. Anirban Ghosh, Director, CIQA, Netaji Subhash Open University, Kolkata, External Expert
- Prof. Sanjeevani Mahale, Director, School of Education, YCMOU, Nashik, Member
- Prof. Prakash Deshmukh, Director, Student Services Division, YCMOU, Nashik, Member
- Prof. Surendra Patole, Director, School of Commerce & Management, YCMOU, Nashik, Member
- Prof. Chetana Kamlaskar, Director, School of Computer Science, YCMOU, Nashik, Member
- Dr. Govind Katalakute, Registrar and Finance Officer, YCMOU, Nashik, Member
- Mr. Bhatuprasad Patil, Controller of Examination, YCMOU, Nashik, Member
- Prof. Madhukar Shewale – Director, CIQA, Member Secretary

At the outset, the Chairman warmly welcomed all the members.

The two external members, Prof. Ghanta Chakrapani and Prof. Anirban Ghosh, were felicitated by the Vice-Chancellor, Prof. Sanjeev Sonawane, and the Registrar, Dr. Govind Katalakute, respectively. The internal members of the CIQA Committee were also warmly welcomed.

The CIQA Director, Dr. Madhukar Shewale, presented an overview of CIQA activities and explained the Action Taken Report on previous recommendations. The minutes of the previous CIQA Committee meeting were confirmed and approved unanimously.

Agenda-wise Discussions and Resolutions:

1. Action Plan for Institutional Development Plan (IDP) – Microplanning

The Member Secretary presented an outline of the Institutional Development Plan (IDP), including its scope. The committee deliberated on the micro planning of the action plan.

Resolutions:

- To circulate the soft copy of the IDP to external members, Prof. Ghanta Chakrapani and Prof. Anirban Ghosh, immediately.
- To obtain detailed feedback from the external members.

2. Outcomes and Recommendations of AAA 2025 and Action Plan

The Member Secretary presented details regarding the Academic and Administrative Audit (AAA) 2025, including the schedule:

- Academic Audit: 8–9 October 2025
- Administrative Audit: 10–18 October 2025

The recommendations of the AAA Committee were noted. It was informed that these recommendations had already been circulated to all Schools, Divisions, and Centres with the approval of the Hon'ble Vice-Chancellor, directing them to take necessary action.

Resolution:

- It was resolved to undertake activities to assign rankings to the various Schools/ Divisions as well as other administrative units of the university. This process could be aligned to the UDRF process prescribed by the Govt. of Maharashtra.

3. NIRF 2026 Participation and Future Planning

Participants involved in NIRF 2026 shared their experiences and provided suggestions for future planning.

It was informed that a dedicated committee had been constituted for NIRF-related work. All five NIRF metrics were discussed in detail, and the data was submitted.

Challenges related to research output and citations were highlighted.

Prof. Ghanta Chakrapani and Prof. Anirban Ghosh emphasized the importance of publishing audio and video content and improving the university website. The Hon'ble Vice-Chancellor also suggested focusing on professional skill development for students and faculty, including Minor Research Projects (MRP).

Resolutions:

- To publish audio-visual content and expert lectures on the university website.
- To reassess the guidelines for research and related activities.

4. Preparation of the University Annual Report

The committee discussed the preparation of the Annual Report and incorporation of suggestions.

It was noted that submission of the Annual Report is mandatory and must be presented to the State Government for consideration before the Legislative Assembly (Vidhi Mandal).

Resolutions:

To display the NAAC logo on all published university documents to reflect commitment to accreditation and quality assurance.

5. NAAC Guidelines Regarding AQAR Submission

The committee discussed recent NAAC guidelines regarding AQAR submission.

It was noted that the institution had opted for the graded accreditation system, pending official NAAC guidelines.

It was confirmed that the AQAR for the year 2024–25 could not be submitted, although all required data had been compiled. For the current year, the committee decided to maintain data readiness and defer submission until official guidelines are issued.

The committee also proposed the development/adoption of dedicated software to streamline data collection from stakeholders and departments,

Resolutions:

- To maintain AQAR data readiness and await official NAAC guidelines before submission.
- To develop a centralized software system for efficient data collection and management.

6. Program-wise Feedback Collection Process

The committee discussed the implementation of program-wise feedback collection among stakeholders.

It was proposed to use Google Forms for online data collection while maintaining offline records for inclusivity.

Resolutions:

- To implement both online and offline feedback collection systems.
- To increase region-wise camps for better outreach.
- To make feedback submission mandatory for attending students to improve data validity and representation.

7. Other important issues discussed:

In addition to the designated agenda items, the committee deliberated on other relevant and important issues. The brief details are presented below:

7.1 To initiate faculty exchange activities between YCMOU and other universities within the country and abroad.

7.2 To explore the possibility of initiating a dedicated journal of YCMOU to promote research publications by teachers and other academic staff.

7.3 To step-up processes for promoting research publications by YCMOU staff in prestigious journals indexed in Scopus and Web of Science.

Conclusion:

The meeting concluded with a vote of thanks to the Chair and members by the Member Secretary, CIQA.

Prof. Madhukar Shewale
Director & Member Secretary
CIQA, YCMOU

Prof .Sanjeev Sonawane
Vice Chancellor & Chairman
YCMOU, Nashik