Yashwantrao Chawan Maharashtra Open University, Nashik

NAAC Accredited 'A' Grade

Center for Internal Quality Assurance

Y.C.M.O.U/May./2025/ CIQA Date: 30/10/2025

MINUTES OF THE MEETING OF THE CENTRE FOR INTERNAL QUALITY ASSURANCE REGARDING MEETING ON '**DEB Application (Program Approval)** HELD ON **29th Oct 2025** AT 3:00 PM AT BOM HALL.

Agenda:

1. Welcome and Introduction
2. Overview of DEB Programme Approval Process
3. Programme-wise Discussion.
4. Preparation of Required Documentation
5. Assigning Responsibilities
6. Timelines and Deadlines
7. Review and Coordination
8. Finalization and Submission

Minutes:

1. Welcome and Introduction

The meeting started with a welcome to all School Directors and concerned officials. The purpose of the meeting and the importance of timely completion of the DEB Programme Approval process were explained.

2. Overview of DEB Programme Approval Process

An overview of the DEB application process and the requirements for programme approval was presented. The Schools were informed about the necessary documentation and compliance requirements.

3. Programme-wise Discussion

A detailed discussion was held regarding the programmes proposed to be offered by each School. The programme details, requirements, and documentation needed for each programme were reviewed.

4. Preparation of Required Documentation

All Schools were instructed to prepare and compile the required documents and supporting evidence for their respective programmes. The documentation was to be prepared systematically as per the prescribed DEB requirements.

5. Assignment of Responsibilities

Specific responsibilities were assigned to the concerned School Directors and officials for

preparing, collecting, verifying, and submitting the required documents. This ensured clear accountability at every stage.

6. Timelines and Deadlines
Specific timelines were discussed and fixed for completion of different activities related to the DEB application. The concerned officials were directed to complete the assigned tasks within the stipulated time.

7. Review and Coordination
An overall review of the preparedness of different Schools was undertaken. The need for continuous coordination among Schools, administrative sections, and CIQA was emphasized to avoid delays and ensure completeness.

8. Finalization and Submission
The meeting emphasized the timely verification and finalization of all programme-related documents before submission. The concerned authorities were advised to ensure accuracy and compliance with DEB requirements.

YASHWANTRAO CHAVAN MAHARASHTRA OPEN UNIVERSITY
NASHIK-422 222

Director
Center for Internal Quality Assurance
Yashwantrao Chawan Maharashtra Open University, Nashik

Following attended the meeting on **29th Oct 2025** From CIQA department YCMOU

CENTRE OF INTERNAL QUALITY ASSURANCE (CIQA)
YASHWANTRAO CHAVAN MAHARASHTRA OPEN UNIVESITY, NASHIK

शैक्षणिक वर्ष 2025-26 साठी (जानेवारी 2026 सत्र) शिक्षणक्रम मान्यता प्रस्ताव बाबत ची बैठक

Date: 29/10/2025 **Time:** 3.00 PM

Venue: BOM Hall, YCMOU, Nashik

Sr. No.	Name	Designation	Signature
1.	Prof. Sanjeev Sonawane	Hon. Vice Chancellor	
2.	Dr. Jogendrasingh Bisen	Pro. Vice Chancellor	
3.	Dr. Govind Katlakute	Registrar	
4.	Prof. Sanjvanee Mahale	Director, School of Education	
5.	Prof. Jaydeep Nikam	Director, School of Continuing Education Director, School of Vocational Education and Skill Development	
6.	Prof. Ganesh Lokhande	Director, School Digital Education	
7.	Prof. Prakash Deshmukh	Director, Student Service Division	
8.	Prof. Madhuri Sonawane	Director, Agriculture Science	
9.	Shri. Madhav Palashikar	Director, School of Computer Science	
10.	Dr. Sajjan Thool	Director, Evaluation	
11.	Shri. Nagarjun Wadekar	Director, School of Humanities and Social Science	
12.	Prof. Chetana Kamlaskar	Director, School of Sciences	
13.	Prof. Surendra Patole	Director, School of Commerce and Management	
14.	Dr. Rashmi Ranade	Director, School of Health Science	
15.	Dr. Abhishek Bhagvat	Director, Innovation, Incubation	
16.	Dr. Kailash More	Director, School of Rural Development and Entrepreneurship	
17.	Dr. Madhukar Shewale	Director, CIQA	
18.	Prof. Hemant Rajguru	Senior Academic Consultant	
19.	Dr. Jyoti patil	CIQA	