ज्ञानगंगा घरोघरी
Yashwantrao Chawan Maharashtra Open University, Nashik
NAAC Accredited 'A' Grade
Center for Internal Quality Assurance

Y.C.M.O.U/May./2026/ CIQA Date: 17/01/2026

MINUTES OF THE INTERNAL MEETING OF THE CENTRE FOR INTERNAL QUALITY ASSURANCE REGARDING THE MEETING ON '**NIRF** HELD ON 16th &17th MAY, 2026 AT 11:00 AM AT BOM HALL.

The NIRF meeting was held on 16th & 17th January 2026.The agenda for meeting was as below.

Agenda

1. Opening Remarks and Review of Previous NIRF Activities
2. Clarification on NIRF Proforma Filling
3. Review and Verification of NIRF Data
4. Discussion on Supporting Documents and Evidences Required
5. Resolution of Queries Received from Schools
6. Identification of Gaps and Corrective Actions
7. Recommendations and Timelines for Completion
8. Final Review and Submission of NIRF Data
9. Vote of Thanks

Minutes

1. Opening Remarks and Review of Previous NIRF Activities

The meeting was started with a welcome to all Advisory Committee members. The progress of NIRF-related activities completed so far was briefly reviewed.

2. Clarification on NIRF Proforma Filling

The Advisory Committee members discussed the **NIRF Proforma** and provided necessary clarification regarding the filling of different sections. The Schools were advised to enter the required information carefully and correctly.

3. Review and Verification of NIRF Data

The data received from the concerned Schools was reviewed. The members discussed the need to check the data for **accuracy, completeness and consistency** before final submission.

4. Discussion on Supporting Documents and Evidences

The Committee discussed the supporting documents and evidences required for NIRF data. The concerned Schools were advised to keep the required documents ready and ensure that the evidences properly support the data provided.

5. Resolution of Queries from Schools

The queries and difficulties raised by the Schools regarding the NIRF process and data submission were discussed. Necessary clarifications and guidance were provided by the Committee.

6. Identification of Gaps and Corrective Actions

The Advisory Committee members discussed the gaps found in the submitted information and suggested necessary corrections. The concerned Schools were requested to complete the pending information and corrections within the given time.

7. Recommendations and Timelines

The Advisory Committee provided recommendations for completing the NIRF-related work. The concerned members and Schools were advised to follow the given **timelines** and complete the required work on priority.

8. Final Review and Submission of NIRF Data

It was decided that the data and supporting documents would be reviewed once again before final submission. The concerned members were requested to ensure that all information is complete and properly verified.

9. Vote of Thanks

The meeting concluded with a vote of thanks to all the members for their valuable suggestions, cooperation and active participation in the NIRF-related activities.

YASHWANTRAO CHAVAN MAHARASHTRA OPEN UNIVERSITY
NASHIK-422 222

Director
Center for Internal Quality Assurance
Yashwantrao Chawan Maharashtra Open University, Nashik

The following members were present at the above meeting.

YASHWANTRAO CHAVAN MAHARASHTRA OPEN UNIVESITY, NASHIK
CENTRE OF INTERNAL QUALITY ASSURANCE (CIQA)

NIRF - Advisory Committee Meeting

ATTENDANCE SHEET

Place: CIQA Office, YCMOU, Nashik **Time:** 11:00 AM

Sr. No.	Name	Designation	Date 16/01/2026 Signature	Date 17/01/2026 Signature
1.	डॉ. मधुकर शेवाळे	अध्यक्ष		
2.	प्रा. विश्वासराव गायकवाड	सदस्य		
3.	डॉ. मुंजाजी रासवे	सदस्य		
4.	डॉ. मोहन खेरडे	सदस्य		
5.	प्रा. गणेश लोखंडे	सदस्य		
6.	प्रा. हेमंत राजगुरू	सदस्य		
7.	श्री. सोमनाथ जाधव	सचिव		
8.	डॉ. ज्योती दौंडे	INV		
9.	डॉ. ज्योती पाटील	INV		
10.	डॉ. उज्वला महाजन	INV		
11	श्रीमती वी.पी. पाटील	INV		