Yashwantrao Chawan Maharashtra Open University, Nashik
NAAC Accredited 'A' Grade
Center for Internal Quality Assurance

Y.C.M.O.U/FEB./2026/ CIQA Date: 1/02/2026

MINUTES OF THE INTERNAL MEETING OF THE CENTRE FOR INTERNAL QUALITY ASSURANCE REGARDING THE MEETING ON '**NIRF** HELD ON 31st &1 FEBRUARY, 2026 AT 11:00 AM AT CIQA MEETING HALL.

The NIRF meeting was held on 31st & 1st February 2026.The agenda for meeting was as below.

- Opening Remarks and Review of NIRF Work Progress
- Review of NIRF Data Filled by the Schools
- Discussion on Percentage of Work Completed and Pending Data
- Verification of NIRF Data by the Committee
- Discussion on Supporting Documents and Evidences
- Identification of Pending Information and Necessary Corrections
- Recommendations and Timeline for Completion
- Final Review and Further Action
- Vote of Thanks

Minutes

1. Opening Remarks and Review of NIRF Work Progress

The meeting commenced with a welcome to all Advisory Committee members. The progress of NIRF-related work since the previous meeting was reviewed. The status of data collection and proforma filling by the concerned Schools was discussed.

2. Review of NIRF Data Filled by the Schools

The NIRF data filled by the concerned Schools was reviewed by the Committee. The members discussed the information submitted under different parameters and identified areas where further information or clarification was required.

3. Discussion on Percentage of Work Completed and Pending Data

The Advisory Committee reviewed the progress of NIRF data submission and discussed the **percentage of work completed by each concerned School**. The pending data and incomplete sections were identified. The concerned Schools were requested to complete the remaining work at the earliest.

4. Verification of NIRF Data by the Committee

The Committee checked and verified the data submitted by the Schools. The members reviewed the data for **accuracy, completeness and consistency** and suggested corrections wherever necessary.

5. Discussion on Supporting Documents and Evidences

The availability of supporting documents and evidences for the submitted data was reviewed. The concerned Schools were advised to provide the required supporting documents wherever they were pending.

6**. Identification of Pending Information and Necessary Corrections**

The Committee identified incomplete information, missing data and discrepancies, wherever applicable. The concerned members were advised to make the necessary corrections and complete the pending information.

7. Recommendations and Timeline for Completion

The Advisory Committee provided necessary guidance for completing the remaining NIRF work. The concerned Schools were advised to complete the pending data and corrections within the prescribed timeline.

8. Final Review and Further Action

It was decided that the remaining NIRF data would be completed and submitted to CIQA for final verification. The Committee would undertake a further review before the final submission of the NIRF data.

9. Vote of Thanks

The meeting concluded with a vote of thanks to all the members for their active participation, cooperation and contribution towards completing the NIRF-related work.

The following members were present at the above meeting.

YASHWANTRAO CHAVAN MAHARASHTRA OPEN UNIVESITY, NASHIK
CENTRE OF INTERNAL QUALITY ASSURANCE (CIQA)

NIRF - Advisory Committee Meeting

ATTENDANCE SHEET

Place: CIQA Office, YCMOU, Nashik **Time:** 11.00 AM

Sr. No.	Name	Designation	Date 31/01/2026 Signature	Date 01/02/2026 Signature
1.	डॉ. मधुकर शेवाळे	अध्यक्ष		
2.	प्रा. विश्वासराव गायकवाड	सदस्य		
3.	डॉ. मुंजाजी रासवे	सदस्य		
4.	डॉ. मोहन खेरडे	सदस्य		
5.	प्रा. गणेश लोखंडे	सदस्य		
6.	प्रा. हेमंत राजगुरू	सदस्य		
7.	श्री. सोमनाथ जाधव	सचिव		
8.	डॉ. ज्योती दोंदे	सदस्य		
9.	डॉ. ज्योती पाटील	सदस्य		
10.	डॉ. उज्वला महाजन	सदस्य		
11.				
12.				
13.				
14.				