**Yashwantrao Chawan Maharashtra Open University, Nashik**
NAAC Accredited 'A' Grade
**Center for Internal Quality Assurance**

Y.C.M.O.U/JULY./2025/ CIQA Date 31/07/2025

MINUTES OF THE INTERNAL MEETING OF THE CENTRE FOR INTERNAL QUALITY ASSURANCE REGARDING MEETING ON '**RESEARCH & PUBLICATION ETHICS (RPE)**' HELD ON 30TH & 31st JULY, 2025 AT 10:30 AM SCHOOL OF CIQA MEETING HALL.

A meeting on Research & Publication Ethics (RPE) 2-credit course material writing was held on 30th & 31st July 2025.The agenda for meeting was as follows.

Agenda

- Opening Remarks and Review of the Previous Meeting
- Review of the Draft RPE Course Material
- Review of the Course Content with Reference to UGC Norms for RPE Course
- Review and Finalization of Content as per Course Objectives, Modules and Learning Outcomes with the help of expert
- Incorporation of Student-Centric Content and Practical Examples
- Discussion on Teaching-Learning Material, Case Studies and Self-Learning Activities
- Discussion on Assessment, Assignments and Evaluation Methodology
- Review of Module-wise Writing and Editing Progress
- Vote of Thanks

.**1. Opening Remarks and Review of the Previous Meeting**
Dr. Madhukar Shewale, Director, CIQA, welcomed all the members. The meeting commenced with a brief review of the discussions and decisions taken during the first meeting held on **30 July 2025**. The progress made towards the development of the 2-Credit Research & Publication Ethics (RPE) course was reviewed.

**2. Review of the Draft RPE Course Material**
The draft course material prepared by the assigned members was reviewed and discussed in detail. Suggestions were made to ensure that the content is academically sound, research-oriented, clear and easy for Ph.D. students to understand and apply in their research work.

**3. Review of Course Content with Reference to UGC Norms and Research Ethics**The Committee reviewed the course content with reference to the applicable UGC norms and principles of research and publication ethics. It was emphasized that the course should adequately cover important areas such as research integrity, plagiarism, authorship, citation practices, research misconduct, publication ethics and responsible conduct of research

**4. Review and Finalization of Course Objectives, Modules and Learning Outcomes**
The proposed course objectives, module-wise content and learning outcomes were reviewed. The Committee suggested that the learning outcomes should clearly reflect the knowledge, skills and ethical practices expected from Ph.D. students after completion of the course.

**.5. Incorporation of Student-Centric Content and Practical Examples**

The Committee emphasized that the course material should be student-centric, practical and useful for doctoral researchers. It was suggested to include relevant examples and practical situations to help students understand ethical issues that may arise during different stages of research and publication.

**6. Teaching-Learning Material, Case Studies and Self-Learning Activities**

The members discussed regarding inclusion of case studies, examples, self-learning activities and other learner-friendly resources in the course material. It was suggested that such components should be appropriately designed to support learning in the Open and Distance Learning (ODL) mode.

**7. Assessment and Evaluation Methodology**

The Committee discussed the proposed assessment and evaluation methodology for the RPE course. It was suggested that the assessment should evaluate both the conceptual understanding and practical application of knowledge, in alignment with the intended learning outcomes of the course.

**.8. Review of Module-wise Writing and Editing Progress**

The progress of module-wise course material writing assigned to the concerned members was reviewed. The members were requested to incorporate the suggestions discussed during the meeting and ensure **uniformity, clarity, academic quality and consistency** across all modules.

**9. Vote of Thanks**

Dr. Madhukar Shewale, Director, CIQA, expressed his sincere gratitude to all the members for their valuable suggestions, active participation and contribution towards the development of the RPE course. He appreciated the efforts made by the members in preparing and reviewing the course material and assured continued support from CIQA for its finalization and implementation. The meeting concluded with a vote of thanks.

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**Director**
**Center for Internal Quality Assurance**
**Yashwantrao Chawan Maharashtra Open University, Nashik**

**The following members were present at the above meeting.**

## CENTRE FOR INTERNAL QUALITY ASSURANCE (CIQA)

YASHWANTRAO CHAVAN MHARAHSTRA OPEN UNIVERSITY, NASHIK

**Subject :** Research & Publication Ethics (RPE) अभ्यास लेखक — संपादक समिती बैठक

**Time :** 10.30 AM **Date :** 30 & 31/07/2025

| Sr.No. | Name | Signature 30/07/2025 | Signature 31/07/2025 |
|---|---|---|---|
| 1. | Dr. Rajendr Kumbhar | | |
| 2. | Dr. Dattatraya Kalbande | | |
| 3. | Dr. Nandkumar Dahibhate | | |
| 4. | Dr. Mohan Kharde | | |
| 5. | Dr. Subhash Chavan | | |
| 6. | Emeritus Prof. Kavita Salunke | | |
| 7. | Dr. Madhukar Shewale | | |
| 8. | Shri. Somnath Jadhav | | |
| 9. | Dr. Jyoti Donde | | |
| 10. | Smt. Jyoti Patil | | |